

MEETING MINUTES

FACULTY SENATE PERSONNEL COMMITTEE

28 January 2026 @ 11:30-12:30

Join Zoom Meeting

Zoom Link:

<https://ucf.zoom.us/j/97205614344?pwd=2lcbRBVFuwmlApAiMeJw4Cbx7fq3N.1>

Attendance: Shawn Burke, Joel Cramer, Vladimir Gatchev, Stephen Holmes, Geraldine Luzincourt, Matthew Mosher, Rachel Mulvihill, Danielle Pratt, Jorge Ridderstaat, Kurt Stresau, Kristina Tollefson

1. Call to Order: Chair Matthew Mosher waited for quorum and called the meeting to order at 11:34 AM.
2. Recorder of Meeting Minutes: Danielle Pratt
3. Approval of Minutes: Kurt Stresau moved to approve the minutes. The motion was seconded and approved.
4. Recognition of Guests: Joel Cramer from Faculty Excellence was recognized.
5. Announcements: None
6. Ongoing/Unfinished Business

a. **Interfolio Subcommittee Update**

The subcommittee reported ongoing review of faculty information system options, including continuing with Interfolio under a longer-term agreement or transitioning to Academic Analytics. Committee members discussed the need for a verified, feature-by-feature comparison and feedback from peer institutions currently using each system.

Joel Cramer stated that his and the Provost's intent is to support a faculty-driven decision on the system selection.

The committee also briefly discussed, at a high level, the possibility of exploring a homegrown faculty information system as a longer-term option, noting potential benefits and significant considerations related to development, resources, and testing.

b. **Search & Screening Guidelines Subcommittee Update**

Joel Cramer summarized proposed process updates, including earlier

budget availability, reduced approval steps, revised signature authority for offer letters and employment agreements, and use of a faculty recruitment intake form at the college level. Discussion reinforced FE notes about the planned form that faculty must vote on whether a search uses a committee or panel and that this requirement should be explicit.

c. Faculty Salary Study Update

Matthew Mosher expressed concern about the timeline for receiving salary study data and the limited opportunity for Faculty Senate review. Joel Cramer recommended inviting Paige Borden to a future meeting to review the data and timeline.

7. New Business: None

8. Other Business

The following items were noted and carried forward:

- Assignment of Duties / Workload Guidelines – Joel Kramer
- Faculty Credit for Online Course Usage – Jeff Kauffman
- AESP Ratings – Kristina Tollefson
- Joint Appointment Policies – Stephen King
- Multi-year Assessment of Non-Tenure-Earning Faculty / Recognition for Senior NTE Faculty – Stephen King

9. Adjournment: The meeting adjourned at 12:37 PM.