

**Faculty Senate Meeting
January 31, 2008**

Dr. Manoj Chopra, Faculty Senate Chair, called the meeting to order at 4:10 p.m. The roll was circulated for signatures.

APPROVAL OF MINUTES

The minutes of November 29, 2007 & January 17, 2008 were reviewed. There were corrections made to the Nov 29th minutes. Motion was made to approve the minutes with minor changes to the Nov. 29th minutes and was approved.

RECOGNITION OF GUESTS: Drs. Schell, Huff-Corzine, Dulniak, Kirby and Representative from the *Central Florida Future* staff.

ANNOUNCEMENTS

Ms. Latrecia Rice, Faculty Senate Administrative Assistant, has submitted her resignation and is moving to Fort Pierce. Dr. Chopra has regretfully accepted her resignation. Dr. Chopra thanked her for her years of service to the senate. Ms. Rice shared her appreciation of the work of senators during her time at UCF. Ms. Rice will be honored with a dinner by Drs. Chopra, Cook, and Ark.

OLD BUSINESS

Update on Faculty Constitution - *Dr. Chopra reporting*

Revisions to the constitution have been sent to the Provost for review. It will then be forwarded to the President for review. Depending upon the outcome of the review, President Hitt or his designee will call for a Faculty Assembly. This is anticipated sometime after the 18th of February.

NEW BUSINESS

BOG/BOT Update - *Dr. Chopra reporting* (Dr. Chase is on research travel in Belize)

BOG original tuition approach was to raise tuition by 13% over five years which would have put the State of Florida at the top of the bottom quartile in the US. However, the BOG proposed only a one year 8% increase proposal. Senators were reminded that tuition is still controlled by the state legislature. A version of Governor Crist's budget is anticipated today.

Resolution 2007-2008-5 Appointment and Evaluation of School Directors and Department Chairs - Resolution from Personnel Committee (*Dr. Chakrabarti reporting*)

Whereas, the University of Central Florida needs to create new or restructure existing schools/departments to sustain growth, productivity and excellence in education and research,

Be it resolved, that the Faculty Senate endorses the following guidelines for appointment and evaluation of school directors and department chairs.

All schools/departments must have an appointed director/chair.

A school/department's director/chair serves a term of five years although the appointment is renewable annually. Normally, a director/chair will not serve more than two successive five-year terms.

Each college dean, upon consultation with that college's faculty, will establish a procedure for the appointment and reappointment of directors/chairs. Except in rare occasions, college deans should not serve as directors/chairs. Departmental faculty and others the dean deems appropriate will conduct the review. Eligible voters include all tenured and tenure-track faculty, but eligibility may be extended at the college level by vote of the tenured and tenure-track faculty. College procedures require a record of the vote for appointment and reappointment.

The faculty of the school/department will evaluate directors/chairs annually. A full review for reappointment will take place during the fifth year. The dean at his or her own initiative or as a consequence of a request can institute an interim review by the department faculty of the director/chair under college procedures. After due consideration, the dean will nominate a candidate for director/chair, whose appointment is subject to approval by the provost and the president.

When restructuring of on-campus units occurs, there should be an outline of the process. The committee reviewed the faculty handbook and modified the language for this resolution. There was extensive discussion by senators raising questions regarding specific wording in the resolution. Dr. Chakrabarti commented that in part, the committee did not intend to include wording that could be viewed as micromanagement of the review process at each unit level. There was discussion of reworking the flow of the document particularly in paragraphs five and six. Further to delineate the appointment section of and the review section in the resolution. Senators with suggestions were asked to forward comments to Dr. Chakrabarti for review at the next committee meeting.

Dr. Chopra suggested this resolution be returned back to the Personnel Committee with provisos. Motion made, seconded and passed. Resolution 2007-2008-5 was sent back to Personnel Committee.

STANDING COMMITTEE LIAISONS REPORTS

Budget and Admin - *Dr. Belfield reporting*

Equipment proposals are under review on a secure server. The next meeting is scheduled on February 21st. Dr. Chopra noted that when tuition monies arrive at the university, then the committee will review faculty to student ratio changes. Dr. Chopra will work with the committee on this issue.

Graduate Council - Dr. Liberman reporting

The Council is working on two policy statements -

- #1 current requirement in department/school that a student pass a national exit exam before receiving a degree. There are several concerns regarding that topic.
- #2 university-wide minimum qualifications for participation in graduate education. Associate graduate faculty on committees and qualifications for thesis and dissertation committee members and faculty emeriti.

The Graduate Council Curriculum Subcommittee has met three times since the last Senate meeting. During those meetings, the committee has approved a number of proposals. The next meeting scheduled for 2/15/08.

Personnel - Dr. Chakrabarti reporting

Committee continues to work on the Promotion and Tenure document. The finished document is now with Dr. Huff-Corzine.

UPCC - Dr. Pennington reporting

The committee met on January 22nd with vice-chair in charge. The department-based proposals for equipment fees were approved but none of the college-wide fee proposals were approved. Next meeting is scheduled for Feb 12th. The committee is working on a new procedure regarding catalog copy and how to promote discussions between departments and colleges on courses that cross two colleges. Online policy with documents and forms will be developed that shows what is to be changed to improve the process.

OTHER BUSINESS

Provost Budget Update Email of January 29, 2008 - Dr. Schell reporting

Dr. Schell distributed a copy of the email outlining that UCF does not anticipate layoffs similar to those occurring at other state universities. UCF has experienced enrollment growth. The one-time monies received in the current year budget will not be here during the next fiscal year thus the concern regarding the 2008-2009 Budget. There will be no cuts in the summer classes. There was a lot of discussion on this topic and the senators expressed their concerns at the future of the budget. There was discussion regarding the role of the Faculty Senate in developing resolutions on the state of the budget. The senate may consider a resolution addressing faculty concerns about the budget cuts and the long term effects on students. Departments are asked to forward

examples to Dr. Chopra regarding departments that have lost opportunities in faculty searches and faculty who considered staying on but ultimately left UCF. Such a resolution will be sent to the Faculty Steering Committee for review and discussion in February.

Rescheduling of March 2008 Faculty Senate meeting - Dr. Chopra reporting

Dr. Chopra received a request from Provost Hickey to change the March Faculty Senate meeting from March 27th to March 20th so that the Provost can bring an important issue to the senate.

ADJOURNMENT

Meeting adjourned at 5:29 p.m.