

## FACULTY SENATE STEERING COMMITTEE

### MEMORANDUM

**TO:** Faculty Senate Steering Committee  
**FROM:** Faculty Senate Office  
**DATE:** June 18, 1998  
**SUBJECT:** Minutes of meeting held on June 2, 1998

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The Faculty Senate Steering Committee was called to order by Dr. Ida Cook, Chair, at 4:05 p.m. Minutes of the April 30, 1998 meeting were unanimously approved. Members present: Drs. David Abbott, Lee Cross, Richard Tucker, Phillip Taylor, Naval Modani, Rosie Joels, James McBrayer, Gregory Frazer, Provost Gary Whitehouse, and Vice Provost Frank Juge.

#### **ANNOUNCEMENTS**

Dr. Cook introduced Kathleen Eberhardt, Faculty Senate student assistant. Kathleen is in the process of establishing the Faculty Senate Web Site. Kathleen announced that the Web Site was ready for the Pegasus web server and that it would be posted later this month. She distributed a draft for the committee's comments and suggestions. She also stated that several considerations were still under investigation. She is having some negative responses with her requests for space on a server with e-mail and discussion capabilities. Dr. Juge suggested a meeting with Joel Hartman, Vice Provost for Information Technologies and Resources. He will design a system and identify the server that will work for the Faculty Senate Web Site.

Members suggested posting: Resolutions, Faculty Senate minutes, Steering Committee minutes, and the schedule for meeting dates and times.

Dr. Cook announced that Dr. Richard Tucker received the Community Service Award for Faculty from the Board of Regents. Dr. Tucker and Dr. Cook reported that the visit to UCF by the BOR was very well received.

Provost Whitehouse announced that Dr. Diane Jacobs has resigned her position as Vice President for Research and Graduate Studies. She will be on assignment in the office of Academic Affairs as Special Assistant to the Provost. A national search for a new Vice President for Research and Graduate Studies will begin in the Fall, 1998.

Dr. Modani announced that Dr. Richard Tucker is now chair elect of the Advisory Council of Faculty Senates for the State of Florida. "Congratulations" Dr. Tucker.

Dr. Cook announced that summer commencement is August 8, 1998, and requested suggestions for

grand marshals and faculty representatives. The following faculty were suggested: Dr. Lou Trefonas, Chemistry, A&S; Dr. Bill Johnson, Educational Services, ED; Dr. Harry Smith, Theatre, A&S; Dr. Steve Lotz, Art, A&S; and Dr. Paul Hartman, Civil and Environmental Engineering, ENGR. Commencement times:

<u>College of Business and College of Engineering</u>	8:00 a.m.
<u>College of Arts and Sciences</u>	11:30 a.m.
<u>College of Health &amp; Public Affairs and College of Education</u>	3:30 p.m.

## **OLD BUSINESS**

### Faculty Senate Constitution Revisions

Dr. Naval Modani reported that two new committees need to be added to the Constitution: the Computer Policy Committee which has been changed to Information Technology Resource Policy Committee, and the Center for Distributed Learning Committee. The name of the Graduate Policy and Curriculum Committee has been changed to the Graduate Council. Dr. Tucker stated that the UCF Library requested more representation in the Faculty Senate, and the School of CREOL would also like representation in the Faculty Senate. Dr. Modani requested the committee to forward any other suggestions for changes to the Constitution to the committee's attention. Members: Drs. Modani, Tucker, and Taylor.

## **NEW BUSINESS**

### Committee on Committees

Dr. David Abbott reported that he has arranged a Committee on Committees meeting for Thursday, June 4, 1998 to discuss the Standing Committees. He has several spreadsheets with detailed information on the assignments. He requested any corrections and further input from the Steering Committee. Dr. Modani suggested that Steering Committee members visit their respective administrators to get representatives' names.

### Emeritus Professors

Dr. Cook reported that Provost Whitehouse has received concerns from the Commencements, Convocations, and Recognitions Committee regarding whether faculty knew and understood the eligibility criteria for the designation of Emeritus. There was a lengthy discussion on the qualifications necessary for faculty.

Dr. Joels inquired about the scholarship award for Dr. Hernandez. She will look further into the matter with her College Dean's office.

### Guidelines for TIP and PEP

Dr. Whitehouse announced that there will be approximately 30 TIP awards. Eligibility has been extended to four years. He stated that the allocations have not been completed at this time. There will also be 2.2 million for merit raises. Dr. Juge discussed formulas and procedures. He stated that the merit policies need to be finalized before October 1, 1998. After a lengthy discussion, Dr. Juge suggested that a subcommittee be charged to consider and develop the TIP and PEP policy guidelines. The members appointed: Drs. Naval Modani, Richard Tucker, Frank Juge, and Gregory Frazer.

Dr. Cook reported that the +/- grading proposal has been approved and will become effective for the 1999-2000 academic year.

Three year review of untenured faculty:

Dr. Whitehouse reported that Dean Thomas Keon, College of Business, suggested that the 3-year review of untenured faculty include input from the college deans. Pros and cons were mentioned. It was moved and seconded that this matter be referred to the Personnel Committee of the Faculty Senate. It was unanimously approved.

Dr. Whitehouse addressed the Honors College proposal. The creation of the Honors College will strengthen the identity, image, and visibility of UCF outside the university. It will basically fund the honors classes at a higher level. The funding will be \$400,000. The average GEP is 50%. This will be a "Good News" item at the next Board of Regents meeting. Dr. Juge stated that they are hoping it will be approved by the end of summer.

Dr. Whitehouse also stated that UCF's share of legislative action is good at \$25 million, maybe \$26 million. The PECO funding is \$28 million.

Adjourned at 5:35 p.m.