



Faculty Senate

Information Technology Committee

Agenda for meeting of Tuesday, March 29, 2022, 2:00 p.m.

Zoom Meeting:

<https://ucf.zoom.us/j/95688786351?pwd=K0lIOWM0ZWdsRmhUTkNWcmFvbkm5Zz09>

- Call to Order
- Approval of the Minutes
- Options for Infrequent Telephony [Joe Harrington]
- Review
 - Linux support
 - Mass E-mail policy
 - Process/policy for evaluating software in the common-good and charging
- April 12, 2022 Meeting
 - Final Meeting
 - Q1 State of Security Report [David Zambri]
- Other/New Business
- Adjournment



Faculty Senate

Information Technology Committee

DRAFT Minutes of meeting of Tuesday, March 15, 2022, 2:00 p.m.

Location: Zoom

Roll Call (Screen Verification via Zoom)

Present: Glenn Martin, Lee Dotson, Mehmet Altin, Taj Azarian, Adam Wells, Athena Hoepfner, Shengli Zou, Thad Anderson, Francisca Yonekura, Viatcheslav Kokoouline, Sumanta Pattanaik, Pieter Kik, Joseph Harrington, Hank Glaspie, Shafaq Chaudhry

- Call to order at 2:09 pm
- Approval of the Minutes for February 22, 2022
 - No amendments to minutes
- IT Workshops [Shafaq Chaudhry]
 - Welcomed Shafaq Chaudhry to give a presentation about Research Computing & Data Workshops for Researchers
 - 2019 UCF Research Needs Assessment surveyed the importance of services and investigated what different campus populations were saying about services
 - Need for training was apparent – for existing tools and technology as well as new tools and technology; develop new skills
 - Need support in a variety of areas such as statistics, cloud computing, research datasets, software development, high performance computing
 - Looked at peer/benchmark institutions – many offered workshops via The Carpentries which creates curriculum and trains instructors to deliver the curriculum. Curriculum is research focused and uses research data sets specific to scientific domains.
 - UCF became a member of The Carpentries in 2020 – sponsored by Office of Research.

Carpentries Membership



INTERNATIONAL ORGANIZATION



MEMBERSHIP SINCE 2020



Office of Research

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PROGRAMMING



DATA ANALYSIS

- Launched first series of workshops in Spring 2020. Tailor offerings based on feedback via surveys and suggestions. Format started as all virtual and now includes in person and hands on sessions.



Workshops by the Numbers

Since February 2021



<https://rci.research.ucf.edu/workshops/>

- Presenters are UCF employees and guest speakers (MATLAB and AWS partnerships).

Future Plans

- Grow base of instructors.
- Develop domain specific workshops that run for 2-3 days.
- Invite new speakers.
- Offer advanced topics in research computing.
- Reach more audience.



- Q&A discussion about using training for students in courses, meeting student needs that don't overlap with curriculum, communication of workshops, and online programs versus in-person Carpentries training
- Options for Infrequent Telephony [Joe Harrington]
 - Tabled topic pending IT representation
- Review
 - Mass E-mail policy
 - Definition of mass e-mail varies institution to institution and across UCF. Mass e-mail is not a distribution list kept by a department. It is an email sent to all faculty, staff, and students.
 - Email needs to have a human person listed as a contact with information
 - Those drafting the new policy should bring it to the Faculty Senate IT committee for discussion and review.
 - Existing policy was out of IT&R
 - IT administrators are creating governance structures for these types of policies/issues, so decisions are not made in a vacuum.
 - Concerns raised about outdated technology for mass e-mails, active content in emails, and who should vet emails to make sure the content doesn't pose a risk. Hank will discuss with Matt and report back.
- Other/New Business
 - No new updates on Linux issues for email using Owl – any changes require starting over.
 - Next FS IT meeting is 3/29/2022. Glenn will confirm IT representation for that meeting.
- Meeting adjourned 3:07 pm