



# Faculty Senate

## Information Technology Committee

Minutes for meeting of Tuesday, January 19, 2021, 2:00 p.m. Zoom Meeting

**Call to Order** at 1400

### Roll Call

- Present
  - Robert Macy, James Gallo, Dawn Eckhoff, Michael Sink, Joe Harrington, Sumanta Pattanaik, Matt Nobles, Athena Hoepfner, Steffen Guenzel, Lori Walters, Heath Martin, Thad Anderson, Lee Dotson, Anya Andrews, Francisca Yonekura, Susanny Beltran, Pieter Kik, Guest: Matthew Hall incoming CIO

### Guests:

Matthew Hall

- Incoming CIO
- Will be working with this committee

### Updates (Old Business)

ERP

- Kick off November 3
- Faculty and Admin participated
- Accensure and WorkDay implementation began
- Staffing project
  - Hiring/most internal
- Focused on Launch Project
- Other activities
  - Budget Model Redesign
  - Service Delivery Piece
    - Understanding the inter-workings, tools and people to deliver service

### New Business

#### Committee Focus

- Research IT items: Research representation
- Regular IT items: College representation
- For 2021-2022
  - Move research IT to a committee of the research council
  - This committee: courses and administrative IT
  - Joint committee meetings occasionally
  - Michael Sink: important to keep the IT committees linked
  - CIO would be ex-officio in both committees
  - Need to make certain that all areas are covered
  - This committee will need to have a definition of the current committee
  - Consider Bylaws as well

## Senate Web Site

- Senate Website to end 12/2020 suddenly (17 days notice)
- Project to decommission the website was started in August 2020, but not communicated to the Faculty Senate
- Missing a few items that cannot be done due to Word Press issues (file service functionality)
- Team that was putting the website together – issues with items that needed to be addressed with Senate and not other faculty
- Need contract level agreement with UCF IT and the Faculty Senate
- Issues with files not transferred over >4,000 files
- Other websites on that server as well
- Needs:
  - Service Level Assignments
  - Agreements on what is still needed

## File Service Functionality

- Past service you could download and upload
- WordPress is very cumbersome
  - One file at a time and tag it
  - No mass upload and download capability
- 4000 files dating back to the '70s (agendas, minutes, etc.)
  - We do get requests for these files
- Need a solution to be able to handle the upload and download site
  - Browse files and download
  - ? Dropbox
  - Joe Harrington will discuss with Michael Sink regarding options
  - Library used STARS
    - Has multiple functionality

## Other Business

- Discussion with incoming CIO
- University Email for Faculty Leaving the University Resolution:
  - [https://facultysenate.ucf.edu/resolution/resolution-2019-2020/#Resolution\\_2019202021\\_University\\_Email\\_Access\\_for\\_Faculty\\_Leaving\\_the\\_University](https://facultysenate.ucf.edu/resolution/resolution-2019-2020/#Resolution_2019202021_University_Email_Access_for_Faculty_Leaving_the_University)
  - Google Drive and FERPA-protected?
    - Still working on that
    - Do we have a Google Enterprise accounts? Not at this time
    - Need to work on encryption
  - IT assessment
    - What are the tools that we need to be a successful modern university?
    - What are the impediments?
    - Committed research website support at no cost to faculty
    - Cloud-based research and class computing needs to be funded
    - Support for using, backing up, and archiving large ML data sets
    - System management support for research labs
      - Need to continue to think about faculty in a classroom and pedagogy of teaching

- Laptops for faculty to teach remotely