

UNIVERSITY OF CENTRAL FLORIDA  
Faculty Senate Office

MEMORANDUM

TO: All Faculty

FROM: Jeffrey Cornett - Faculty Senate Secretary

DATE: January 16, 1992

SUBJECT: Minutes of Faculty Senate Meeting - January 9, 1992

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The meeting was called to order by Dr. Glenn N. Cunningham, Chair, at 4:03 p.m. The roll was passed for signature. The minutes of December 5, 1991, were approved unanimously.

**RECOGNITION OF GUESTS:** Among guests present were President Bryan, Dr. Frank Juge, and Dean Sheridan.

**UNFINISHED BUSINESS:** There was no unfinished business.

**COMMITTEE REPORTS:**

**ADMISSIONS AND STANDARDS:** Dr. Stephen Goodman, Chair, reported that the committee continues to meet and anticipates having a report to the Faculty Senate by February.

**BUDGET & ADMINISTRATIVE PROCEDURES:** Dr. Ralph Llewellyn, Chair, indicated that he would have information to present at the next regular meeting.

**CURRICULUM:** Dr. Frances Smith, Chair, stated that the committee had forwarded its work to the Steering Committee and expressed her thanks for the hard work of the committee.

*Dr. Cunningham indicated that the Steering Committee would meet January 16th to discuss the Curriculum Committee's report and that on January 23rd there will be an open meeting at the Student Center from 3:00-4:00 to allow discussion of the foreign language requirement. This will be followed by a special meeting of the Faculty Senate in Phillips Hall 115 from 4:00-5:00 p.m.*

**INSTRUCTION:** Dr. Paul Sommerville, Chair, stated that the committee had nothing new to report. Dr. Cunningham stated that he would forward two items for the committee's consideration.

**PERSONNEL:** Dr. Gordon Paul, Chair, indicated that his committee had four resolutions to present under new business.

**NEW BUSINESS:**

Dr. Paul introduced four resolutions, providing the committee's rationale for each.

#### **RESOLUTION 1991-1992-5**

Whereas, there is concern as to the existence and uniform application of policy and procedure regarding the title of emeritus, be it resolved that: The general policy, procedure and responsibility for this designation as stated in The University of Central Florida Procedural Manual - Number 2009 (Rev. 3) be applied on a regular and consistent basis with the following changes:

- a) under the section GENERAL POLICY insert -- from this University -- at the end of the first sentence;
- b) delete the second sentence under General Policy;
- c) Substitute -- will -- for "may" in the first sentence under the section PROCEDURE.

There was no discussion. The resolution passed unanimously.

#### **RESOLUTION 1991-1992-6 (REVISED)**

Whereas retired faculty and staff of the University of Central Florida served faithfully and well in carrying out the mission of the University while active members of our academic community, be it resolved that:

- a) special efforts be made to foster a continued positive relationship by improved communications and inclusion of retired individuals in University social functions and other appropriate academic activities;
- b) retired faculty should be kept informed about academic activities on campus, such as guest speakers;
- c) retired personnel specifically be included on all invitation lists for such events as graduation ceremonies, publications, University-wide social events, and appropriate college and department activities;
- d) the University administration develop the appropriate procedures to implement this resolution.

There was no discussion. The resolution passed unanimously.

Dr. Paul introduced Resolution 1991-1992-7 (Revised) and accepted Dr. Phillip Taylor's friendly amendment to include "an annual" in the wording of point two.

#### **RESOLUTION 1991-1992-7 (REVISED)**

Whereas, there is concern as to the existence and uniform application of policy and procedure regarding the awarding of honorary degrees, be it resolved that:

- 1) The general policy, procedure and responsibility for implementation as stated in The University of Central Florida Procedural Manual - Number 1015 be applied on a regular and consistent basis.
- 2) The Honorary Degree Advisory Committee send an annual report of its activity to the Chair of the Faculty Senate.

After a brief discussion, wherein Dr. Paul reiterated that the resolution was brought to the floor to insure that it will be regularly applied, the motion passed.

Dr. Paul introduced Resolution 1991-1992-8 (Revised) by indicating that it was passed by the Senate last year and was sent back from the administration.

**RESOLUTION 1991-1992-8 (REVISED)**

Whereas, endowed chairs, including eminent scholar chairs, affirm the university's commitment to excellence, be it resolved.

1. Effective immediately, all future endowed chairs will be appointed to a five-year term. This appointment may be renewed for successive five-year terms. Renewal is subject to the recommendation of the assigned department personnel committee, department chair, college personnel committee, college dean, and concurrence of the provost and the president. The application for renewal should be made by the candidate in the fourth year of the term;

2. In selecting an endowed chair, the president shall establish a committee to process each application or nomination. The committee shall recommend to the president for his or her approval one or more eligible candidates. The president shall select the candidate to be offered the chair. If a candidate is not selected by the president or if the approved candidate does not accept the chair, the selection process shall be repeated. In addition to meeting the prescribed criteria, the successful candidate can be recommended for professorial rank/tenure only by a favorable vote of the tenured faculty within his or her academic department.

3. Performance of endowed chairs will be evaluated annually. Established faculty evaluation procedures in the academic department of assignment will be followed in evaluating endowed chairs.

Dr. Loren Anderson, committee member, explained that he investigated what four universities did with this issue. He indicated that those universities that seemed happiest with their policies were those where the endowed chairs were evaluated annually and were appointed for a term.

There was considerable discussion both for and against the resolution. Dr. Bryan expressed his concern for recruitment and the rhetoric of the resolution. After additional debate, the motion was made to amend the resolution to incorporate Dr. Bryan's wording. The amended resolution reads as follows:

**RESOLUTION 1991-1992-8 (REVISED)**

Whereas, endowed chairs, including eminent scholar chairs, affirm the university's commitment to excellence, be it resolved:

1. Effective immediately, all future endowed chairs, including eminent scholar chairs, will be subject, as are all ranked faculty, to annual performance reviews. This implies that the endowed chair is not permanently attached to its original holder.

2. In selecting an endowed chair, the president shall establish a committee to process each application or nomination. The committee shall recommend to the president for his or her approval one or more eligible candidates. The president shall select the candidate to be offered the chair. If a candidate is not selected by the president or if the approved candidate does not accept the chair, the selection process shall be repeated. In addition to meeting the prescribed criteria, the successful candidate can be recommended for professorial rank/tenure only by a favorable vote of the tenured faculty within his or her academic department.

3. Established faculty evaluation procedures in the academic department of assignment will be followed in evaluating endowed and eminent scholar chairs.

The resolution passed as amended.

Dr. Taylor introduced a resolution from the floor and accepted Dr. Ida Cook's friendly amendment. The revised resolution is as follows:

**RESOLUTION 1991-1992-9**

Whereas the use of 16 mm films is critical to many instructional programs at UCF;  
And whereas the Office of Instructional Resources is terminating its 16mm film distribution operation and is allocating its entire film collection to individual departments throughout the university;

And whereas this decentralization plan will make it extremely difficult for instructors to use films in their classes;

Be it resolved that the UCF Faculty Senate condemns this action of the Office of Instructional Resources as a detriment to the University's instructional mission.

Be it further resolved that immediate steps must be taken to maintain the University's film collection in a central location accessible to all.

Dr. Juge and Ms. Anne Marie Allison, Director of the Library, discussed problems with storage and the cost involved in properly storing the collection. Dr. Taylor and Dr. Cook indicated the importance of many of the films to instructional efforts and their concern for equitable access to the films for all faculty members.

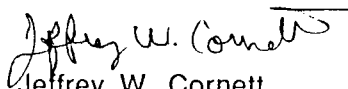
The resolution passed.

**ANNOUNCEMENTS:**

Dr. Cunningham stated that the revision to the faculty senate constitution will go to the Steering Committee this month and that it will be presented to the Faculty Senate in February and then to the Faculty Assembly.

The meeting was adjourned at 5:14 p.m.

Respectfully submitted,

  
Jeffrey W. Cornett  
Faculty Senate Secretary