



Faculty Senate

Information Technology Committee

Minutes of meeting of Tuesday, January 7, 2025, 3:00 p.m.

Location: Zoom

Attendees (voting members in bold):

- Glenn Martin (Chair)**
- Amy Sugar (Vice Chair)**
- Chuck Abraham**
- Amy Donley**
- James Gallo**
- Michael Gilbrook
- Pieter Kik**
- Brett Meltzer
- Matt Nobles
- Yogesh Rawat**
- Peter Spyers-Duran**
- Geritt Welper**
- Natasha Williams**
- Pavel Zahorik
- Shengli Zou**
- Sofia Lisman (SGA representative)**
- Student (SGA representative)
- Sheila Amin Gutiérrez de Piñeres (ex officio)**
- Shafaq Chaudhry (ex officio)**
- Athena Hoepfner (ex officio)**
- Chad Macuszonok (ex officio)**
- Kevin Corcoran (ex officio)**

- Call to order at 3:03 pm
 - Quorum reached
- Approval of the Minutes for December 3, 2024 Meeting
 - Approved
- New Business
 - New members welcomed
 - E-mail: In-Place Archiving

- UCF uses pooled storage for email storage and it was on a pathway to reaching capacity (projected in April 2025)
 - In addition, Microsoft started to charge for top-tier email storage
 - UCF IT decided to force users to store older e-mail in the “in-place archive” where storage is free (e-mails two years or older are automatically moved)
 - It was questioned why only two-day notice was given
 - IT mentioned that other projects were underway and they did not want to conflate email traffic
 - Some discussion of retention policies was also had and it was suggested that somebody from General Counsel’s office be invited to a future meeting
 - Overleaf Availability
 - Overleaf is now available!
 - Questions on process of how new software available gets onto published lists
 - UCF Apps
 - Question on training how to use UCF Apps (it was noted that multiple faculty have created info on their own)
 - IT will look as they have a project to update their web site
 - Guests to schedule for spring
 - Tammie (CUI/KnightShield/FCI) – January 21, 2025
 - Youndy Cook (or designee) -- TBD
 - Sherri (Governance) – TBD
- Meeting adjourned at 3:57pm