

**Faculty Senate  
Steering Committee Meeting  
Millican Hall, room 395E  
Minutes of January 17, 2019**

William Self, chair, called the meeting to order at 4:00 p.m. The roll was circulated for signatures.

**MINUTES**

Motion to approve the minutes of October 11, 2018 was made and seconded. The minutes were approved as recorded.

**RECOGNITION OF GUESTS**

Eric Main, Associate Director, Faculty Center for Teaching and Learning

Lucretia Cooney, Associate Director, Faculty Excellence

Jesse Slomowitz, Student Government Association

Jana Jasinski, Vice Provost for Faculty Excellence

Joe Adams, Communications Director, Office of the Provost

Elizabeth Klonoff, Vice President for Research and Dean of the College of Graduate Studies

Kristine Shrauger, Interlibrary Loan, University Libraries

Ann Miller, Interim Director, Faculty Center for Teaching and Learning

**ANNOUNCEMENTS**

Dr. Self welcomed Richard Harrison back to the Steering Committee after a short break and thanked Kristine Shrauger for serving as his interim.

The Bylaws have been updated for all 2018-2019 resolutions resulting in Bylaw changes. In addition, automatic updates have been completed regarding title changes for the provost and vice president and the Chief Financial Officer as the ex officio member of the Budget and Administrative Committee.

The call for Faculty Senate elections was sent to all academic units Wednesday. Election results are due March 1, 2019. Dr. Self noted that the 2019-2020 Senate is the first apportionment for the College of Community Innovation and Education and College of Health Professions and Sciences. All of the colleges' Senate seats expire at the end of the Spring semester due to the reorganization late last year. The College of Graduate Studies was also apportioned with the School of Modeling, Simulation, and Training and will have two Senate seats in 2019-2020.

Senate Chair Update

During a previous meeting, a question was raised as to why the Council of Academic Vice Presidents (CAVP) membership, minutes, or agendas can't be found online. Dr. Self indicated that the CAVP is chaired by a Provost and made up of representatives from each institution. Since the group is advisory to the Board of Governors, they do not fall under the Sunshine law. The group typically meets four times a year. They do not have

any formal agenda's, minutes, or votes. The outcomes for each program are either concerns or no concerns.

#### Advisory Council of Faculty Senates (ACFS)

Two issues were assigned for review by the ACFS. The issues were discussed at the fall meeting. The first issue was regarding the length of time it takes to get a new degree approved. It can take up to three years depending on the timing of the pre-proposal and proposal submission followed by the university's process. Although the ACFS agreed, the Board of Governor's process can't be changed and this issue is now closed.

The second issue involved concerns regarding the inability to offer a new course with the approved course number instead of showing "special topic" for the course. The rules and policies surrounding a catalog year prevent any university from offering an approved course within a catalog year. This issue is now closed.

Dr. Self indicated that Michelle Kelley, Keith Koons, Manoj Chopra and himself attended an ACFS meeting in Tallahassee last week. The group is very active and met with Board of Governor's staff, the chancellors, and discussed the Trevor Colbourn Hall funding issue. The group has been successful in joining the discussions regarding a new performance funding model after the passage of a resolution regarding concerns to Senate Bill 4 language.

#### Board of Trustees Meeting

A Board of Trustees meeting has been scheduled for January 18, 2019 at 3:00 p.m. at the Fairwinds Alumni Center to discuss the Bryan Cave report. The regular Board of Trustees meeting is scheduled for January 24. A member asked who is paying for the investigation. Dr. Self thought he already answered the question and couldn't recall the answer.

### **REPORT OF THE PROVOST**

#### Constellation Fund

The Constellation Fund is designed to support undergraduate and graduate education in terms of scholarships. A task force has been formed to build a portfolio of scholarships. A preliminary report of the task force is expected February 2, 2019. The funding for the fund represents carry forward money that has been transferred from the colleges. The provost is working with the deans to understand the budget impact. When the task force is sunset, an accountability council will be in place for the duration of the funds. A member asked how long the funds are expected to last. Dr. Dooley estimated the funds will likely last four to five years.

#### Searches

The search for the Vice President for Equity, Inclusion & Diversity is underway with up to four candidates scheduled for on-campus interviews next week.

The College of Health Professions and Sciences dean search is underway with the search committee chair indicating the applicant pool is much more diverse in regards to ethnicity, gender, and discipline than the prior search.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

#### Resolution 2018-2019-7 Faculty Senate Bylaw Change – Graduate Council Membership

This resolution was brought forward by the Ad Hoc Committee on Bylaw Revisions. The membership requirements in the Bylaws don't match the requirements of Graduate Faculty in the Graduate Catalog.

Motion and second to place Resolution 2018-2019-7 Faculty Senate Bylaw Change – Graduate Council Membership on the January 24 Senate agenda for 30-days review prior to discussion and vote. No discussion.

Vote: All in favor; motion passes.

#### Resolution 2018-2019-8 Student Perception of Instruction Processing (SPoI)

This resolution is brought forward by the Information Technology Committee and requests UCF IT process and distribute SPoI reports at the end of the course, regardless of when the semester ends. Currently, courses taught multiple times within a semester do not receive the SPoI reports until the end of the normal semester.

Motion and second to place Resolution 2018-2019-8 Student Perception of Instruction Processing on the January 24 Senate agenda. Open for discussion. Comment made that SPoI reports aren't received until a couple of weeks after the end of the semester, which is after planning has been completed for the next semester. A member commented that it would be useful to have data on how many courses have an abbreviated or custom course date. A question was raised as to why a resolution was necessary. UCF IT doesn't want to break a previous resolution that specified a time frame, making a new resolution necessary. No other discussion.

Vote: All in favor; motion passes.

#### Resolution 2018-2019-9 UCF Conference Rooms

This resolution is brought forward by the Information Technology Committee due to UCF's distributed locations with a high need for the ability for joint video conferencing capabilities for faculty and staff.

Motion and second to place Resolution 2018-2019-9 UCF Conference Rooms on the January 24 Senate agenda. Open for discussion. Comment made in favor of the resolution. Being able to see who is speaking on both ends is vital. In addition, it's extremely difficult to hear who is speaking for the caller.

Vote: All in favor; motion passes.

#### Research Overhead Presentation

Dr. Self introduced Elizabeth Klonoff. Dr. Klonoff indicated that the fee isn't referred to as "overhead", but as facility and administrative fees. Dr. Klonoff made a presentation that explained how the 49% facility and administrative funds are spent in relation to Contracts and Grants (C&G) versus Educational and General (E&G) funds.

Question: Is any of the \$1.25 million in technology transfer for patents recovered by the university?

Answer: The Research Board was just reconstituted to look for different ways of supporting faculty getting their intellectual property to the point where it could be licensed and marketed in a way for the university to benefit. The bulk of the Research Foundation income is the result of equity owned or licenses.

Question: Is there is a dollar value on the income from patents?

Answer: Dr. Klonoff indicated it varies dramatically, but this year it was about \$800,000.

Question: Why isn't the facility and administrative fee higher than 49%?

Answer: Dr. Klonoff indicated that the faculty nor the deans would be happy with a higher level.

Comment: It's difficult to sustain ORC fellowships. Money is spent to recruit, but can only fund them for one year. There needs to be flexibility in the funding mechanism.

Response: Dr. Klonoff recommended that the need should be communicated to the Research Council.

Dr. Klonoff commented on upcoming improvements including allowing faculty to log-in and see the status of proposals and concierge level service to allow a faculty member to call and get answers.

Question: Where does the faculty startup come from?

Answer: Dr. Klonoff indicated from the colleges and deans.

#### Research Council Discussion

Several years ago, the question of elevating the Research Council from a joint committee to a Senate operational committee was on the Senate topic list. The topic was tabled during the search process for a new vice president of Research. Over the last couple of months, several people have suggested that issue of elevating the committee should be addressed. Operational committees meet at least monthly and the committee would regularly report to Steering and the Senate. Research is a key part of the Strategic Plan and goals. Dr. Self asked the group if elevating the Research Council to a Senate operational committee should be discussed. Dr. Self distributed a draft resolution for the members to review and edit. Dr. Self noted that only minor changes have been made to the duties and responsibilities. The current duties are broad. Dr. Klonoff commented that it would be more efficient if the Research Council was a conduit to communicate risk and compliance issues. Dr. Self indicated that item (j.) already includes conduct and is broad.

Motion and second made to elevate the Research Council to a Senate operational committee. Open for discussion. In response to a question, Dr. Self indicated duties and responsibilities and the membership description are from the current Bylaws of the Joint Council.

Discussed the duties in respect to being too specific and limiting which could result in additional revisions in the future. Discussed the membership and who appoints faculty and the selection criteria specified.

Motion and second to amend line 50 and 51:

The committee shall consist of one faculty member from each academic unit, ~~(selected by the Committee on Committees, in consultation with the vice president for Research and dean of the College of Graduate Studies and the college deans)~~ and two faculty

Vote: all in favor; motion passes.

Point of Order: How can the Senate change a joint committee? Dr. Self indicated that the Senate has jurisdiction over the Bylaws and is recommending to the administration that the committee is elevated and changed.

Briefly debated grammar. Grammar will be corrected on the Senate floor.

Motion and second to amend line 51 and 52:

~~and~~ An additional two faculty members from the institutes and/or centers will be ~~(designated by the vice president for Research and dean of the College of Graduate Studies).~~

Vote: all in favor; motion passes.

Motion and second to amend line 53 and 54:

~~Selection criteria shall include a productive record of research/scholarly activity.~~

Vote: all in favor; motion passes.

Question regarding the language regarding faculty members holding the rank of associate professor or professor or professional librarians of comparable rank shall be eligible for membership. Since the university has non-tenure earning associate and full professors, why don't we include assistant professors? Comment made that for this committee, experienced faculty are needed. Dr. Klonoff commented that if the Senate adds "tenured", all of the research faculty will be excluded.

Discussed the membership is limited to one faculty member per academic unit and the imbalance of research related issues found in large colleges with diverse disciplines. Dr. Self commented that the scope of the work for this committee is unknown. If there is too much work for the council, just like the Graduate and Undergraduate Councils, additional

specific committees can be formed. Discussed how the curricular committees are apportioned.

Motion and second to add language to specify 18 faculty members with one faculty member from each unit in proportion to the total number of faculty in each unit. Language to be comparable to the Undergraduate Council.

Vote: too close to determine. Vote by hand: 9 in favor, 6 opposed; motion passes.

Question: does the 18 faculty include the two research faculty?

Answer: No, the 2 research faculty are in addition to the 18 academic unit faculty.

Briefly discussed the three-year term for the committee members. Graduate committees are three-year terms. All other operational and curricular committees have two-year terms.

Motion and second to approve amended Resolution 2018-2019-10 Faculty Senate Bylaw Change Research Council.

The committee shall consist of ~~eighteen~~ one faculty members with at least one representative from each of the academic units ~~(selected by the Committee on Committees, in consultation with the vice president for Research and dean of the College of Graduate Studies and the college deans)~~ and two additional faculty members from the institutes and/or centers ~~(will be designated by the vice president for Research and dean of the College of Graduate Studies).~~ Academic unit faculty membership shall proportionally represent the number of faculty of the colleges. Selection criteria shall include a productive record of research/scholarly activity. Only faculty members holding the rank of associate professor or professor or professional librarians of comparable rank shall be eligible for membership. The vice president for Research and dean of the College of Graduate Studies (or designee) shall serve as an ex officio member. Terms of service shall be three years, staggered. The chair and vice chair of the council shall be elected annually by its membership.

Vote: all in favor; motion passes.

#### Appointment of a selection committee for the University Excellence in Professional Service Award

The selection committee is comprised of the chair of the Senate and three Steering members. Binders are due to the Faculty Senate Office by January 29, 2019. Each member will review and rate the binders in the Faculty Senate Office following by a scheduled meeting to review the results. Linda Walters, Michelle Kelley, and Richard Harrison volunteered.

### Ad Hoc Committee Report on Student Perception of Instruction (SPoI) Accessibility

This Ad Hoc Committee was formed based on a topic list issue from last year in addition to an SGA resolution passed earlier this year to make the SPoI more accessible to the students. The Ad Hoc Committee consisted of Steering and Senate members, faculty, students, and a member of the Faculty Center for Teaching and Learning. The Ad Hoc Committee met the report was distributed with the agenda. Dr. Self reviewed the recommendations from the report. A draft resolution was distributed for review and further discussion at the February meeting.

Question: Can't figure out why the college and department mean never changes. Where is the data coming from and who is generating the data?

Answer: UCF IT.

Comment: Maybe Faculty Excellence can include research with the resources helping to revise Annual Evaluation Standards and Procedures (AESP) and how the Student Perception of Instruction is built into the AESP's.

Dr. Self discussed the University of Florida and the process used to improve their student evaluation process and data. The university is currently piloting new questions and custom college questions.

Comment: Would like to see a mechanism to remove data that is referencing the wrong faculty member.

Response: The University of Florida allows the faculty to respond to the data.

The agenda item will be placed on the February agenda.

### Senate Committee Staffing Process

At the October Steering Committee meeting, the vice chair of the Committee on Committees (ConC) was charged with improving the method and information provided to faculty in soliciting interest to serve on committees. Dr. Van Niekerk sent the Steering members a copy of the Rosen College nomination survey in addition to the voting survey. Dr. Kelley discussed the two Qualtrics surveys. The first survey can be distributed to the college faculty to solicit interest. The second survey is for voting for the representative on the committee.

Comment: Make sure if someone else nominates a faculty member that you speak to the nominee to make sure they can serve. In addition, make sure the vote is closed so multiple votes are not cast.

Comment: Include all committees including Senate or other university committees so we ask one time for interest.

Response: The Senate doesn't control when the university committees complete staffing and the need can arise at any time throughout the year.

Comment: Include a catch-all question at the end of the survey indicating that other committees may become vacant in the future to determine those faculty that may be interested.

Question: What about ensuring diversity on the committees?

Answer: The Committee on Committee representative can ensure diversity. Regardless of the vote, the ConC representative is the final appointing authority.

Suggested the 2019-2020 Committee on Committees meet to discuss the possible new process.

#### Teaching Workload

The committee did not have enough time to discuss the agenda item. The item will be placed under old business on the February 7 Steering agenda.

#### Standing Senate agenda item for union update

At the November Senate meeting, senators requested a standing agenda item for a union update along with an administration bargaining team update. The Advisory Council of Faculty Senates used to have the President of the United Faculty of Florida provide a regular update and asked the members of the ACFS if an update should be provided again on a regular basis. All ACFS members were asked how many Senates have regular updates from the union. All ACFS members indicated that they receive regular updates from the union. One university allows the update under campus climate update. The regular agenda items are specified in the Bylaws. The Bylaws would have to be modified to add a regular update. Dr. Self will update the Senate to determine how to proceed in the short and long-term.

### **LIAISON COMMITTEE REPORTS**

#### Budget and Administrative Committee – William Self for Qian Hu

The committee met on Jan 16 and invited two guests to the meeting, the Director of the UCF Creative School Dr. Suzette Turner and Assistant Vice President David Pavlonnis. Dr. Turner and Mr. Pavlonnis presented information about the benefits and costs related to the expansion of the creative school. The committee will meet in February to decide on further action.

#### Information Technology Committee – Joseph Harrington

Committee met multiple times and completed an electronic meeting and vote on a resolution. The chair of the committee, Sumanta Pattanaik has a teaching conflict during the Spring. Vice chair Barbara Sharanowski has agreed to chair for the Spring. Committee discussed password resets. The State Auditor is demanding a 60-day password reset. The latest studies, including from the Department of Defense, indicates passwords shouldn't be reset at all. Also discussed a possible resolution regarding services UCF IT provides regarding Linux and Linux users and keeping past email when someone leaves UCF. Also discussed email being the primary record of purchasing discussions and decisions which are lost once a person leaves the university.



Parking, Transportation and Safety Committee – Richard Harrison

The committee met October 22 and discussed issues related to the Lime bikes. The Assistant Director of security provided an active shooter lockdown update. Thirty-one buildings are keyed buildings. It would cost at least \$7 million for state of the art security. The university received \$2 million to start the process. Deadbolt mechanisms are being installed in the doors of Classroom 1, the College of Optics and Photonics, Millican Hall, and Psychology. The cost is approximately \$500.00 per door. Adjustments have been made to the parking application regarding reliability and the issue is now closed. The issue of short-term parking permits for volunteers is now closed. The departments can buy permits for \$3.00 per day to provide volunteers. The Rosen college issue regarding having to purchase parking permits is now closed. The college is getting a parking garage and the college requested to be included in the parking system to benefit from stripping, resurfacing, and more.

Comment: the committee should ensure all of the campuses are included in the parking system.

Personnel Committee – Linda Walters

The committee discussed the promotion of non-tenure earning clinical, research, and medical librarian faculty. The committee is working on a resolution to eliminate these faculty from going to the University Promotion and Tenure committee.

Graduate Council – Mathilda Van Niekerk

The Graduate Curriculum Committee met January 9 regarding many course revisions and additions. The Graduate Policy Committee met December 12 and discussed Conditional Retention Plans (CRPs), UCF employment titles to count as Graduate Faculty, and Graduate Status GPA basic policy framework. The Graduate Appeals Committee met January 15. The Graduate Program Review and Awards Committee met November 30 to review graduate faculty appointments. The next meeting is scheduled for January 18.

Undergraduate Council – Nina Orlovskaya

Both committees have been very active with course revisions and new courses. This year the university allowed the departments to charge, increase or decrease an equipment fee. The committee received many requests from different departments regarding the fee. A request from Chemistry department was approved by the Undergraduate Curriculum Review Committee to use a lab fee to fund an undergraduate teaching assistants to support teaching large undergraduate classes. The committee members questioned the fee since the description indicates the fees are not allowed to be used as a support for teaching assistants. However the Department of Chemistry representative indicated that Florida International University and other universities along with other UCF departments are already using the lab fees to support teaching assistants. For a course with 450 undergraduate students and no teaching assistant, this fee would resolve the issue. Dr. Orlovskaya questions if the committee can review the fee requests without knowing if it is allowed or not. Dr. Dooley indicated that the documents will be reviewed for the compliance questions. Dr. Self noted that for both committees, recommendations go to the dean of the College of Undergraduate Studies for approval.

**OTHER BUSINESS**

Dr. Jasinski would like to provide a brief update on the COACHE survey at the January Senate meeting. Motion and second to schedule a COACHE update presentation for the January 24 Senate meeting. Vote: all in favor; motion passes.

**ADJOURNMENT**

Motion to adjourn made and seconded. The committee adjourned at 6:10 p.m.

1                                   **Resolution 2018-2019-7 Faculty Senate Bylaw Change**  
2   **Graduate Council Membership**  
3

4   **Whereas**, the bylaws of the Graduate Council state committee members of the Graduate  
5 Council (and all graduate committees) must be tenured or tenure-earning faculty holding the  
6 rank of assistant professor, associate professor, or professor; general faculty of comparable  
7 rank with multi-year appointments; or professional librarians of comparable rank; and  
8

9   **Whereas**, the membership criteria further specifies that all members must meet the  
10 qualifications for participating in graduate education as specified by the Council and published  
11 in the Graduate Catalog; and  
12

13 **Whereas**, the qualifications in the Bylaws for the council do not match the qualifications  
14 specified in the qualifications of Graduate Faculty in the Graduate Catalog; therefore  
15

16 **Be it resolved** that the *Bylaws* for the Graduate Council membership be amended to make the  
17 only requirement for serving refer to the qualifications of Graduate Faculty in the Graduate  
18 Catalog as follows:  
19

20 Graduate Council

21       b. Membership.  
22

23           The council shall consist of all of the members of the committees of the Graduate  
24 Council and the vice president for Research and dean of the College of Graduate Studies  
25 (ex officio). ~~All members of the Council must be tenured or tenure-earning faculty~~  
26 ~~holding the rank of assistant professor, associate professor, or professor; general faculty~~  
27 ~~of comparable rank with multi-year appointments; or professional librarians of~~  
28 ~~comparable rank.~~ All members of the Graduate Council must meet the qualifications for  
29 participating in graduate education as specified ~~by the Council~~ and published in the  
30 Graduate Catalog as Graduate Faculty. The Committee on Committees shall select the  
31 faculty members for all committees of the Graduate Council and shall solicit nominees  
32 from the deans of the respective academic units as well as from the vice president for  
33 Research and dean of the College of Graduate Studies, among others. The council chair  
34 and vice chair must be current Faculty Senate members and are elected annually by the  
35 membership of the council at the first meeting after the new committee is constituted,  
36 normally early in the fall term. The elected chair of the council will serve as the chair of  
37 the Graduate Policy Committee. The vice chair of the council will serve as the chair of  
38 the Graduate Curriculum Committee.

*Approved by the Faculty Senate Steering Committee on January 17, 2019.*

1                   **Resolution 2018-2019-8 Student Perception of Instruction Processing**  
2

3   **Whereas**, the purpose of the Student Perception of Instruction is primarily to provide feedback  
4 to faculty in order to continually improve courses and teaching methods; and  
5

6   **Whereas**, *Resolution 2011-2012-7 Student Perception of Instruction Administration Period* was  
7 approved by the Senate and the provost to specify that the online Student Perception of  
8 Instruction (SPoI) survey be administered during the last 15 days of instruction in each term,  
9 closing one hour before the official final exam period opens; and  
10

11 **Whereas**, the Registrar’s Office defines the opening and closing of the SPoI survey based on  
12 each specific course end date, regardless of the semester end date; and  
13

14 **Whereas**, many courses have an abbreviated or customized course length that ends prior to the  
15 end of a semester (such as a 7-week course); and  
16

17 **Whereas**, UCF IT processes SPoI data at the end of each semester resulting in faculty teaching a  
18 course with an abbreviated or customized course date waiting until the end of the semester for  
19 data to improve instruction; and  
20

21 **Whereas**, UCF IT has requested that a change in the processing of the SPoI survey be voted on  
22 by the Faculty Senate; therefore  
23

24 **Be it resolved** that the Faculty Senate requests that UCF IT process and distribute all SPoI  
25 reports for abbreviated or customized courses based on the course end date, regardless of when  
26 the semester ends.

*Approved by the Faculty Senate Steering Committee on January 17, 2019.*

## Resolution 2018-2019-9 UCF Conference Rooms

**Whereas**, collaboration and participation in virtual meetings is required for the normal and effective functioning of the university; and

**Whereas**, UCF, its programs, its faculty, and its faculty's external collaborators are progressively more interdisciplinary and geographically distributed, resulting in greater demand for teleconferencing and technologies to support distributed meetings and collaborative work; and

**Whereas**, delays in room scheduling and collaboration software failures result in wasted faculty and support-staff time as well as embarrassment and lost opportunities for UCF; and

**Whereas**, UCF conference rooms have inconsistent teleconference technology, with many providing no or inadequate teleconference technology; and

**Whereas**, many faculty and staff lack the technical knowledge to operate the ever-expanding array of conferencing hardware and software, and many conference rooms lack instructions for using the conference systems and obtaining help with their technology; and

**Whereas**, like all technology, teleconference hardware and software experience various failures - they break, become misconfigured, require updates and upgrades, and generally require regular maintenance and, at times, immediate troubleshooting and support; and

**Whereas**, over 40% of the main-campus conference rooms are available to all units to schedule and be used for meetings; and

**Whereas**, the majority of those schedulable conference rooms are assigned to a specific unit, requiring that unit to fund all technology and furniture; and

**Whereas**, using unit funds to supply the needs of non-unit users is an inappropriate use of a unit's funds; therefore

**Be it resolved** that the administration identify and take responsibility for generally available conference rooms and:

1. Develop a minimum standard for items to be installed in each conference room, including at least:
  - a. A computer
  - b. A video camera viewing the audience
  - c. Microphones that cover all potential speakers
  - d. Powered loudspeakers
  - e. Software for document collaboration, including simultaneous group editing
  - f. Software for reliable and consistent audiovisual remote participation that enables viewing and hearing of remote participants as well as remote presentations
  - g. Display devices that make a presentation visible to all in the room

46                   The standard may specify additional or better elements for larger or special-  
47                   purpose rooms. Compliance with the Americans with Disabilities Act and other  
48                   requirements is necessary. Periodic revision is necessary to track changing  
49                   technology.

50           2. Supply technology, maintenance, and upgrades consistent with item 1 in each generally  
51           schedulable UCF conference room; and

52

53 **Be it further resolved** that the administration make available user support services for all UCF  
54 conference rooms and:

55           1. Provide remote voice and real-time, on-site user support in conference rooms.

56           2. Post instructions for use, troubleshooting, and how to get immediate on-site support in  
57           conference rooms.

58           3. Provide (or, with consent of a unit, delegate) conference-room scheduling, with an  
59           immediate response to meeting requests (accepted or declined); and

60

61 **Be it further resolved** that nothing in this resolution should be construed as an intention to  
62 reduce or change the scheduling priority that units may have over conference rooms.

*Approved by the Faculty Senate Steering Committee on January 17, 2019.*

1                                   **Resolution 2018-2019-10 Faculty Senate Bylaw Change**  
2   **Research Council**

3  
4   **Whereas**, UCF strives to become the recognized leader among 21<sup>st</sup> century universities; and

5  
6   **Whereas**, a key metric for research in the Collective Impact Strategic Plan is to double research  
7   awards from \$133 million to at least \$250 million; and

8  
9   **Whereas**, the Research Council is a university-level joint committee that annually reports to the  
10   Senate and doesn't reflect the high faculty interest needed to achieve the key metric; and

11  
12   **Whereas**, the membership of the Research Council consists of faculty, while most joint  
13   committees have a broad membership; therefore

14  
15   **Be it resolved** that the *Bylaws* for the *Faculty Constitution* be amended to elevate the Research  
16   Council to a Senate Operational Committee with automatic updates to the Faculty Constitution  
17   as follows:

18  
19   Research Council

20         1. Duties and Responsibilities.

- 21           a. To recommend ~~to the Faculty Senate such~~ policies as it deems necessary and  
22           appropriate with respect to research activities, facilities, personnel, and patents  
23           to the vice president for Research and dean of the College of Graduate Studies.  
24           b. To consult with and advise the vice president for Research and dean of the  
25           College of Graduate Studies on the stimulation of and support for research  
26           activities, including policies for allocation of monies to be invested in UCF  
27           research endeavors.  
28           c. To assist in the evaluation of research programs within the university and advise  
29           on new research centers and institutes and the evaluation of performance of  
30           existing centers and institutes.  
31           d. To recommend policies that will foster a strong, mutually productive relationship  
32           between research centers and institutes and departments.  
33           e. To speak for the faculty on governmental, industrial, and other private sector  
34           and foundation support of the research programs of the university.  
35           f. To review the activities of the committees that deal with the use of human  
36           subjects or animals in research.  
37           g. To review the activities of the committee that deals with copyrights and patents.  
38           h. To review and make recommendations to the vice president for Research and  
39           dean of the College of Graduate Studies on internal research grants and awards.  
40           i. To work with the vice president for Research and dean of the College of  
41           Graduate Studies in establishing guidelines for submissions and review of  
42           research proposals.

43 j. To recommend policies to promote the responsible conduct of research by UCF  
44 faculty, staff, and students.

45 k. To make recommendations to the Faculty Senate Steering Committee of the  
46 Faculty Senate.

47

48 2. Membership.

49 The committee shall consist of ~~eighteen~~ one faculty members with at least one  
50 representative from each of the academic units ~~(selected by the Committee on~~  
51 ~~Committees, in consultation with the vice president for Research and dean of the~~  
52 ~~College of Graduate Studies and the college deans)~~ and two additional faculty members  
53 from the institutes and/or centers ~~(will be~~ designated by the vice president for Research  
54 and dean of the College of Graduate Studies). Academic unit faculty membership shall  
55 proportionally represent the number of faculty of the colleges. Selection criteria shall  
56 ~~include a productive record of research/scholarly activity.~~ Only faculty members holding  
57 the rank of associate professor or professor or professional librarians of comparable  
58 rank shall be eligible for membership. The vice president for Research and dean of the  
59 College of Graduate Studies (or designee) shall serve as an ex officio member. Terms of  
60 service shall be three years, staggered. The chair and vice chair of the council shall be  
61 elected annually by its membership.

*Approved by the Faculty Senate Steering Committee on January 17, 2019.*