Faculty Senate

Steering Committee

Agenda for meeting of Thursday, March 31, 2022, 3:00 pm
Location: Charge on Chamber, Student Union Room 340
Zoom:
https://ucf.zoom.us/j/98020233367?pwd=d2ZlNmkvZnBGeG1ZRTRpZUtvRE5yQT09
Meeting will be recorded and livestreamed at: https://youtu.be/asFjFbOEobc

1. Call to Order

2. Roll Call via Qualtrics: https://ucf.qualtrics.com/jfe/form/SV_0xfjxzY32VuO8se

3. Approval of Minutes of *March 3, 2022*

4. Announcements

5. Recognition of Guests

6. Report of the Provost

7. Old Business

    a) COVID on Campus Discussion

8. New Business

    a) Announcement of Senate Officer Candidates for Upcoming Senate Year–
    Nominating Committee

9. Committee Reports
    a) A brief written summary of each Operational and active ad-hoc committee's
    recent meetings will be posted in the meeting materials on the website.
    Committee chairs or the Steering liaisons may speak, and Steering Committee
    members may comment or ask questions on committee business at this time.

10. Other Business

11. Adjournment

Steering Committee

Minutes for meeting of Thursday, March 3, 2022, 3:00 pm

YouTube Link to access recording: https://youtu.be/Sv97AX8uoFA

1) Quorum reached and meeting called to order at 3:14 p.m.

2) Roll Call via Qualtrics – Faculty Senate Chair Joseph Harrington, Vice Chair Stephen King, Secretary Kristine Shrauger and Past Chair William Self were present. *(See meeting materials Attachment A for list of participants)*

3) Approval of Minutes of *February 3, 2021*
   a) Minutes approved as presented.

4) [00:05:00] Announcements – Joseph Harrington
   a) Chair Harrington stated the Advisory Council of Faculty Senates (ACFS) met with several legislators in Tallahassee last week regarding SACS accreditation. They also met with several Board of Governor's staff. He gave an overview of Robert's Rules of order for meetings. (Attachment B) Reminder about Ethics Survey https://compliance.ucf.edu/2022-ucf-compliance-and-ethics-culture-survey/.

5) Recognition of Guests
   a) Joe Adams, Senior Communications Director, Academic Affairs
   b) Lucretia Cooney, Associate Director, Faculty Excellence
   c) Allison Hurtado, Director of Communications, Faculty Excellence
   d) Michael Johnson, Provost, Academic Affairs

6) [00:19:48] Report of the Provost – *Provost Michael D. Johnson*
   a) Provost Johnson spoke about recent donations, student and faculty achievements, COVID, the UCF Strategic Investment Program, and search updates. Please see Attachment C for full report.
   b) [00:31:30] Question and answer with the provost: Request made for Provost to include budget information in his report to the Senate. The provost said he would if the information is available. Chair Harrington stated that he would be requesting the senate to consider asking the President and Provost for summer updates, and he will also propose that the President and Provost give reports at the beginning of the April 14 Senate meeting and then move to the elections portion of the meeting.

7) [00:38:01] Old Business
   a) COVID on Campus Discussion – no further discussion
   b) Modality for March 31, 2022, Steering Meeting
      i) Senator Self made a motion to have meeting in person next month, second, no further discussion, vote taken electronically via Zoom, 12 yes/3 no, meeting will be held in person with Zoom option.

8) [00:43:48] New Business
   a) Appointment of Nominating Committee (Past Senate Chair plus three Steering members)
      i) Keith Koons, Jim Gallo, and Linda Walters volunteered.
   b) [00:45:27] Agenda Items for March 17, 2022, Senate Meeting
      i) Resolution 2021-2022-4 Faculty Exit and Stay Interviews (Attachment D)
         (1) Senator Scott gave an overview of the resolution. Motion to put on senate agenda, second, Senator Proctor discussed his support of the resolution, vote taken electronically via Zoom, 16 yes/0 no, motion passes.
      ii) Senator Walters made a motion to bring the Seed grant Resolution 2021-2022-2 Continuing UCF SEED Research Funding into the Future back to the full Senate. She stated that the committees discussed the proposed amendments to the resolution and voted to keep the resolution as it was and re-submit. Second, discussion ensued with several senators expressing their concerns and support. Motion made to close debate, second, vote taken via Zoom, 12 yes/2 no, debate ceases. Vote taken to send motion to Senate via Zoom, 13 yes/2 no, motion passes.
      iii) Discussion whether to request a COACHE report at Senate meeting. Motion to add a COACHE report from Jana Jasinski, Vice Provost of Faculty Excellence, at Senate meeting, second, vote taken electronically via Zoom, 16 yes/0 no, motion passes. (See Meeting Chat Attachment E)
      iv) Discussion regarding student modality preferences. Discussion tabled to Other Business.

9) [01:06:35] Committee Reports
   a) See Attachment F for full reports.
   b) Chair Harrington reported that the Undergraduate Council is considering the question raised by the Student Government Associate (SGA) about a syllabus database. There is a bill (SB 7044) in the State legislature to require the database. Discussion ensued with information exchanged and concerns expressed regarding this bill.

10)[01:13:35] Other Business
   a) Senator King made a motion for the Graduate and Undergraduate Councils to review the course modality preferences of students at UCF happening now and during COVID, second, discussion.
   b) Amendment to motion: Discussion of wording of amendment to motion. Senator Semrad made a motion to amend the previous motion to state: The Undergraduate and Graduate Councils will investigate, with campus experts and in collaboration with the Student Government Association, the changes in educational preferences and campus experience since the start of the COVID-19 pandemic, second, discussion ensued, vote taken electronically via Zoom on

amendment, 12 yes/0 no, motion passes. Vote taken on original motion to send to Councils, 15 yes/0 no, motion passes.

c) [01:27:57] Senator King reminded the Steering Committee of the recent email that was sent out (Attachment G) outlining opportunities for faculty to discuss strategic planning with the UCF leadership.

d) [01:29:44] Review of meeting schedule for next year. (Attachment H)

e) [01:35:48] Senator Self said he is a strong advocate for meeting in person at the first Senate meeting of the next Senate year. Discussion ensued with senators expressing their opinions for and against the in person meetings.

11) Meeting adjourned at 4:46 p.m.

Reviewed and submitted for approval by

Kristine J. Shrauger   *03/24/2022*
Kristine Shrauger   Date
Faculty Senate Secretary

Steering Committee Attendance
March 3, 2022

First Name:	Last Name:	College/Unit:	College/Unit: - Other	Meeting Role:	Meeting Role: - Guest
Koons	Keith	CAH		Steering Committee Member	
Keri	Watson	CAH		Steering Committee Member	
James	Gallo	CBA		Steering Committee Member	
Reid	Oetjen	CCIE		Steering Committee Member	
Michael	Proctor	CECS		Steering Committee Member	
Shawn	Burke	CGS		Steering Committee Member	
Adam	Wells	CHPS		Steering Committee Member	
Stephen	King	COM		Steering Committee Member	
Bill	Self	COM		Steering Committee Member	
Dawn	Eckhoff	CON		Steering Committee Member	
Luca	Argenti	COS		Steering Committee Member	
Joseph	Harrington	COS		Steering Committee Member	
Linda	Walters	COS		Steering Committee Member	
Jim	Moharam	CREOL		Steering Committee Member	
Kelly	Semrad	RCHM		Steering Committee Member	
Kristine	Shrauger	UL		Steering Committee Member	
Michael	Johnson	Other	Office of the Provost	Guest:	
Lucretia	Cooney	Other	Faculty Excellence	Guest:	Director
Joe	Adams	Other	Office of the Provist and Academic Affairs	Guest:	Senior Communications Director
Allison	Hurtado	Other	Faculty Excellence	Guest:	Director of Communications

Eight Easy Rules of Order

These rules are for the most part consistent with Robert's <u>Rules of Order</u>, but they are simpler for a presiding officer to remember and apply. They cover the motions that one is likely to encounter from a general audience. General familiarity with the conduct of business in an assembly that utilizes democratic principles is presumed.

Rule 1: *Entertain only one motion at a time.* See page 3 for a list of the most common motions that may replace the MAIN MOTION as the single motion under discussion. Depending on the vote on the higher-ranking motion, you may or may not return to the previous motion. For example, if someone moves to AMEND, you stop talking about the main motion and deal with the amendment. Once it is decided, you return to the main motion. On the other hand, if the new motion is to REFER TO COMMITTEE and it is successful, then the main motion is disposed of, and is not acted upon. For further discussion, see Rule 4.

If someone attempts to bring up a new MAIN MOTION when another is on the floor, in essence trying to change the subject, advise them of the next appropriate time to bring up the new motion, or, if it is claimed that the new motion is more important than the one under discussion, insist first on a motion to LAY ON THE TABLE, to see if the assembly agrees that the pending motion should indeed be set aside in order to take up some different business.

Rule 2: *In general get a SECOND for each motion.* Other than complying with a provision in Robert's with which most people are familiar, there is little virtue to seconding. However, it does allow participation in the meeting, if only in a limited way, by some people who might otherwise not participate at all. And on those rare occasions when there is no one willing to second a motion, it does provide a quick and merciful way to deal with the situation. A motion that can not gain a second stands no chance of ultimate approval, and no more time need be spent on it. Simply say "The motion fails for lack of a second," and move on to the next item of business.

In two cases a second is not required. See Rule 5 and the table on page 3.

Rule 3: *It is good practice to turn first to the maker of a motion for remarks in support of it; then to any boards or officers who can or should comment, and then go to general debate.* Try to keep debate balanced, promoting exploration of all sides of the issue.

Rule 4: *An issue may be dealt with by a vote on the MAIN MOTION or, in the course of debate, additional motions may be offered to deal with the MAIN MOTION in some other way.*

The order in which the motions are listed in the table on page 3 is significant as it indicates the so-called hierarchy of motions. If a higher-ranking motion is offered it displaces any lower-ranking one, and when this occurs, it becomes the single motion under discussion, as already discussed under Rule 1.

This is not an arbitrary or irrational scheme. For example, the reason that a motion to amend outranks the main motion is that the amendment must be dealt with before the main motion can be acted upon. Thus the amendment takes precedence over the main motion as the topic of discussion until the amendment is settled. Similarly, if the assembly is going to refer the matter to a standing or ad hoc committee, there is little point in dealing with the amendment; the committee will deal with the entire issue. Thus the motion to refer is said to outrank the motion to amend. Similar arguments can be advanced all the way up the hierarchy. A moderator is well-advised to have a copy of the hierarchy of motions close at hand during the meeting, for quick reference as to what motions are in order and what are not, depending on the motion before the assembly. Also, the table indicates several other features of the most commonly used motions, such as debatability and quantum of vote.

Rule 5: *The only two motions that may interrupt another speaker are the POINT OF ORDER, and the POINT OF PERSONAL PRIVILEGE.* The first is used when a member believes that proper parliamentary procedure is not being followed. The second is a more general complaint, and is appropriate if the maker of the motion wishes to object to the speech or conduct of others, or point out that members can not, for example, see the screen, or hear the speakers. The distinction is not widely understood, and since the two are handled the same way, no time need be expended determining whether the speaker offered a PoO or a PoPP. No second is required; the matter is decided by the presiding officer, not by the assembly; reconsideration is not allowed. If you find the complaint to be justified, take steps to remedy it; if you don't find it justified, explain courteously why not; and then return to the business where you left it.

Rule 6: *The meeting may vote to end debate on any motion, or on all pending motions.* Mystifyingly referred to in Robert's as a "motion to order the previous question", the motion to CLOSE DEBATE may not itself be debated, and is the only motion in the table that requires a 2/3 vote. The motion is a powerful one, and should not be entertained before there has been a fair opportunity for discussion. Deciding when to allow the motion is one of the key responsibilities of the presiding officer. Under no circumstances should calls of "Move the question!!" or similar interjections, whether offered during another's speech or between speakers, be accepted as a motion to end debate. Require that a member make the motion after being recognized at a time when no one else has the floor. It is also good practice not to allow a member to speak on an issue and conclude by moving to close debate. While not forbidden by Robert's, many will agree that it is unfair to speak and then attempt to preclude others from doing so.

A presiding officer does not need this motion in order to suggest that the assembly wind up discussion and come to a vote. If the talk has become repetitive and the members are becoming restless, it is often sufficient simply to say "Are you ready for the question?" rather than continue to call on people in the hope that one of them will move the question. If there is general consensus that it is time to vote, then go ahead. If someone presses his/her right to be heard, however, you should recognize him/her, unless/until debate is formally ended.

Rule 7: *When it is time to take the vote, be clear as to the wording and significance of the motion, and the consequences of a yes and a no vote. Call for "those in favor" and "those opposed" and announce the result clearly and neutrally.* Do not thank the assembly for voting, as this implies that you were expecting or wanted whatever the outcome of the vote may have been.

Rule 8: *Know the constitution and/or by-laws of the organization, as they typically will provide additional specific guidance on rules of order.* For example, there may be a quorum or minimum number of members who must be present. There may be special rules pertaining to motions to amend the by-laws, calling for specific notice to the membership, or a quantum of vote in excess of a majority. A good knowledge of the relevant portions of the constitution and by-laws of one's organization is essential to running a meeting fairly, effectively, and in compliance with the applicable rules. It is wise to have a copy of these documents close at hand when presiding. Note that town meeting rules and practices may or may not correspond to the rules of order in other assemblies, because a town meeting differs in fundamental ways from other meetings.

A condensed version of these rules, suitable for quick reference, is found on page 4, on the back of the table "Simplified Hierarchy of Motions."

JH 5/11/06

Simplified Hierarchy of Motions

Rank	Motion	Second?	Debatable?	Vote req'd.	Justify an interruption?	Comments
1, highest	ADJOURN	yes	no	majority	no	ends the meeting, with or without setting a time at which to continue
2	POINT OF PERSONAL PRIVILEGE / POINT OF ORDER	no	no	**Chair resolves the issue**	**yes**	PoPP: proponent believes comfort, safety, or rights of members in jeopardy...PoO: proponent believes rules of order aren't being observed
3	LAY ON TABLE	yes	no	majority	no	sets motion aside until motion is made to take from table (see below)
4	CLOSE DEBATE	yes	no	2/3	no	ends discussion on the pending motion or motions (specify)
5	REFER TO COMMITTEE	yes	yes	majority	no	committee may be standing or ad hoc
6	AMEND	yes	yes	majority	no	Safest and simplest course is to allow just one amendment at a time
7, lowest	MAIN MOTION	yes	yes	majority unless by-laws state otherwise	no	in order only when no other main motion on the floor
7, lowest	TAKE FROM TABLE	yes	no	majority	no	in order only when no other main motion on the floor
7, lowest	RECONSIDER *	yes	yes	majority	no	in order only when no other main motion on the floor; see below *

* Reconsideration is a process by which the assembly can return to a matter decided earlier in the same meeting, and take it up again. It can be useful and constructive in cases where changed circumstances have set in, or where an error in wording or process is discovered in the original treatment of the motion. It can cause considerable dissension and disillusionment when it is utilized to try to get a different outcome simply because the makeup of the meeting has changed, and a strong presiding officer should consider not entertaining it if this appears to be the case.

To support the presiding officer in this, Robert's provides that only a member who voted originally on the prevailing side may make the motion. In practice, roll call votes are very seldom taken, and this can accordingly be very difficult to enforce. Some presiding officers do not try. A presiding officer should decide whether or not to do so, and be consistent about it from meeting to meeting.

Robert's also provides that the motion may not be made a second time if the first reconsideration did not change the outcome. This prevents repetitive attempts to reconsider, and consequent wasted time.

"Eight Easy Rules of Order"

At a Glance

Rule 1: *Entertain only one motion at a time.*

Rule 2: *In general get a SECOND for each motion.* The two exceptions are the POINT OF ORDER and the POINT OF PERSONAL PRIVILEGE. See Rule 5.

Rule 3: *It is good practice to turn first to the maker of a motion for remarks in support of it; then to any boards or officers who can or should comment, and then go to general debate.* Keep debate as balanced as possible.

Rule 4: *An issue may be dealt with by a vote on the MAIN MOTION or, in the course of debate, additional motions may be offered to deal with the MAIN MOTION in some other way.* See table, "Simplified Hierarchy of Motions".

Rule 5: *The only two motions that may interrupt another speaker are the POINT OF ORDER, and the POINT OF PERSONAL PRIVILEGE.* No second is required; the matter is decided by the presiding officer, not by a vote.

Rule 6: *The meeting may vote to end debate on any motion, or on all pending motions.* The motion to CLOSE DEBATE may not itself be debated, and is the only motion in the table that requires a 2/3 vote. The motion is a powerful one, and should not be entertained before there has been a fair opportunity for discussion

Rule 7: *When it is time to take the vote, be clear as to the wording and significance of the motion, and the consequences of a yes and a no vote. Call for "those in favor" and "those opposed" and announce the result clearly and neutrally.*

Rule 8: *Know the constitution and/or by-laws of the organization, as they typically will provide additional specific guidance on rules of order.*

Provost Michael D. Johnson Remarks
Faculty Senate Steering
Thursday, March 3, 2022, 3 p.m. to 5 p.m., Student Union Charge On Room

- UCF received a $5 million donation from the Ginsburg Family Foundation to establish the Ginsburg Center for Inclusion and Community Engagement
    - Shows the power of philanthropy. Alan Ginsburg is a long-time UCF supporter. Gift resulted in part from a $2.5 million investment from the UCF Challenge, which provides matching funds for key initiatives from last year's $40 million gift from MacKenzie Scott and Dan Jewett
    - This donation will support our DEI efforts under the leadership of Andrea Guzman, Vice President for Diversity, Equity and Inclusion
    - **[Optional]** Our gift part of $40 million in grants announced; also includes $25 million to establish the Ginsburg Institute for Health Equity at Nemours Children's Health and $10 million to create a Holocaust Museum for Hope and Humanity in Orlando
- Aerospace engineering student Loubensky Baine is UCF's first student selected for Matthew Isakowitz Fellowship Program, paid internship in the commercial space business; pool of companies such as Blue Origin, SpaceX, and many others. He will work at Astra, a space launch company based in California, and meet other industry leaders
- On Tuesday, I enjoyed attending UCF's 3rd Authors Celebration …
- held every two years, recognizes faculty who publish books from novels and poetry to textbooks and manuals for their respective fields
- Moving presentation from David "Jamie" Poissant, associate professor in English, not so much about his writing as about the barriers he faced to developing a love of reading.
- I felt like an elementary school student at the Scholastic Book Fair. Great fun to flip through books. Wish everyone got to take one home.
- congratulations to the 47 faculty authors recognized from across UCF

COVID
- Trending toward better place with COVID
    - Florida's cases are dropping rapidly; about 1/30 of the omicron peak; also so on campus (lowest case counts of the semester)
- New CDC guidelines issued Friday indicate we've reached a potentially less dangerous phase of the pandemic nationally
    - guidance aims to allow people to assess personal risk based on their health status and conditions in their county, such as new hospital admissions for Covid over the previous week, percentage of hospital beds

use by Covid patients, and changes in case rate (moving more like we're tracking flu, focusing on people who get very sick and are hospitalized)
- o counties are rated as low, medium or high risk
- o Seminole is medium, Orange County is still listed as high risk, although dropping quickly;
- o Recommendation in areas of high risk is to continue to wear masks indoors; I'm not because I think we're actually medium
- o Using these guidelines, CDCs suggest that right now 70 percent of U.S. can stop wearing masks, no longer need to social distance or avoid crowded indoor spaces
- o still recommends getting vaccinated and boosted everywhere, regardless of immediate risk; urges testing if you're sick no matter the local risk level
- o and people can choose to wear a mask at any time, particularly those who are health compromised or at risk
- Masks still required on planes, buses and trains until a decision is made closer to March 18, when the federal order is set to expire
- At UCF, we're in wait and see mode. Will respond if conditions worsen; ECIRT and clinical oversight group will continue at least through the end of semester; will re-evaluate COVID measures for beyond this semester based on latest data and trends
- This wave is obviously dying away and we'll have some better period of time. Will will have to see what comes next
- Meanwhile, good to see more campus events back in-person. Please mark your calendars for:
- o Founders' Day at the Pegasus Ballroom Wednesday, April 6, where we celebrate the very best among our faculty, and also
- o UCF Celebrates the Arts, a tremendous showcase of talent, April 5-16 at the Dr. Phillips Center

UCF Strategic Investment Program
- We have notified awardees of our last two funds in the UCF Strategic Investment Program; an announcement is pending on the largest fund – Academic Excellence; coming from the president and me by email and on UCF Today; the Student Success awards announcement will follow
- As you will recall, President Cartwright funded this by reallocating funds from administrative units and also colleges.
- We received 160 proposals from faculty (plus staff) across the three fund categories.

- Last October, we announced 17 faculty and staff projects that shared $5 million in Jump Start Funds – nonrecurring funds geared to one-time projects or purchases to amplify UCF's impact
- The proposals for all three funds involved a review process and were evaluated for impact and return on investment, with final decisions by the president and me.

- **The Academic Excellence Fund investments**. These are a set of big ideas that share four characteristics:
  - they are areas of existing strength that have very strong partnerships regionally or nationally,
  - they demonstrate very high opportunity for significant external funding,
  - and, in each case, there is a substantial workforce need.

- Funding: $7 million recurring + $21 million non-recurring + a significant match from colleges and centers.

- Will allow the hire of about 65 faculty members in these focused areas.

- I will briefly describe the six areas of investment:
  - Infectious Disease and Tourism Health will strengthen research in studying, preventing, and responding to health and safety threats to travel and tourism; this includes investments designed to grow our NIH funding.
  - Digital Twin is a relatively new area where the U.S. lags behind some international competitors. We will concentrate on digital twin in engineering and simulation, working with defense and industry partners deeply interested in harnessing UCF's expertise.
  - Space Education and Industrialization is intended to take UCF's space research and equipment development to a new level, one where we can be competitive for large NASA equipment grants, eventually missions, and also become an engine for the commercial space business.
  - Zero-Carbon Energy Economy – Combines efforts to develop zero-emissions, resilient distribution grids together with research into hydrogen for aircraft fuel and other industrial uses. This work has very strong partnerships with major companies.
  - Artificial Intelligence – Here we aim both to build strength in developing core AI tools and also adding expertise in applying these tools in new areas – robotics, natural language processing, medicine, fintech, etc. This area of investment had the strongest campus-wide interest of all of the

proposals because of the opportunities that deans and others see in applications.

- o Next-Generation Computing Hardware – This invests in greater faculty strength and also better clean-room facilities and equipment for advanced semiconductor technologies and nanofabrication, to permit the development of new computing hardware such as neuromorphics, photonics, quantum devices.
- The president and I expect a substantial impact from these investments. Many of the projects we could not fund also point to very good areas for college and center investment.

- **On the Student Success Fund:** We are investing $3 million in recurring funds to improve student success – focusing on helping students remain at UCF and progress to graduation in a timely manner.

- The most substantial projects are first, improving advising – adding 14 advisors who will focus directly on helping students progress and graduate, and do so using new technological tools including chatbots and on-line queues for better customer support.

- The second major student success project is an investment of $1.5M to eliminate curricular roadblocks – hiring 25 faculty in key areas to teach courses that we haven't been able to offer enough seats in. This is essential for student progression and improving graduation rates.

- *[FYI] The other projects:*
    - o *New Student and Family Programming*
        - *Reimagine onboarding, orientation for new students and parents; create a tier support system for first-year students*
    - o *Transfer Students in STEM*
        - *Help transfers be major ready, thrive in STEM courses, stay on track to graduate in two years*
    - o *Support Modules in STEM Courses*
        - *Develop Webcourses modules to aid students in engineering courses for timely degree completion; new mentoring for at-risk students*

Closing
- CCIE dean finalists coming with open forums later this month, stay tuned
- Spring break is next week. Enjoy …

- This concludes my report. I'm glad to take questions.

Resolution 2021-2022-4
Faculty Exit and Stay Interviews

Whereas, the University of Central Florida (UCF) is committed to attracting and retaining a diverse faculty, supported by a framework of inclusive excellence; and

Whereas, UCF has already invested in studies of faculty satisfaction and institutional responses to these, both of which could be usefully complemented by additional information about why faculty stay or exit; and

Whereas, UCF does not currently have a standardized and systematic process of exit interviews or resources for supporting stay interviews for faculty; and

Whereas, the current exit interview system does not adequately enable the consideration and use of information in faculty retention and other relevant efforts; and

Whereas, exit and stay interviews that follow national best practices and are integrated into the university's faculty retention and recruitment efforts have shown strong potential elsewhere for informing institutional inclusive excellence efforts, therefore

Be it Resolved that UCF explore the development and implementation of a university-wide process for exit interviews that includes the following elements:

- Collaboration among key faculty-supporting units, including Human Resources, Faculty Excellence, the Provost's Office, the Office of Diversity and Inclusion, and Faculty Senate;
- Exit interviews in which faculty are encouraged to participate before they leave the university;
- Exit interviews conducted by individuals who are not direct supervisors of interviewing faculty;
- Appropriate training for individuals who conduct the exit interviews;
- Exit interview instruments and questions informed by national models and relevant literature, and tailored to different groups of faculty leaving for different reasons;
- Mechanisms for regularly storing, merging, analyzing, reporting on, and responding to exit interview information; and

Be it Further Resolved that UCF explore the development of resources for supporting voluntary stay interviews that consider the following elements:

- Appropriate training for individuals who conduct the stay interviews;
- Stay interview resources informed by national models and relevant literature;
- Regularly occurring stay interviews in which faculty are encouraged to participate and are not part of the annual evaluation process.

15:00:47 From Laurie Carroll to Everyone:
        Hello everyone. We will begin in a moment. We have technical issues
15:04:46 From FS - Joe Harrington to Everyone:
        While we're waiting for the Charge On Chamber staff to get zoom working
here in the room, please fill in the Qualtrics and put FS or G in front of your
name.
15:08:31 From FS - Kristine Shrauger to Everyone:
        Joe, are you speaking?   You are on mute
15:50:24 From FS James Gallo to Everyone:
        I can assist
15:55:22 From FS - Blake Scott to Everyone:
        Thank you all
15:57:01 From Joe Harrington to Everyone:
        I just cleared the votes, which also cleared a raised hand. If your hand
was up and you wish to speak, please re-raise your hand
16:06:08 From G -- Allison Hurtado to Everyone:
        I would think that is fine with Jana.
16:06:38 From G -- Allison Hurtado to Everyone:
        They presented some data to the chairs last week. Lindsay Neuberger is our
faculty fellow who is really taking the deep dive on the data. I'd invite her to
speak.
16:07:38 From G -- Allison Hurtado to Everyone:
        Here's the stat committee - if anyone is curious:
https://facultyexcellence.ucf.edu/wp-content/uploads/sites/9/2022/02/2021-COACHE-Co
mmittees-Strat.pdf
16:12:06 From G - Michael Johnson to Everyone:
        I like the idea of surveying students about post-pandemic modality
preferences and related matters. Is the Senate interested in helping shape a
survey?
16:14:22 From Reid Oetjen to Everyone:
        I think it would be prudent to do so
16:17:55 From FS - Bill Self to Everyone:
        SB 7044
16:18:04 From FS Kelly Semrad to Everyone:
        Thank you Bill
16:18:16 From FS - Bill Self to Everyone:
        https://www.flsenate.gov/Session/Bill/2022/7044
16:19:01 From FS -Dawn Eckhoff to Everyone:
        Thanks Bill
16:19:16 From G - Michael Johnson to Everyone:
        HB7051 in an email: New Posting Requirement for Syllabi
        Beginning with the 2022-2023 academic year for general education core
course options identified pursuant to s. 1007.25, and by the 2024-2025 academic
year for all upper-level courses required as part of a degree program, course
syllabi containing sufficient detail to inform students of all of the following
must be included in the course registration system and remain posted for at least 4
academic years:
        1. The course curriculum.
        2. The goals, objectives, and student expectations

of the course.
        3. How student performance will be measured.
16:19:51 From FS -Dawn Eckhoff to Everyone:
        Thank you Provost Johnson
16:24:17 From Joe Harrington to Everyone:
        The Undergraduate and Graduate Councils will to investigate, with campus
experts and in collaboration with the Student Government Association, the changes
in educational preferences since the start of the COVID-19 pandemic.
16:25:08 From Joe Harrington to Everyone:
        The Undergraduate and Graduate Councils will to investigate, with campus
experts and in collaboration with the Student Government Association, the changes
in educational preferences and campus experience since the start of the COVID-19
pandemic.
16:25:21 From Joe Harrington to Everyone:
        The Undergraduate and Graduate Councils will investigate, with campus
experts and in collaboration with the Student Government Association, the changes
in educational preferences and campus experience since the start of the COVID-19
pandemic.
16:28:06 From FS-Keri Watson (she/her) to Everyone:
        But this is also a smaller group where it is easier to do so without losing
folks

Faculty Senate
Committee Reports
March 3, 2022

Budget and Administrative Committee

    Chair – Tina Buck; Vice Chair **–** Adam Wells

    ☐ Request to Speak at Senate/Steering

    No update

Information Technology Committee

    Chair – Glenn Martin; Vice Chair – Lee Dotson; Steering/Senate Liaison **–** Joseph Harrington

    ☐ Request to Speak at Senate/Steering

    February 22, 2022

    Committee met for about an hour. Discussion about the mass e-mail policy was had with Hank Glaspie giving a review of other university's approaches. In addition, "software for the common good" was continued with approaches of others reviewed. A discussion of VPN issues, including port blocking of outbound VPN, was also held. Hank Glaspie stated he would review current policy to see if changes could be made.

Personnel Committee

    Chair **–** Edwin Torres; Vice Chair – Adam Parrish

    ☐ Request to Speak at Senate/Steering

    February 2022

    The Personnel Committee met twice since the last steering committee meeting. On February 9, 2022 Personnel hosted a discussion with Provost Johnson and SVP Hector on the subject of Wage Erosion. Key points highlighted for the period 2015 to 2021 included: (1) University administration cost have not grown faster than E&G funding; (2) World Class faculty are funded in 2021 by $14.7 million of E&G funds allocated and restricted for that purpose by the Fl State Legislature; (3) E&G carry forward funds were used in part to finance the Provost-VP of Research $1 million dollar a year Seed grant program; (4) going forward there must be increased emphasis on "prioritizing" and "re-directing" E&G "expenditures everywhere on this campus", while placing greater emphasis on President Cartwright's call that "we need to secure new funding". On February 23, 2022, the Personnel Committee approved and forwarded to Steering a draft resolution on Faculty Exit or Stay Interview processes. Completion of discussion on a second resolution on Faculty Involvement in Hiring was postponed until the March meeting of the Personnel Committee.

Research Council

    Chair **–** Linda Walters; Vice Chair – Shawn Burke

    ☐ Request to Speak at Senate/Steering

    February 2022

Council asked Office of Research to better define "compliance" when asking us to help improve faculty compliance rates on campus. Considered amendment proposed to Seed Funding resolution.

Graduate Council

Chair **–** Stacy Barber; Vice Chair – Valeriya Shapoval

☐ Request to Speak at Senate/Steering

March 2, 2022

The Graduate Policy Committee approved a permanent option for virtual doctoral dissertation defenses. Previously this has been allowed during the pandemic on a temporary basis. The committee will also pursue taking this action for master's theses.

Undergraduate Council

Chair **–** Jeffrey Kauffman; Vice Chair – Tina Dow

☐ Request to Speak at Senate/Steering

February 2022

On Tuesday, 1 February, the UCRC held its monthly meeting. During that time 51 Consent Agenda and 11 Action Agenda items were approved. The UPCC held its monthly meeting Tuesday, 8 February. It approved 18 program/certificate/minor revisions, 1 new certificate, 1 new program, and 1 program termination. We also continued the discussion of an academic archive containing syllabi that students could access as they select courses.

Ad Hoc Bylaws Committee

Chair **–** William Self

☐ Request to Speak at Senate/Steering

No update

Ad Hoc Committee on Civil Discourse

Chair **–** William Self

☐ Request to Speak at Senate/Steering

No update

Ad Hoc Health and Safety Crisis Response Committee

Chair **–** Stephen King; Vice Chair – Victoria Loerzel

☐ Request to Speak at Senate/Steering

March 1, 2022

The number of COVID cases in central Florida and at UCF are continuing to decline rapidly and may soon approach the lows we had prior to the omicron variant. The campus EICRT committee will be meeting next week and will also be considering the pandemic and the university's response. The Health and Safety committee is cautiously optimistic that we may be able to get closer to "normal" as we look forward into the spring semester.
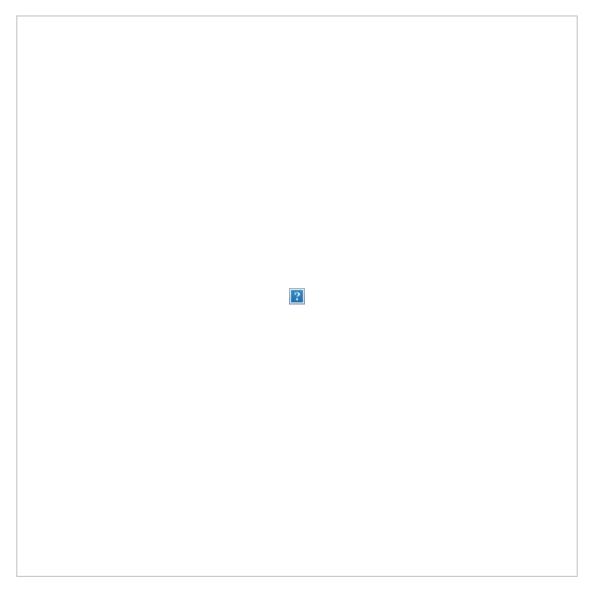
Ad Hoc Equity, Inclusion and Diversity Committee

Faculty Senate

Chair – Kristine Shrauger

☐ Request to Speak at Senate/Steering

No update

View this email in your browser

Over the past year, members of the university's senior leadership team began hosting a series of college visits, pop-up events, and open forums to gather, connect, and share ideas — while also giving students, faculty, and staff the opportunity to shape the foundation of our next strategic plan and learn more about university-wide initiatives.

Next week, we will be hosting a **Coffee and Collaboration** followed by a **Conversation with Leadership** on Tuesday, March 8, in the Pegasus Ballroom for all UCF employees.

Coffee and Collaboration
March 8 — 9-10 a.m.
Outside the Pegasus Ballroom at the UCF Student Union

UCF's next strategic plan must capture our values, articulate a vision for our future, and outline a roadmap to get there. The plan will be centered around our people, highlighting what is uniquely UCF and what differentiates us as an innovative leader in higher education and as the University for the Future.

Join members of university leadership for a cup of coffee and the opportunity to share your ideas for our future through a series of activities and visual brainstorming.

Conversation with Leadership
March 8 — 10-11:15 a.m.
Pegasus Ballroom at the UCF Student Union

Join President Cartwright, Provost Johnson, Sr. Vice President Gerald Hector and other members of the university's leadership team for a conversation with leadership. Professor Ron Piccolo will facilitate conversations around the future of UCF, building a compassionate and inclusive culture, and the driving forces behind many important university projects.

If you would like to submit questions or topics you would like covered during the conversation, please **share them with us by Monday, March 7**.

The Conversation with Leadership will be hosted in person in the Pegasus Ballroom, but is also available via Zoom for those who are looking to connect with the conversation virtually. **If you plan to attend in person, please RSVP by March 7** using the link below.

Click Here to RSVP and Attend Conversation In Person

Click Here for Zoom Link to Tune into the Conversation Virtually

This email was sent to

Faculty Senate Meeting Schedule
2022-2023

Steering Committee 3:00 P.M. to 5:00 P.M. (unless otherwise noted)	Faculty Senate 3:00 P.M. to 5:00 P.M. (unless otherwise noted)
Thursday, March 31, 2022 *Student Union, Room 340/Zoom Meeting* *(Last meeting, 2021-2022 Steering Committee)*	**Thursday, April 14, 2022** *Student Union, Room 340/Zoom Meeting* *(First Meeting, 2022-2023 Faculty Senate)*
Thursday, August 25, 2022 *Student Union, Room 340/Zoom Meeting*	**Thursday, September 8, 2022** *Student Union, Room 340/Zoom Meeting*
Thursday, September 22, 2022 *Student Union, Room 340/Zoom Meeting*	**Thursday, October 6, 2022** *Student Union, Room 340/Zoom Meeting*
Thursday, October 20, 2022 *Student Union, Room 340/Zoom Meeting*	**Thursday, November 3, 2022** *Student Union, Room 340/Zoom Meeting*
Thursday, November 17, 2022 *Student Union, Room 340/Zoom Meeting*	**Thursday, December 1, 2022** *Student Union, Room 340/Zoom Meeting*
Thursday, January 5, 2023 *Student Union, Room 340/Zoom Meeting*	**Thursday, January 19, 2023** *Student Union, Room 340/Zoom Meeting*
Thursday, February 2, 2023 *Student Union, Room 340/Zoom Meeting*	**Thursday, February 16, 2023** *Student Union, Room 340/Zoom Meeting*
Thursday, March 9, 2023 *Student Union, Room 340/Zoom Meeting*	**Thursday, March 23, 2023** *Student Union, Room 340/Zoom Meeting*
Thursday, April 6, 2023 *Student Union, Room 340/Zoom Meeting* *(Last meeting, 2022-2023 Steering Committee)*	**Thursday, April 20, 2023** *Student Union, Room 340/Zoom Meeting* *(First Meeting, 2023-2024 Faculty Senate)*