

UNIVERSITY OF CENTRAL FLORIDA
FACULTY SENATE MINUTES

MEMORANDUM

TO: All Faculty
FROM: Faculty Senate Office
DATE: January 25, 1993
SUBJECT: Minutes of Faculty Senate Meeting of January 14, 1993

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The meeting was called to order by Dr. Glenn N. Cunningham, Chair, at 4:02 p.m. The roll was passed for signature. The minutes of December 3, 1992 were approved. Guests present included: Dr. Frank Juge; Dr. Stuart Lilie; Dr. Kathryn Seidel; Dr. John Bush; Dr. Joby Anthony; Mr. Jerry Ewing; Mr. James Harrington, Library; Ms. Anne Marie Allison, Library; and, David Finnerty of the UCF Report.

OLD BUSINESS:

Dr. Cunningham presented an update on the Provost Search Committee commenting that the field has been narrowed down to 16 or 17 candidates and they are now in the process of looking at letters of recommendation. The next step will be phone calls to references, followed by the scheduling of interviews with the candidates. The Provost Search Committee will keep the faculty informed as to the dates and times for interviews on campus.

Dr. Lilie offered an update on the budget situation for UCF saying that enrollment has increased this term to a favorable expectation. The additional 180 sections offered this fall enabled UCF to have a higher enrollment and thus UCF is up 6.4% from last spring and less than 1% short. There was \$213,000 student credit hours and we had \$214,000 for fall semester. We will probably not have to return any money to the state. The success in spring registration is because of your efforts. We were down 8% in student credit hours at end of Summer 1992 and this should not happen next year. The problem in 1992 was two-fold: 1) negative publicity concerning summer through the media and too few summer A and C classes. We are hoping to meet the Summer 1991 enrollment figures in 1993. Dr. Lilie asked for the faculty's help in getting word to the students that we are going to have a better course offering for Summer 1993. We are going to spread out the classes through A, B and C.

Dr. Juge proceeded to inform the senators that last week \$400,000 was released to be used for summer employment and with today's good news, they are going to release \$200,000 more and next week they may release more. We need to make sure it goes to summer. Faculty who have not seen other benefits may be able to get employment in the summer. With the second release, \$75,000 will go to instructional development for the summer which will meet our Southern Association Reaccreditation requirements. Dr. Juge also spoke of some lottery money release being possibly used for instructional technology and grants. He will not know until next week. The good news is that the state budget situation has improved. Dr. Juge announced that there would be an Excellence in Graduate Instruction award given and that this individual would be eligible for application for the university award. Information will be forthcoming in a few days.

Dr. Cunningham expressed his appreciation to Dr. Hitt, Dr. Astro, Dr. Lilie, the Enrollment Task Force, Deans and faculty for their efforts.

COMMITTEE REPORTS:

UNDERGRADUATE POLICY & CURRICULUM COMMITTEE - Dr. John Schell, Chair, reported that the committee met yesterday as a whole concerning limited access program for Cardiopulmonary Sciences. They will send the approval to the Steering Committee. On January 20th the subcommittee meets in HFA 516, 12:00 p.m., to discuss American Sign Language as part of Foreign Language. The next meeting is February 3, 12:00 p.m., and the agenda will be: 1) grading system using A+, A, B+, B, etc. and 2) adequacy of our bookstore.

GRADUATE POLICY & CURRICULUM COMMITTEE - Dr. Brian Petrasko, Chair, reported that the committee had not met since the last Faculty Senate meeting but the Strategic Planning Committee has submitted its report concerning structure for a graduate school in research and recommendations are consistent with Graduate Committee and have been submitted to President Hitt. Recommendation is that administration look through the collection and we will review.

PERSONNEL COMMITTEE - Dr. Brian Rungeling, Chair, referred to the Chairs Evaluation process for College of Arts & Sciences, saying that Dean Sheridan has agreed to allow up to two additional faculty members to the A & S Chairs Evaluation Committee. This addition would be at the option of the department involved in the review process. Dr. Rungeling thanked Dean Sheridan, the Personnel Committee, and administration. The College of Business Administration has offered a new procedure to their faculty but the college has not completed the review at this time.

Dr. Rungeling advised the senators that the Personnel Committee is offering resolutions on today's agenda. Also, there are some long terms issues which this committee has not been able to address but they will proceed shortly with those problems.

BUDGET & ADMINISTRATIVE PROCEDURES COMMITTEE - Dr. Walter Johnson, Chair, reported that the committee has not met since the last senate meeting. The committee members should expect to be hearing from him.

NEW BUSINESS:

Dr. Cunningham informed the senators that Resolutions 1, 2, and 4 will be taken first and then followed by Resolution 3.

RESOLUTION 1992-1993-1 (REVISION 1)

Whereas, once a candidate enters the tenure process, be it resolved:

a. Deferrals of the tenure decision cannot exceed the six year limit traditionally imposed by the University.

b. By the end of six (6) years of service at the University, an employee eligible for tenure shall either be awarded tenure by the Board or given notice that further employment will not be offered.

Dr. Rungeling introduced Resolution 1992-1993-1 concerning tenure process and considerable discussion followed. The vote was taken and the Resolution was defeated.

RESOLUTION 1992-1993-2

Be it resolved:

Whereas, the acceptance of a tenure track position entails the commitment of an individual to perform to departmental, college, and university standards -- faculty may not move from tenure track to non-tenure track positions.

Resolution 1992-1993-2 concerning moving from tenure track to non-tenure track positions was moved and seconded. Discussion followed. The vote was taken and the Resolution was defeated.

**RESOLUTION 1992-1993-4
Tenure Deferrals Process**

In the case of tenure deferrals before the six year limit, the candidate must reapply for tenure at the departmental level.

Resolution 1992-1993-4 was moved to the floor and seconded. Question was called and the vote taken. Resolution was approved.

RESOLUTION 1992-1993-3 (REVISION 1)

Whereas UCF President Hitt has established the goal of moving UCF to the position of offering the best program of undergraduate education in the State University System, and

Whereas modern audiovisual, multimedia, computing technology is a vital element of classroom instruction and interactive learning in today's university curricula, now, therefore,

Be it resolved that it shall be standard practice to require budgets and plans for all new buildings on UCF's campus that contain classrooms seating 50 or more students, and for renovations of existing buildings containing classrooms of this size, to include audiovisual/computer facilities, hardware, and software, according to the attached categorical guidelines. Protection for this investment in technology implies that as money is appropriated and budgeted for these facilities, hardware, and software, additional money must be provided to appropriate university departments and divisions for continuing maintenance and operation.

CATEGORICAL GUIDELINES

	1992 Cost Estimate/Room
50-100 STUDENTS	
Screen.....	\$ 500
LCD Data Projector.....	5,000
Industrial Overhead Projector for LCD Unit.....	600
PC Computer & Accessories.....	2,500
MAC Computer & Accessories.....	3,500
Software.....	TBD
Video Adaptor for LCD Projector.....	1,500
S-VSH Video Player.....	1,000
Cabinet/Cart w/Lock.....	750
Sound System.....	TBD
Retrofit Lighting/Drapes as required.....	TBD
Installation.....	TBD
	\$16,000 -- \$20,000
150-200 STUDENTS	
Screen.....	\$ 1,000
LCD Data/Video Projector.....	8,500
Industrial Overhead Projector for LCD Unit.....	600
PC Computer & Accessories.....	2,500
MAC Computer & Accessories.....	3,500
Software.....	TBD
S-VHS Video Player.....	1,000
Cabinet/Cart w/Lock.....	1,500
Sound System.....	TBD
Retrofit Lighting/Drapes as required.....	TBD
Installation.....	TBD
	\$20,000 -- \$25,000
200-400 STUDENTS	
Screen.....	\$ 1,750
CRT Data/Video Projector.....	16,500
PC Computer & Accessories.....	2,500
MAC Computer & Accessories.....	3,500
S-VHS Video Player.....	1,000
Software.....	TBD
Cabinet/Cart w/Lock.....	1,500
Sound System.....	TBD
Retro fit Lighting/Drapes as required.....	TBD
Installation.....	TBD
	\$28,000 -- \$35,000

Resolution 1992-1993-3 concerning classrooms having audiovisual/computer facilities, hardware, and software, was introduced by Dr. Barbara Judkins, Chair of the Instructional Resources Committee. This resolution was moved to the floor and seconded. Discussion followed. Suggestion was made that the second page titled "Categorical Guidelines" should not be a part of the resolution. Dr. Philip Taylor will assist the committee in the technical changes necessary. The purpose of this resolution is to set some guidelines only. Dr. Taylor made a motion this resolution be referred back to committee, and received a second. Majority voted to refer back to committee.

The next meeting of the Faculty Senate will be February 4, 1993.

Meeting adjourned at 5:10 p.m.