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UNIVERSITY OF CENTRAL FLORIDA
FACULTY SENATE MINUTES

MEMORANDUM

TO: All Faculty
FROM: Faculty Senate Office
DATE: January 24, 1994
SUBJECT: Minutes of Faculty Senate Meeting of January 13, 1994

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The meeting was called to order by Dr. Naval Modani, Chair, at 4:05 p.m. The roll was passed for signature. The minutes of senate meeting on December 2, 1993 were approved. Guests present included: President John Hitt, Dr. Gary Whitehouse, Dr. Frank Juge, Dr. John Bush, Dr. Patricia Bishop, Director of Graduate Studies, and Dr. Thomas Huddleston.

Dr. Modani introduced new senator Dr. John Evans of the History Department, who replaces Dr. Leckie on sabbatical this semester. The members of the College of Arts & Sciences were requested to remain after the senate meeting to elect a replacement for Dr. Leckie on the Steering Committee.

Dr. Modani then introduced Dr. Patricia Bishop, Director of Graduate Studies.

Dr. Modani encouraged the senators to attend the Board of Regents meeting on January 20 and 21, in Orlando. Dr. Modani will be at the Faculty Advisory Forum in Tallahassee on January 18 and 19 and one of the topics is to discuss guidelines for the Teaching Incentive Program for 1994-1995. Some faculty members have suggested including graduate and summer teaching. The Faculty Advisory Forum will debate and make recommendations to be forwarded to Chancellor Reed.

As far as the 1993-1994 TIP, 278 candidates have been identified for 95 awards. The criteria and procedures proposed by each college have been approved by the Provost and each college is proceeding with the formation of selection committees. The deadline for submission of faculty portfolios is February 1 and the deadline for making the awards is March 1. The awards are subject to final approval by President Hitt.

Concerning the candidates for Vice President for Research, Dr. Diane M. Jacobs is currently on campus for interviews and Dr. Thomas Feldbush will be here on January 18 and 19. The senators were encouraged to meet with these candidates.

An open forum on the Pegasus model will be held on January 24th, 3:00 - 5:00 p.m. in the Visual Arts Auditorium. There will be two additional open forums for general discussion scheduled for February 16 at 1:00 p.m. in ED 340, and for April 5 at 4:00 p.m. in PH 115.

President John Hitt addressed the members saying enrollment figures are very good and UCF will not be sending any money back this year because our enrollment was good in the fall, and equally as good in the spring. We hope that we are going to see an adjustment in our enrollment growth for next year. President Hitt commended the faculty and staff for what they have done. A discussion followed on equity funding. The dollar amounts for equity funding range from 7 to 12 million. President Hitt said he was encouraged that UCF would get some equity funding next year.

Dr. Gary Whitehouse thanked the faculty for everything they have done and encouraged them to attend the open meetings with the VP Research candidates who are visiting the campus. Dr. Whitehouse said that a memo on Teaching and Advising Awards would be out soon. He thanked the Senate for their work on the TIP project. One member commended Dr. Whitehouse on his newsletter.

Dr. Frank Juge informed the senators that Dr. Patricia Bishop is looking at fee waiver policy, how the funding is done, and is currently working with the Graduate Policy & Curriculum Committee on this issue. Under review is making awards to graduate students early in the spring. Dr. Juge said it was his hope that we will be able to allow the colleges to make 95 percent of the awards in

the spring. The Graduate Policy and Curriculum Committee is looking at where to make modifications to that policy, i.e increasing doctoral students. They hope to complete the review by February.

Dr. Cunningham spoke about the policy of the state charging out-of-state fees for students and there should be a budget for waivers. Dr. Whitehouse said that overhead money can be used. Dr. Cunningham reminded the members that some students cannot afford to stay in school if they are not awarded waivers. Dr. Juge said they will go back to the rules and review.

Dr. Juge said that the Division of Sponsored Research soon will have a balanced budget and that the colleges will receive their full share of overhead funds. In response to a question about the Library's sharing in the overhead, Dr. Juge responded that \$10,000 has been allocated. A general discussion followed on funding for the Library.

UNFINISHED BUSINESS: None

COMMITTEE REPORTS:

Dr. Robert Flick, Chair of the Undergraduate Policy and Curriculum Committee, reported that because of the holidays his committee had not met but there is a meeting scheduled for January 20th.

Dr. Larry Holt, Chair of the Undergraduate Course Review Committee, reported that the committee will meet Tuesday, January 18th, 4:00 p.m. in HPB 214, regarding the Leadership UCF Program. This interdisciplinary program to start in August 1994 will be a good opportunity for our students and is intended to provide out-of-classroom experience.

Dr. Jeffrey Cornett, Chair of the Graduate Policy and Curriculum Committee, reported that the committee is working with Dr. Pat Bishop on issues for the committee to address. Dr. Bishop will attend the committee meeting next Tuesday, January 18th, 10:30 a.m. in ENG 107. Some of the issues to be discussed will be fee waivers and graduate programs.

Dr. Gordon Paul, Chair of the Personnel Committee, reported that his committee met December 3, 1993 and is scheduled to meet the week of January 17th. The four administrative reviews will start in February.

Dr. Walter Johnson, Chair of the Budget and Administrative Procedures Committee, reported that his committee did not meet since the last senate meeting but they will meet before January 24th. Dr. Johnson said at the last senate meeting some senators expressed concern about the budget this year and he would appreciate the faculty contacting him if they have something they would like to share with him.

Dr. Modani advised the members that the next Steering Committee will be February 17th and if any of the committees had resolutions, they should forward them prior to this meeting.

NEW BUSINESS:

Dr. Thomas Huddleston was invited to brief the Senate about the new registration procedures. Dr. Huddleston stated that his office is in the process of identifying ways to streamline admissions, registration, and retention of students. His office is considering advanced registration, year long registration, and continuous registration. At this time advanced registration is being implemented. This involves students registering simultaneously for the Summer and Fall terms in March. One course schedule book containing Summer and Fall offerings, a telephone registration process to accommodate both terms, and computers that would portray both Summer and Fall screens are being planned. This would allow us to have a better idea of course demand and allow us to respond. The students would benefit as they can take a coordinated look at Summer and Fall courses.

For the current cycle, college schedules are due February 1 and registration would be in mid March. Plans are being made for the AA transfer registration to occur at the same time as UCF sophomores. The freshman class is expected to increase by 300 to 400 students and similar increase is expected in AA transfer students.

Some members were concerned about later changes in course offerings. In response to a question, Dr. Whitehouse stated that changes are possible but perhaps we cannot be as accommodating as we have been in the past. Dr. Cunningham brought up the question of registration volatility - students registering for more courses than they intend to take and dropping some courses later. Suggestion was made to have more computers to print out the T&A schedules. Some members pointed out the problem of students registering for courses without fulfilling the prerequisite requirements. Dr. Huddleston responded that our current system does not have the capability to check this but we can look at this for the future. Dr. Koons asked about retention of students. Dr. Huddleston said that a plan for this would be submitted to the Provost in about two months.

Dr. Cunningham raised the question of final exam schedule for the Spring semester. The schedule published initially was incorrect and that the Faculty Senate was being blamed for this. Faculty Senate has nothing to do with either developing the schedule or printing it. Dr. Huddleston said that the revised schedule is correct. Suggestion was made to publicize the revised schedule and in future to make sure that the published schedule is correct.

President Hitt expressed his appreciation to the Senate for the resolution supporting equity funding for UCF. Something positive has to emerge from all such efforts.

There being no other business, the meeting was adjourned at 5:05 p.m.