

M E M O R A N D U M

TO: Faculty Senate Committee Members
DATE: Tuesday, January 19, 2007
FROM: Dr. Manoj Chopra
Chair, Faculty Senate
SUBJECT: Faculty Senate Meeting on Thursday, January 25, 2007

Meeting Agenda

1. **Call to Order**
2. **Roll Call**
3. **Minutes of *October 26, 2006***
4. **Announcements and Recognition of Guests**
5. **Old Business –**
 - Intellectual Property of Faculty Notes – Dr. Chopra
6. **New Business**
 - 2006-07 TIP Awards in Bargaining – Dr. Beth Young (UFF)
 - Resolution from Graduate Council on Dissemination of Theses and Dissertations – Dr. Liberman (Resolution Attached)
 - Final Examination Duration – Dr. Chopra
7. **Standing Committee Reports**
 - *Budget & Administrative - Dr. Bernadette Jungblut*
 - *Graduate Council - Dr. Aaron Liberman*
 - *Personnel - Dr. Jeff Kaplan*
 - *Undergraduate Policy & Curriculum - Dr. Bob Pennington*
8. **Other**

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Dr. Manoj Chopra, Faculty Senate Chair, called the meeting to order at 4:05 p.m. The roll was circulated for signatures. The minutes of *September 28, 2006* were unanimously approved with minor changes.

RECOGNITION OF GUEST AND ADMINISTRATION

Dr. Chopra introduced guests Laura Blasi (proxy for Glenda Gunter), Drs. John Schell, Dennis Dulniak (Registrar's Office), and M.J. Soileau (Vice President for Research).

ANNOUNCEMENTS

Dr. Chopra announcements:

- Dr. Chopra reported on the response from Dr. Hartman related to previous inquiries from the Senate on Information Technology issues on campus. His staff will inform the faculty further in advance about any information technology announcements. PeopleSoft upgrade to occur October 26, 2006 and during that time access to PeopleSoft will be read only mode; any password changes should be resolved by 8:00 p.m. today. Training sessions will be offered for changes on PeopleSoft and the new WebCT system. The term 'Polaris' will cease and transition to "MyUCF"; faculty should select the Faculty/Administration Self-Service.

Dr. Chase BOG announcements:

- ◆ The BOG met September 20-21, 2006 in Tampa
 - 21st Century Scholars Program – UCF will stand to gain several of these scholars in a 1:1 matching program; the cost will be \$2 million/scholar. The 21st Century Scholars Program will have \$45 million in funds subdivided between UF/ USF/ FSU; \$8 million to USF graduate programs; \$8.5 million allocate to USF Marine at St. Petersburg; remainder of monies to UF/FSU – part of which funded the Burnham Institute.
 - Student Financial Aid :
 - i. Students in general are not getting low interest federal loans but rather credit card debt with high interest;
 - ii. Until age 26, parents are financially responsible - have to fill out paperwork as parent;
 - iii. Anticipate 56,000 additional students by 2012.
 - Outside consultant, the Pappas Group is completing study of the university system with a view towards reorganization;
 - USF/FGCU is considering development of regional campuses in relationship to land donations from private developers.
 - Community Colleges perhaps will offer 4-year degrees for work force development. Recent legislation allows this currently on a limited basis but with the Pappas report due in January, 2007, there is a halt on this process;
 - Legislative Budget Review – a tuition increase of 7% has been postponed. Budget has not been fully approved and has now postponed to November meeting; the technology fee is a local fee for most universities and most likely some tuition increase approval in November meeting.
 - FSU received additional funds for their medical program. Two of their outlying campuses were approved and two were denied.

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- ◆ Dr. Chopra reported on the September 29, 2006 AFCS meeting in Tallahassee at the Board office. Items discussed included:
 1. The BOG consultants are developing the Pappas report which would be finalized in January and the participation of faculty senate representatives in the telephone conference.
 2. There was a discussion of the usage of +/- grades by the various institutions. UNF has banned the use of C-'s. SGA would like the entire system to use A, B, C, D, F.
 3. UFF/Faculty Senates relations were discussed to share information about how they interacted at the various campuses.
 4. It was discussed that some of the BOT members were not getting information from their institution's Presidents or BOGs. (FAU, FSU, UF)
 5. Next BOG meeting is scheduled for November 16, 2006. Pending business will include a House Bill to redefine the role of the BOG in relation to BOT representation and as state university system.

NEW BUSINESS

Intellectual Property of Faculty Notes – Dr. Pennington reported

Dr. Schell is working on a review of the www.sherlocknotes.com website. Dr. Chopra asked that this issue be moved to the next meeting. It was approved unanimously. Dr. Schell will draft a statement and anyone is welcome to review.

Conflict of Interest – Dr. Soileau

Dr. Soileau gave an informative PowerPoint presentation on Conflict of Interest/Conflict of Commitment forms and related issues.

- The recurring theme is that if faculty are in doubt, they should seek guidance from their supervisor or the Office of Research and Commercialization (ORC).
- Faculty were advised to request a timeframe for response to their questions regarding possible conflicts; the department is attempting to process online. Currently, if a week or two has lapsed, faculty are encouraged to call for a response.
- Compensation – stipend for FCTL is not a conflict; a conflict arises when the activity takes place outside the university. Any expenses, if paid honorium above expenses, should be approved. Nine-month faculty should disclose outside activities as they are considered on extended contract. Service on Federal Grant review panels is considered as part of university work.
- Conflict of Interest and Conflict of Commitment is in state law – A & P and USP right now does not have Conflict of Committee but should. Dr. Soileau to review this requirement.
- The forms are reviewed by immediate supervisor and supervisor's supervisor; Dr. Soileau is consulted as needed.
- Should there be a conflict; a conference is held with the person to develop a plan to resolve.
- The bottom-line is that faculty should “disclose” any potential conflicts of interest and commitment on a timely basis. Dr. Huff-Corzine in Faculty relations is an important contact person for more information and clarifications.

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STANDING COMMITTEE REPORTS

◆ Budget & Administrative – Dr. Bernadette Jungblut

Dr. Jungblut reported that the committee meeting is scheduled for Tuesday, November 7, 2006 at 2:30 p.m. to discuss undergraduate teaching equipment and bookstore issues; Denise Berrios, manager and Vice President Merck attended the last meeting. The bookstore representatives have offered to discuss issues directly with faculty and departments upon invitation. The goal of the committee is to finalize RFP for undergraduate teaching equipment awards, continue work on the bookstore issues and complete a recommendations report. There is a meeting scheduled on November 9, 2006 with Tracy Deitz on the Pegasus model workshop about budgeting at the university. Interested committee members and other senators were asked to contact Dr. Jungblut.

◆ Graduate Council Report – Dr. Lieberman

Committee will meet on November 2, 2006 to discuss the role of revisions to the PhD programs. ORC will present information about potential conflict of interest between faculty and graduate students. The committee discussed the Electronic theses in relation to the National Certification/Publication. One or more resolutions may be coming forth next year.

◆ Personnel – Dr. Jeff Kaplan

Dr. Folger reported for Dr. Kaplan. The committee is working on potential resolutions related to the limited information being provided to the faculty regarding retirement options so that UCF faculty can make more informed judgments. Dr. Chopra is meeting on Monday with Dr. Kaplan to discuss the future agenda of the committee. Anticipate a report to the next Faculty Senate Steering Committee meeting.

◆ Undergraduate Policy & Curriculum - Dr. Bob Pennington

Dr. Pennington reported on the Oct 10th meeting of the UPCC. There was a change in the B.S. Hospitality Management degree at the Rosen College. Meeting dates for the subcommittees are Oct 31 and November 28 and regular meeting on Nov 15th. The Undergraduate Course Review Committee met on the 31st, where College of Education revisions, COS revisions and Health Public Admin. Certificate programs were covered. There was a 75- page agenda. Dr Pennington requested that if committee members were not able to attend, they should send their proxy to the meeting since it is important to have a quorum for catalogue-driven meetings.

Other

Federal Research Priorities – Greg Schuckman

Greg Schuckman offered an informative report outlining his role as Assistant VP University Relations based in Washington DC. He has been with UCF for 6 ½ years. The federal research priorities here at UCF are a bottom-up process. Every Fall term, an RFP comes out and information is distributed through the Campus listserv. Faculty are asked to submit ideas in the form of a white paper; A selection committee met on Nov 27th to hear proposals that may merit congressional funding possibilities.

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The applications are considered based on technical review/match with UCF priorities; and the political climate - how the work might impact FL delegation. Example of recently funded projects include: (a) system-wide NASA funded hydrogen activities – seven different universities in FL – UCF portion over five years in excess of 25 million. (b) energy transport/storage – NASA needs in respect to hydrogen. (c) nanophotonics fabrication – these funds useful for expensive instruments. If you have any questions or concerns, please email at Gregs@mail.ucf.edu.

ADJOURNMENT

The meeting adjourned at 5:30 p.m.

Resolution 2006-2007-3 Electronic Thesis and Dissertations Dissemination Policy

Whereas, the university is dedicated to open access of original work for the purposes of scholarship, and

Whereas, the university is mindful of protecting the rights of our students with regard to their original work,

Be it resolved, that UCF will provide the following options for all doctoral students submitting an Electronic Thesis and Dissertation:

1. immediate worldwide dissemination with no restrictions
2. pending dissemination of the entire work for six months for patent or other proprietary issues, with an additional six months extension available. Once patent and proprietary issues are resolved, then students could choose from options 1 or 3.
3. dissemination with limited access to the UCF community (its library patrons, including interlibrary sharing and release to ProQuest) for a period of one or three years and the declaration of this occurs during the final submission. Once the initial request is granted, additional extensions of one year can be obtained by notification to the Office of Graduate Studies using the Request to Extend Electronic Thesis and Dissertation Access Limitations form. It is the responsibility of the student to request any such extension; otherwise, the document will automatically be released for electronic dissemination.

Revised 1-07

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