

**UNIVERSITY OF CENTRAL FLORIDA**  
**FACULTY SENATE STEERING COMMITTEE**

**MEMORANDUM**

**TO:** Faculty Senate Steering Committee  
**FROM:** Faculty Senate Office  
**DATE:** April 24, 1997  
**SUBJECT:** Minutes of meeting held on March 27, 1997

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The Steering Committee was called to order by Dr. Richard Tucker, Chair, at 4:35 p.m. The roll was circulated for signatures. A correction was made to the minutes of March 6, 1997, Dr. Taylor Ellis, Hospitality Management, College of Business Administration, was omitted from the list of members to serve on the Sustained Performance Evaluation Committee to discuss the guidelines. Dr. Joels moved to have the minutes approved with the correction. It was seconded and unanimously approved.

**ANNOUNCEMENTS**

Dr. Tucker announced that the Student Government Association was asked to host the Senate reception on April 24, 1997. If that is not possible, he will consider other financial means. This reception will recognize departing senators of 1996-1997 and welcome new senators 1997-1998. The reception is planned for 3:00 p.m. Dr. Tucker stated that because of a considerable amount of items on the agenda, Mr. William Merck's presentation on the master plan may be postponed. Dr. Joels expressed her concern regarding the length of the Faculty Senate meetings. She suggested that if there are presentations which do not relate to faculty governance, all faculty should be invited and encouraged to attend.

Dr. Phil Taylor announced irregularities in the College of Arts and Sciences Senate elections. A veteran senator, Dr. Ida Cook, was omitted from the election form of eligible faculty. An error was made on the original list and the revised list was not used for elections. A motion was made and seconded that the Steering Committee request the College of Arts and Sciences to conduct another election using the revised information on eligibility for four at-large positions; it was unanimously approved.

It was resolved by the Steering Committee that Mr. Merck's presentation be deferred to another Senate meeting. It was also recommended that he make it an open session for all faculty to attend.

**NEW BUSINESS**

Dr. Tucker opened the meeting for nominations for Faculty Senate officers for 1997-1998. The Steering Committee unanimously agreed to nominate: Dr. Richard Tucker, Chair; Dr. Stephan Goodman, Vice-Chair, and Carole Hinshaw, Secretary. These nominations will be presented to the Senate on April 24, 1997, and additional candidates may be nominated from the Senate floor at that Senate meeting. Tucker recommended that all outgoing senators be presented with a certificate recognizing their service to the Senate, which will be signed by their department chair, the college dean, and the Provost. The Steering Committee agreed to his recommendation.

Dr. Tucker reported that the Sustained Performance Evaluation will be studied by a Steering Committee subcommittee. The subcommittee will draft the guidelines. Dr. Leeson suggested using student evaluation forms. The SPE will be based on annual evaluations which include the student evaluations. Dr. Tucker will meet with Dr. Juge on Monday to start drafting the guidelines.

Meeting adjourned at 5:19 p.m.