

**University of Central Florida**  
**Research Council Meeting Minutes**  
**[For January 13, 2025]**

**Chair: Dr. Linda Walters; Vice-Chair: Dr. Steve Duranceau**

- 1) Call to Order [4:01 P.M.]
- 2) Attendees [Per Zoom Participation] The following persons were in virtual attendance.

Name [Voting Member]	College
Brisset, Julie	FSI
Coffee, Lane	COM
Delfyett, Peter	CREOL
Duranceau, Steven	CECS
French, Scot	CAH
Garibay, Ivan	CECS
Ge, Yue (Gurt)	CCIE
Gesquiere, Andre	NTC
Guldi, Melanie	CBA
Huang, Helen*Alternate*	CECS
Johnson, Emily	CAH
Jurca, Titel	COS
Lopez Castillo, Humberto	CHPS
Luna, David	CBA
Norris, Sarah	LIB
Okumus, Fevzi	RCHM
Ram, Daniel	COM
Walker, Larry	CCIE
Walters, Linda	COS
Weremchuk, George	CAH
Yalim, Asli	CHPS

Name [Ex officio]	
Harrington, Joe	VPR Designee

Name [Guest]	College
Bhardwaj, Pradeep	CBA
Bochenek, Grace	IST
Colwell, Joshua	COS
Gajentan, Kara	CCIE
Kapucu, Naim	CCIE
Khondaker, Saiful	NTC
Listengarten, Julia	CGS
Varadraj, Raj	CCIE

- 3) Minutes from the November 18, 2024, meeting were approved.
- 4) Old Business.
  - a. Seed Grants were popular with over 90 applicants.
  - b. Applicants will be reviewed individually then a panel review.
- 5) New Business.
  - a. The Research Council chair identified the first item on the agenda the need to discuss and vote on proposed Resolution 2024-2025-xx, Bylaw Amendment: Adjusting Constituency of UCF Research Council Membership. The Faculty Bylaws in Section VI.F.2 are proposed to be amended to state:
    - i. *2. Membership. The committee shall consist of twenty-eight faculty members with at least one representative from each of the academic units selected by the Committee on Committees. Academic unit faculty membership shall proportionally represent the number of faculty of the colleges. All research-active general faculty members shall be eligible for membership.*
    - ii. After presenting the proposed amendment, the Research Council Chair requested the vote. A motion was made by Sarah Morris and seconded by Peter Delfyett to approve the

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amendment. The Council then discussed the amendment and subsequent questions pertaining to the intent of the modification. The motion was approved unanimously with no dissenting votes.

- b. The second item on the agenda was to review and comment on the draft request for proposal (RFP) for the UCF Equipment Grants for consideration by Office of Research. Saiful Khondahar presented information regarding the draft RFP in a PowerPoint format. A total of up to \$500K will be awarded, subject to availability of funds. A total of ten to twelve applications are expected to be awarded in the current fiscal year. The maximum funds that a single application can request is \$100K and should be commensurate with the expected impact to UCF research capacity growth. Application deadline was targeted to February 3, 2025 at 11:59 p.m. The Research Council asked questions and requested clarifications to the RFP. The Office of Research plans to post the RFP soon with announcement of awards expected in late March 2025.
- 6) Other Business. None noted.
- 7) Adjournment at 4:50 p.m.
- 8) Next Meeting: January 27, 2025