Library Advisory Committee
April 1, 2016
1:30 p.m.
Library 511

Minutes

Present: **Allen,** Frank**; Baker,** Barry**; Beile,** Penny**; Buchoff,** Rita**; Falen,** Thomas**;
             Gaume,** Romain**; Jaskowski,** Selma**; Jentsch,** Florian**; Murphey,** Missy**;
             Page,** Mary**; Quelly,** Susan**; Scharf,** Meg**; Vaidyanathan,** Raj**; Winter,** Debra
             (for Shah, Mubarak)

Absent: **Bovo,** Bianca**; Kallina,** Ed**; Kim,** Yoon-Seong**; Milman,** Ady**; Roush,** Pamela**;
             Wardle,** Elizabeth**; Winarski,** Kim

The meeting was called to order at 1:30 p.m.

- Welcome/Introductions: Barry Baker, Director of Libraries, welcomed committee members, and had everyone introduce him/herself.

- Updates:

  - 21st Century Library Project

    Baker reported on upcoming changes planned for the John C. Hitt Library. In response to the demand for more quiet study areas, the 5th floor is being converted. All of the book stacks have been removed from the 5th floor in preparation. A glass storefront partition/wall will be installed near Library 511 to minimize the noise from staff and

    Architectural Conception of 5th Floor Quiet Study Area

    meeting spaces. The furniture will be replaced with comfortable individual seating. See "Sit Test Furniture Survey" below. There will be no collaborative spaces on the redesigned 5th floor. Additional electrical outlets will be added. When finished the area will have 90 more seats making the total 175. Current start date is later this summer. Phase 1 construction will consist of the Automated Retrieval Center (ARC) building, which will be located on the back side of the John C. Hitt Library between the library and the Student Union, and will include upgrading all five elevators, renovating the restrooms in the 1984 addition of the building, upgrading stairwells to code, and installation of fire sprinklers on all floors but the 1st floor (which already has a sprinkler system).

    Phase 2 will be the construction of a connecting building and new entrance; design development planning will probably begin in fall 2016. The Advanced Schematic Design has already been completed. The connector building will expand all four floors of the 1984 building and join the 2nd and 4th floors to the ARC building. The new entrance will boast eight doors and will require the removal of the back wall of the John C. Hitt Library. In addition, the 4th floor of the ARC will be completed making it a learning space/reading room. Two additional rows will be added to the initial three rows for a total of five rows of the automated retrieval system.

Holzman Moss Bottino Architects' Rendering, July 2015

Phase 3 will be the complete renovation of both the 1968 and 1984 sections of the building: electrical, HVAC, telecommunications/network, plumbing, lighting, et al.

Recently new carpeting was installed (except in the aisles between shelving) on the 1st, 3rd, and 4th floors to replace the old worn carpeting. The stacks were not moved.

"Sit Test Survey." Meg Scharf reported that the vendors allowed the Libraries to bring in 20 pieces of furniture being considered for the area. It was on display for three weeks so that the students could review and vote for their favorites. 413 students responded to the simple questionnaire about comfort, design, and usability of the furniture. The "pods" were the most popular. See the handout attached for more information. The results have been sent to the architects and Facilities Planning.

- Library Materials Budget

  Baker reported the Libraries will spend $6.4M this year. We have asked for $7.1M for next year and requested this be recurring funding. This year we were fortunate that the university administration found special funding to fill the gap between what we received and what we needed to keep going. There is a new system for requesting budget. Baker met and spoke with the Faculty Senate Steering Committee; it was a good session and the provost was there. He pointed out that inflation costs us $400K each year. He and Allen have also met with the Faculty Senate Budget and Administrative Procedures Committee. Baker will keep faculty up-to-date with new developments.

Question re. Libraries Receiving a Percentage of Research Grants. Baker explained that nothing has come of the discussion; that all of the indirect costs are already spoken for. Allen did a study of Association of College & Research Libraries (ACRL) and found that 30% receive direct funding from their offices of research. It was noted that overhead costs for grants are being revised.

- STARS

  Selma Jaskowski reported on the institutional repository called STARS (Showcase of Text, Archives, Research & Scholarship) which was brought online in July 2015. (See the list of important links for more information about contributing to STARS.*). She began by demonstrating the world map feature of bepress that shows from where in the world requests for materials within STARS are received. There have been 15,104 documents loaded into STARS since July 2015; 1,032 institutions have accessed our documents around the world. There is an extensive FAQ section. For information and assistance contact the Digital Services Librarian Lee Dotson at STARS@ucf.edu. This project was made possible

with a Student Tech Fee award. The College of Graduate Studies is especially excited about the electronic theses and dissertations (ETDs). Jaskowski pointed out another feature in STARS: the faculty profile or "SelectedWorks," where faculty can describe his or her area of research, mount selected works, and more.

- Textbook Affordability

    Penny Beile showed slides from a PowerPoint presentation (see attached) to discuss some of the issues regarding Textbook Affordability. She mentioned legislature to initiate measures to make textbooks more affordable for all students. There is a small work group focused on such topics as Textbook Affordability, Open Access, Open Data, and Open Educational Resources. Beile pointed out one stumbling block to changes at UCF – the "no competition" contract with Barnes & Noble. There is growing support for initiatives to make textbooks more affordable. Some examples of costs saving were discussed and can be viewed in the PowerPoint. Still trying to get faculty booklists for classes so they can be compared against the Libraries' holdings for more possible savings. In response to a question about particular departments, Beile noted that at present they are only talking to those who come to them. Anyone with ideas to support textbook affordability is encouraged to contact Beile and her group.

- Security – Community Service Officer

    Allen reported that beginning January 2016 the John C. Hitt Library has a security officer, Sunday – Thursday, 8pm – 1:15am. Currently the Libraries is funding this security measure with the hope that the university will help. This is a uniformed Police Department employee (called a Community Security Officer) trained and outfitted with the necessary accoutrement to dispatch a Campus Police Officer if the need arises. The CSO is unarmed and cannot make arrests but still carries the authority to act as a visible presence in the building as he/she periodically patrols the library. Normally stationed at the front entrance, the CSO also helps in sweeping the building at closing time. Baker pointed out that the library has not experienced a lot of problems with security; but the decision to go forward with this measure is a proactive one.

- New Integrated Library System (ILS)-Implementation

    Baker informed the Committee that the evolving statewide organization of colleges and universities formerly known as FLVC (Florida Virtual Campus) and now operating under the name Florida Academic Library Services Cooperative (FALSC) has chosen a new integrated library system (ILS). FALSC is made up of 40 institutions (12 universities and 28 colleges). The change to the new system should be fairly seamless for faculty and students. The ILS allows libraries to catalog, acquire and checkout materials, and more. The previous ILS was migrated a bit at a time; the new ILS, Innovative Interface, Inc. (III), will be migrated to all 40 institutions at once probably next summer.

- Funded Tech Fee Proposals

    Baker prefaced the reports by noting that the Libraries has been extremely successful with the proposals we have submitted, with only two having been turned down – and one of those was reworked and successfully funded the following year.

Mary Page gave a summary of eight important resources funded by the Tech Fee. Most are one-time purchases and some are in partnership with other campus departments such as English, Women and Gender Studies, History, and Modern Languages. See the list below:

- Women & Social Movements in the United States – Scholar's Edition
  A database [of] a peer reviewed journal includes innovative scholarship, primary documents, books, images, essays, book reviews, Web reviews and teaching tools on U.S. history and women and gender studies between 1600 and 2000.

- Executive Branch Documents
  This collection offers a record of federal department and agency activities from our nation's founding through the early 20th century. It complements the Serial Set collection (below) and is an essential resource for doing research on the Americas from 1789-1939.

- U.S. Congressional Serial Set
  Considered one of the most important resources for the study of American history, politics and society, the U.S. Serial Set gives you the thinking behind events to add context to your research. This collection of government publications captures key aspects of American life - from agriculture, to westward expansion, scientific exploration, politics, international relations, business and manufacturing.

- ProQuest Congressional (for 3 years)
  The ProQuest Congressional content provides indexing and abstracting access to the Serial Set documents from 2004 through 2018, with links to the full text publications. Additional full text content beyond the Serial Set volumes includes the Federal Register, Congressional Record, and hearing transcripts.

- British Periodicals III & IV (submitted by the Department of English)
  The two collections extend the scope of the British Periodicals series by focusing on the first half of the twentieth century, with full text of primary sources.

- C19 – Nineteenth Century Index (submitted by the Department of English)
  The C19 Index draws on the strengths of 14 existing indexes to form a dynamic and expanding source for discovering nineteenth-century books, periodicals, official documents, newspapers, and archives.

- Mango Languages Learning
  A database and self-learning software offers creative lessons designed for conversational skills and grammars in 60 languages.

Excerpt from *InSTALLments*

Jaskowski spoke about the funded tech fee proposals for Information Technology & Digital Initiatives (IT&DI):

- Digital Studio on the 3rd floor:
  a. 70" TVs will be located along the wall next to the current presentation practice room (Room 306).
  b. Access to UCF Apps (which include ArcGIS, SPSS, and SAS) and Tableau Reader will be available at each station.
  c. Next to the TVs will be an editing bay where files can be worked on.
  d. In addition to UCF Apps, a desktop version of Tableau, Final Cut, and Creative Cloud will be available in the editing bay.
  e. The equipment in the presentation practice room will be updated.
- New Equipment for Checkout at LibTech Desk: 13" MacBook Air laptops to be added to our iPads, Dell Venues, and Dell laptops. iPad keyboards to satisfy students' expressed need to have a keyboard for iPad use. Replacement pieces: calculators, voice recorders, digital cameras and accessories, microphones, projectors, and camcorders. New items include memory cards, projector screens, and Bluetooth speakers.

Question re. Downtown Campus. Baker discussed the Libraries presence at the Downtown Campus. The library will have:

- 10K-12K square feet of the space available
- Some print materials as well as online – just what will be there will depend on the courses offered on campus
- Staffing will include a total of five USPS and librarians
- Daily (probably) courier to carry intercampus loans
- Study areas and small knowledge commons
- Cutting edge technology
- Working partnerships with Valencia College who will probably have one or two librarians in the library

Action Items

N/A

Meeting adjourned: 2:40 p.m.

Recorder: Raynette Kibbee

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* Direct links to the downloadable pdfs:

A Showcase for YOUR Work: http://stars.library.ucf.edu/cgi/viewcontent.cgi?article=1005&context=stars-documentation

Selected Works Flyer for Faculty (featuring Dr. Pegasus): http://stars.library.ucf.edu/cgi/viewcontent.cgi?article=1006&context=stars-documentation

All STARS and Selected Works documentation is available at http://stars.library.ucf.edu/stars-documentation/

Furniture ratings surveys for the 5th floor Quiet Zone: part of the 21st Century Library Phase 1

In almost 3 weeks, 413 students completed ratings sheets: 247 (60%) online; 166 (40%) on paper

Students were asked to rate each of 20 samples on comfort, design, & usability

Scores on each dimension ranged from 0 (hated it) to 5 (loved it):

- Lounge Chairs/Reading chairs: scores ranged from 2.64 to 3.03

- Chairs: scores ranged from 1.77 to 3.73

- Pods/Carrels: scores ranged from 3.44 to 4.49

- Table: c 2.87; d 3.18; u 3.34

Comments centered on:

- Need for electrical outlets
- Need for privacy
- Comfort seems to be the most important dimension
- Students are VERY glad to have new furniture in the future
- Students want to focus on work and be shielded from distractions
- Students were grateful for the opportunity to give their opinions

Note: These are not in order; top 4 pods and top chairs were extremely close

Some of the most popular

Textbook Affordability (TA): Why TA and why now?
Update, April 1, 2016

Cost of course materials

➢ Average student spends more than $1300 per year for textbooks and supplies.
➢ Two out of three students have decided not to purchase a textbook because it was too expensive.
➢ Half of students have taken fewer courses due to cost of textbooks.
➢ Students avoid, delay, and illegally acquire textbooks due to textbook costs.

Legislation / National

➢ Section 133 of Higher Ed Opportunity Act of 2008
   Contains language to ensure "students have access to affordable course materials by decreasing costs to students and enhancing transparency and disclosure with respect to the selection, purchase, sale, and use of course materials."

➢ Affordable College Textbook Act Bill
   Creates a grant program to support pilot programs at colleges and universities to create and expand the use of open textbooks.

Legislation / State

➢ Florida Textbook Affordability:1004.085
  "Establish textbook adoption procedures to minimize the cost of textbooks for students while maintaining the quality of education and academic freedom."
➢ This is where the 30 day posting requirement comes from.

Legislation / State

➢ Education Access and Affordability (House Bill 7019)
  Specific to TA:
  - adopt innovative pricing models
  - post course materials **45** days prior to first day of class
  - adopt policies, procedures, & guidelines to further
    minimize cost of course materials, including OER for
    high-demand gen ed courses
  - submit a report to Chancellor each year, forwarded to
    FL BOE and BOG

TA Goal at UCF

Create a campus environment favorable to textbook affordabilty issues and adoption and systematically promote open educational resources (OER) and Library-sourced content with faculty to reduce costs and promote high quality, ADA-compliant materials.

-- working group comprised of instructional designers (CDL) and librarians

University level activity

- Met with Business Services on upcoming bookstore contract
- Working with USF to emulate their TA project; General Counsel
- Investigating platforms that promote TA adoption by faculty
- Requested bookstore list (not successful)
- FL SUS bookstore contract research (CDL-authored)
- Met with Pam Northrup, FLVC mandate; provided input into state level TA legislation

Dept and faculty level activity:

➢ Presentations at FCTL (interested faculty)
➢ Hosted OpenStax sessions at FCTL and the library
➢ Suggested open and/or library-sourced materials (IB program)
➢ Three pilots:
  ➢ English: transition current text to OER
  ➢ History: transition to OpenStax text
  ➢ Economics: offer OS text as option
➢ Conduct research to gauge use, perceptions, and effectiveness of OER

On immediate horizon:

➤ Provide transition support for early OER adopters
➤ Analyze impact on staff time and resources
➤ Pilot project with TA platform
➤ Explore faculty incentive options
➤ Create website; promote TA resources and services
➤ Two possible large-scale projects
  ➤ Run booklist against library holdings
  ➤ Promote OpenStax texts for selected gen ed courses

OpenStax College

➢ Founded in 2012 ; administered out of Rice University.
➢ Grant funded
➢ 21 books available; 2 under development
➢ Available free online and ePub/PDF
  ➢ Can purchase print; cost varies by book
  ➢ $5 for interactive Apple iBook (varies by book)

The Books

➤ Written by faculty and peer reviewed
➤ Licensed under Creative Commons
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➤ Instructor resources available (varies by book)
   ➤ Powerpoints
   ➤ Quiz Questions
   ➤ Free iBook copy

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Questions? Comments?

…and what can we do to help promote TA@UCF?