

M E M O R A N D U M

TO: Faculty Senate Steering Committee
FROM: Irene Butler
DATE: January 29, 1993
SUBJECT: Minutes of Faculty Senate Steering Meeting - January 21, 1993

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The meeting was called to order by Dr. Glenn N. Cunningham, Chair, at 4:05 p.m. Members present were Drs. Armstrong, Gupton, Modani, Paul, Swart, Taylor, and Wood. Dr. Frank Juge was present as well. The minutes of December 10, 1992 Steering Meeting were approved.

OLD BUSINESS: None

LIAISONS' REPORTS:

Personnel Committee - Dr. Gordon Paul reported that the committee meets on Monday and will take up the revised chairs' review from the College of Arts & Sciences. The committee is waiting for the Dean of the College of Business Administration to forward that proposal.

NEW BUSINESS:

Dr. Cunningham received a suggestion to have training sessions for chairs of the Faculty Senate Standing Committees. The chairs need assistance in setting an agenda and bringing the members together. Dr. Taylor suggested that the first meeting of the Steering Committee in the spring be an open meeting whereby the chairs of the committees will be invited to attend. After that meeting the Steering Committee liaisons assigned to the committees will assist further.

Discussion followed on the best way to proceed and it was decided that an extra meeting of the current senate would be held the beginning of April and then the new senate will meet a week or two later.

The Steering Committee has received a request from Dr. McGinnis to not only include an alumni representative for commencement exercises but to give that person more time. Dr. Cunningham is to write a memo to the Commencement Committee to consider this request.

The 1993 exam schedule, which was previously mailed to the Steering members, indicated three hour exam periods in the fall. The exam period is extended by one day with 15 minutes between exams. Exams will start at 7:00 a.m. The steering members saw no problem with this schedule. This is to conform with a resolution passed by the Faculty Senate.

Dr. Taylor asked if Founder's Day will be celebrated this year and Dr. Juge reported that Dr. Astro was working on this and Dr. Juge will follow up on whether a committee chair has been appointed.

Resolution 1992-1993-5 was introduced by Dr. John Gupton, a member of the Library Advisory Committee. This resolution concerned the library, its funding, and protection from cuts. Discussion followed on procedures for new programs, funding, and enrollment generation. Enrollment must generate library resources. Currently we have three programs: Math, Early Childhood, and Masters for Nursing. The Steering Committee members approved this resolution to go forward to the Faculty Senate.

The next item on the agenda was a memo from Dr. Richard Crepeau concerning Feasibility Study for Football. The members discussed UCF going to Division IA, the potential problems of getting IA teams to come to UCF and the need for alumni involvement and boosters. Dr. Cunningham said he and Dr. Gupton are on this committee and will keep the steering members advised.

ROTC has been transferred from Undergraduate Studies to College of Engineering by mutual agreement of all parties involved. Dr. Cunningham stated that this move probably did not require Steering Committee or Curriculum Committee approval but he would inform Dr. Schell.

The Provost Search update was given by Dr. Cunningham saying the field has been narrowed down to 16 candidates. Almost all of these candidates have been interviewed by phone and the remainder will be contacted next week. The committee will also be calling references next week and then gather their comments. At the meeting on February 2, a discussion will cover the background of the candidates and a selection of 5 - 7 will be chosen to visit the campus.

Meeting adjourned at 5:05 p.m.