Faculty Senate
Information Technology Committee

MEETING MINUTES

Meeting Date: Monday, January 28, 2019
Meeting Time: 2:00 – 3:00 pm
Meeting Location: HPA I, Room 335

1. **Call to Order**

The meeting was called to order at 2:01pm.

2. **Roll Call**
   - Members in attendance: Lee Dotson, Jeannie Hahm, Joseph Harrington, Tameca Harris-Jackson, Athena Hoeppner, Steven Hornik, Pieter Kik, Barbara Sharanowski, Stephanie Vie, Deedra Walton (call in).
   - Ex officio member in attendance: Michael Sink

3. **Approval of Minutes of Jan 14, 2018 (Motion Barbara Saranowski, second Pieter Kik)**

Minutes were approved unanimously.

4. **Recognition of Guests**

No guests.

5. **Pending Business**
   1. Navigations/Directions on Campus:
      i. Ryan Seilhamer to speak on Feb 11th meeting
   2. NID password changes - Michael Sink reached out to Chris Vakhordjian (CISO) after the January 14 meeting. Vakhordjian is part of a SUS group of Chief Information Security Officers working on a proposal to take to state auditors requesting changing the password reset requirements. They are looking at suggesting a password reset once a year which is more in line with NIST. Discussion ensued regarding once a year password reset versus no forced password resets. Decided to wait on a resolution at this time citing that it would be better to have a unified front from all 12 Information Security Officers and faculty senates. Michael Sink will invite Chris Vakhordjian (CISO) to next meeting (2/11) to discuss.
   3. Email Policies:
      i. IMAP/POP turn on – Discussed the need to allow multiple platforms for accessibility and support non-standard systems. UCF has stopped allowing

IMAP and POP. Security was noted as the main reason. There is a request for campus to turn it on the allow the use of other email systems. Faculty member looking for written statement that faculty get to choose their own platforms (i.e. Linux). Several factors for consideration:

1. The need for a consistent system for features such as calendar sharing
2. Cost to support multiple systems
3. Ediscovery for audit and compliance – if email is not being maintained on a UCF server then there is a risk that a personal account can become discoverable

One solution may be to allow forwarding of emails but not forward and delete so that all emails are maintained on a UCF server.

ii. Open source platform support for server set-up – Michael Sink explained that UCFIT is looking to focus on the needs of users – academic, administrative, and research – because different users have different needs. They need to find a balance with funding and limited resources. Open source applications require employees with that expertise and enough bandwidth of employee time. One-offs are difficult to support in terms of expertise and ongoing maintenance. A comment was made that the university has a policy that faculty are supposed to support open access solutions, use in classrooms, and teach to students. A suggestion was made to create a spreadsheet with distribution of expertise.

iii. Access to emails after leaving UCF - We did not get to this topic

iv. Email archive issues - We did not get to this topic

4. Project Wahoo
   i. We did not get to this topic

6. New Business

Faculty Senate update – Joe Harrington shared that both resolutions (SPoI and conferences rooms) passed. There was some discussion about not having a full cost study for the conference room resolution, but it passed as an advisory statement. The goal is to have consistent, reliable equipment and experiences.

For next meeting, please send specific questions for Chris V. And Ryan S.
Joe Harrington requested a change in the Mondays for meetings. This will be discussed via email.

7. Adjournment (Motion Joe, Second Athena)
All in favor. The meeting was adjourned at 2:59pm.

Minutes submitted by Lee Dotson