

**UNIVERSITY OF CENTRAL FLORIDA
FACULTY SENATE**

MEMORANDUM

TO: All Faculty
FROM: Faculty Senate Office
DATE: February 10, 1997
SUBJECT: Faculty Senate Meeting of January 23, 1997

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The meeting was called to order by Dr. Richard D. Tucker, Chair, at 4:04 p.m. The roll was circulated for signatures. The minutes of November 21, 1996 were unanimously approved. Approval of the minutes for the Special Senate meeting held on December 5, 1996, were deferred until the next Senate meeting in February. Several faculty did not receive their copies, therefore additional copies will be mailed. Guests present: Provost Frank Juge, Drs. Denise Young, Diane Jacobs, Kathryn Seidel, Joyce Dorner, Ms. Pamela Anthrop, and Ms. Joanne Griggs.

ANNOUNCEMENTS AND RECOGNITION OF GUESTS

Dr. Tucker announced that Kathy Wohlbold was in the hospital undergoing tests. A get well card was circulated for signing.

Dr. Tucker introduced Ms. Pamela Anthrop, Director of the LEADS Scholars Program. Ms. Anthrop announced that the Faculty Leadership Awards will be presented on January 30, at 4:00 p.m. in the new Computer Science Building Auditorium. Twenty-eight faculty nominations were received. Dr. Tucker commended the LEADS Scholars Program for their effort to increase visibility among faculty and in recognition of faculty in leadership roles.

OLD BUSINESS

Dr. Juge reported that the United Faculty of Florida and the Board of Regents negotiated language changes in the Post-tenure Review (now referred to as "Sustained Performance Review"). UFF has ratified the document and ratification is expected from the Board of Regents. Local guidelines must be designed for institutional review and sustained performance. The Senate will need to study this issue further.

NEW BUSINESS

Task Force Reports:

General Education Program (GEP) Task Force: Dean Kathryn Seidel reported that a summary of consensus has been distributed. Focus groups will meet to discuss diversity requirements. Future meeting dates will be Tuesday, January 28, 1997 at 1:00 p.m. and Wednesday, January 29, 1997 at 2:00 p.m.

Plus/Minus Grading: Dr. Terri Fine reported that Tim Larson is working on a transfer student report. No responses have been received from other SUS institutions or from the Student Government Association.

Professorial Excellence Program (GEP): Dr. Juge reported on the status of PEP. Letters have been mailed to all faculty applicants to respond to university committees. Four categories have been established:

1. Most strongly recommended	11 candidates
2. Strongly recommended	11 candidates
3. Recommended	30 candidates
4. Not recommended	None

Dr. Juge stated that Provost Whitehouse is reviewing all vitae. PEP monies will probably fund all in the top category; and will fund some in the second category. These categories are more flexible than a forced quartile category. Dr. Juge added that TIP has been included in the contract again this year.

If PEP continues to be funded by the legislature, the reward will be a flat amount not a percentage as it is this year.

Standing Committee Reports:

Undergraduate Policy and Curriculum Committee: Dr. Heinrich Barsch, Chair, reported that Resolution 1996-1997-3 Cumulative GPA for Graduation will be presented at the next Steering Committee meeting in order to answer questions raised at their last meeting.

Budget and Administrative Procedures Committee: Dr. Walter Johnson, Chair, reported that the committee met on December 3, 1996 to plan year's agenda. A web site has been established. Dr. Johnson will send the URL.

Personnel Committee: Dr. Cook, Chair, reported that several subcommittees have been formed. One issue to be studied is the problem of insurance claims.

Graduate Policy and Curriculum Committee: Dr. Linda Malone, Chair, reported that the committee has approved two masters degrees in the Department of Foreign Languages. The Committee is considering a recommendation from SACS concerning graduate education at UCF. Dr. Diane Jacobs reported on recommendations and actions. Concerns have been identified through the TeamNet process which Dr. Jacobs explained (copy attached). Information regarding the report will be on reserve in the Library. Call 823-6999. Two publications from the Council of Graduate Schools will also be on reserve. "Reshaping the Graduate Education of Scientists and Engineers" and a "A Silent Success." The Graduate Policy and Curriculum Committee is considering an implementation proposal from the College of Health and Public Affairs; also a doctoral in Public Affairs. All are invited for input and to attend the meetings.

Dr. Frank Juge introduced President Hitt via videotape. (President Hitt and Provost Whitehouse are attending the Board of Regents meeting in Pensacola.) The message from the President was in regard to the institutional effectiveness and the follow-up report required by SACS. The final report is due on June 30, 1997.

1. Every administrator must have a mission statement with objectives on how the mission is being met.
2. Every degree program must have learning objectives with data on improving the programs.
3. Faculty qualifications for teaching at baccalaureate level must be changed.

If there are any questions regarding this report, contact Dr. Denise Young or Dr. Dan Coleman. A question asked as to who was affected by the faculty qualifications. Dr. Juge responded that they were mostly adjuncts. Letters for exceptions are being gathered. Graduate Teaching Assistants are under different criteria. It was also stated that the Senate should look at this study as an effective way to study the programs, degrees at UCF and to gauge their effectiveness. The positive aspects of the exercise were also emphasized by several of the faculty who have been involved in implementing these plans in their departments.

Meeting adjourned at 5:10 p.m.

RESOLUTION 1996-1997-3 UCF Undergraduate GPA for Graduation

Whereas, The calculation of a transfer GPA results in a GPA which is confusing and sometimes detrimental to students because of the loss of grade forgiveness awarded at prior schools, and

Whereas, The calculation of a transfer GPA requires use of large amounts of University resources; and

Whereas, Decisions on admission to the university are made on GPA at the last school the student attended, regardless of overall GPA as calculated for a transfer summary request

Be It Resolved, That UCF no longer computes an overall GPA that includes all prior course work; and includes only the UCF GPA.

Be It Resolved, That honors graduation for all students be based on the GPA earned in the terms that encompass the last 45 hours completed at UCF.

Summary of TeamNet Sessions

Faculty, graduate students, staff, and administrators met in three TeamNet sessions to discuss the goals and direction of graduate education at the University, in an effort to supply information and assistance to the Office of Research and Graduate Studies as part of a response by the university to SACs. The Graduate Policy and Curriculum Committee assisted in identifying the participants--48 faculty from all five colleges and from research institutes, 4 students, 6 staff, and x administrators. The participants were asked to respond to 2 questions: (1) what are your concerns about graduate education at the university and (2) what recommendations would you make for enhancing graduate education at the university. The sessions lasted approximately 2.5 hours each.

The concerns expressed were cataloged into several major categories (in order of the number of responses received in each category, and in order within categories):

Quality--130 responses addressing program quality, student quality, faculty supervision and rewards for teaching graduate courses and supervising thesis/dissertation research, and providing courses and space for teaching quality courses;

Perception--110 responses addressing concern for the quality of the graduate programs, the quality of student's in graduate programs, the perception that the higher administration does not recognize the importance of graduate education, and the concern for the image of graduate education at UCF in comparison to other universities;

Money-- 94 responses addressing the Pegasus model, adequate funding for assistantships, adequate funding for tuition (particularly out-of-state), funding for doctoral programs, funding for student travel to present research results, increasing legislative and BOR understanding of the need for funding for graduate programs, and funding for recruiting;

Faculty Issues--63 responses addressing the recognition, awards, and time that faculty have to devote to supervising graduate students, concern for adequate library resources to conduct graduate research, discussion of designating "graduate faculty" at UCF, the adequacy of computer and other equipment facilities to the ability of the faculty to do research, and comments about faculty parking and adjuncts;

Organization of Graduate Education--58 responses addressing the efficacy of having a centralized versus decentralized structure, discussion of the role of colleges in providing communication and coordination for the graduate programs, discussion of designating "graduate faculty" at UCF, requests for more staff support for graduate education, and suggestions for improvement of the admissions process;

Services--56 responses dealing with the library, general coordination of services for students, support for student travel, advising, housing, parking, mentoring opportunities, exit surveys, database information, and thesis/dissertation assistance;

Other categories with smaller numbers of responses (in parentheses): Recruiting (15), Research (15), Distance Learning (7), Interdisciplinary Research (3), Diversity (2), Partnerships (1), Tenure (1), Metropolitan Mission (1);

When asked to express their recommendations for enhancing graduate education at UCF, the same categories could be used to summarize them. The numbers of recommendations in each category are given in parentheses. The recommendations concerned:

Money-- 63 recommendations asking for support for tuition waivers, assistantships, and fellowships. Also expressed was an interest in modifying the Pegasus model to fund doctoral programs in particular and to convince the legislature and BOR that more funding is necessary for graduate education;

Quality-- 41 recommendations asking for more support for faculty who teach graduate courses and supervise graduate students, and discussing program and graduate student quality;

Organization of Graduate Education-- 41 recommendations dealing with the organization and coordination of graduate studies including 20 responses regarding the university structure with 12 supportive of a central office to serve as a voice for graduate education, 4 who expressed neutral comments that some roles can best be served centrally and others best by programs and colleges, and 4 who expressed a desire to have a decentralized structure for graduate education. Additional recommendations concerned the communication and functioning of the college graduate offices, staff support, comments concerning graduate faculty, and recommendations for improving admissions processes;

Faculty Issues-- 40 recommendations asking for more support for faculty who teach graduate courses and supervise graduate students, providing computer and equipment for research, increasing library resources for research, and the pros/cons of designating "graduate faculty" at UCF;

Perception-- 34 recommendations concerned with increasing the interest of higher level administrators at UCF in graduate education, improving program quality, providing focus to the graduate education at UCF by concentrating on key areas of excellence, and improving student quality;

Services-- 22 recommendations recommending better facilities and general services for students, improved student advising, exit surveys for graduate students, and mentoring for GTA's;

Other recommendations (in parentheses) that were made concerned Partnerships (7), Distance Learning (3), Interdisciplinary Research (2), and Degree Certification (1);