

## MEMORANDUM

**TO:** Executive Steering Committee

**FROM:** Michael A. Mullens  
Chair, Faculty Senate

**DATE:** March 3, 2003

**SUBJECT:** STEERING COMMITTEE MEETING – March 13, 2003

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**DATE:** March 13, 2003  
**TIME:** 4:00 p.m.  
**ROOM:** ENG. II 312 Conference Room, Main Office

### AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Minutes of February 13, 2003**
4. **Announcements & Recognition of Guests**
5. **Old Business**
6. **New Business**
  - a. Faculty requirements re: international students – Dr. Schell
  - b. Student Email Address Policy – Dr. Schell
  - c. Sick Leave Pool Committee – Dr. Huff-Corzine
  - d. Resolutions for consideration:
    - Sustainable policy for funding GRA tuition waivers
    - Policy on non-discrimination based on sexual orientation
  - e. Standing Committee Reports:
    - **Budget & Administrative** – Dr. Arlen Chase
    - **UPCC** – Dr. Jeffrey Kaplan
    - **Graduate Council** – Dr. Alain Kassab
    - **Personnel** – Dr. Cynthia Young
7. **Other**
  - a. Athletics – Dr. Mullens