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UNIVERSITY OF CENTRAL FLORIDA
FACULTY SENATE MINUTES

MEMORANDUM

TO: All Faculty
FROM: Faculty Senate Office
DATE: March 10, 1993
SUBJECT: Minutes of Faculty Senate Meeting of March 4, 1993

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The meeting was called to order by Dr. Glenn N. Cunningham, Chair, at 4:03 p.m. Dr. Cunningham announced that Dr. Kay Allen had agreed to take the minutes in Dr. Cornett's absence. The roll was passed for signature. The minutes of February 4, 1993 were approved. Guests present included: President John Hitt, Dr. Frank Juge; Dean Sheridan; and Dr. W. Lawther.

ANNOUNCEMENTS: The members were asked to please note the additional Faculty Senate and Steering Committee meetings: senate meets on March 25 and the steering will meet on March 16 and March 23. If all the work of the current senate is not completed by the end of March, it may be necessary to hold a final senate meeting during the first week in April.

Dr. Cunningham requested permission to change the order of business so that the constitutional revisions could be discussed at this meeting. All the proposed changes to the constitution must be distributed by March 29th as the Faculty Assembly is scheduled for April 29th.

NEW BUSINESS: Dr. Modani presented proposed changes to the constitution indicating that most were minor modifications. The Commencement and Convocations Committee and the Courtesies and Awards Committee have been merged since their duties and responsibilities overlapped and this will now be entitled Commencements, Convocations, and Recognitions Committee. Since Section 3.10.15 Courtesies and Award Committee was deleted, that section number is being used for a proposed University Travel Committee. A proposed new reporting committee will be Section 3.10.22 Strategic Planning Council, with a subcommittee entitled Accountability. The Strategic Planning Council will be presented at the next Faculty Senate meeting. Dr. Modani continued with constitution revisions:

Page 1, Section 3.10.3.1.2 Committee on Committees, the immediate past Chair of the Senate (ex-officio) has been added to provide input.

Page 2, Section 3.10.4.1.1 Undergraduate Policy and Curriculum Committee, we are proposing the addition of a member from the library. We are also changing the designation of "Dean of Undergraduate Studies" to -- Vice President for Academic Affairs (ex-officio) --. If there is a change of title of the office, it will not change the committee structure. The intent is to make it general so that it can be changed without holding a Faculty Assembly. The same change was made with Section 3.10.5.1.1 Graduate Policy and Curriculum Committee.

Page 2, Section 3.10.4.2.1 Undergraduate Policy and Curriculum Committee, we are proposing an additional responsibility as Section 3.10.4.2.1.5 To review all matters referred by the Undergraduate Course Review Committee. This will then change the existing Section Number 3.10.4.2.1.5 to 3.10.4.2.1.6.

Page 3, Section 3.10.5.1.1 Graduate Policy and Curriculum Committee, we are adding a library representative (non-voting,) and we are also proposing that we make the Vice Chair, who will be elected by the committee as a whole, the Chair of the Graduate Council. This change requires that in Section 3.10.5.1.2 the sentence reading "The Chair of the Council must be a current Faculty Senate member, is elected by the membership of the Council and serves as Vice Chair of the Graduate Policy and Curriculum committee." be deleted.

Page 4, Section 3.10.8.1 Research Committee membership, a member from the library (non-voting) is being added and instead of 10 faculty members, 3 members from the institutes and/or centers, plus the Vice President for Research (ex-officio,) or his/her designee. Delete the fourth sentence and insert in lieu thereof -- Members from the institutes and/or centers will be designated by the Vice President for Research in consultation with the Committee on Committees. -- Delete fifth sentence and insert in lieu thereof -- Faculty members from various colleges will be selected by the Committee on Committees in consultation with the Vice President for Research. --

Page 5, Section 3.10.9 Admissions and Standards Committee under 3.10.9.2 Duties and Responsibilities, add Section 3.10.9.2.4 To consider continuation of students that fail to meet CLAST requirements in accordance with appropriate rules and regulations. Then the existing section numbers will be renumbered.

Page 6, 3.10.10 Computer Policy Committee, under Section 3.10.10.1 Membership, we are specifying terms for faculty members only. We left out the word "faculty". Also insert the word "Faculty" in the sentence about selection.

Page 7, Section 3.10.13 Faculty and Staff Benefits Committee, under Section 3.10.13.1 Membership. We are suggesting adding two members, one from retired faculty and one from retired staff. The staff member will be appointed by the Director of Personnel and the faculty member will be selected by the Committee on Committees.

Page 8, Section 3.10.15 Courtesies and Awards Committee, this committee has been merged with Commencements, Convocations, and Recognitions Committee.

Page 8, new Section 3.10.15 University Travel Committee, there has been an ad hoc committee used in the past. The suggestion was to insert "only looks at "special" funds". The colleges have their own additional funds.

Page 9, Section 3.10.17 Commencements, Convocations, and Recognitions Committee, there was a change of title from Commencement and Convocations Committee. Also in this section add the additional responsibilities for commencements, convocations, courtesies, awards, memorials, building names, honorary degrees, emeritus status and other forms of recognition. Section 3.10.17.1 Membership, add -- for two year staggered terms. In the same section, delete the sentence "The Chair shall be selected from the faculty membership." and insert in lieu thereof - The Chair is appointed by the President from the faculty membership.

Page 10, Section 3.10.17.2 Duties and Responsibilities, includes duties from merging committees. Change existing section numbers.

Page 11, Section 3.10.18 University Athletics Committee, we have deleted the subcommittees and added the duties and responsibilities to the main committee.

Page 13, 14, and 15, Section 3.10.22 Strategic Planning Council, under Section 3.10.22.1.1 we changed from 24 members to 25 members, because we will want to include the Chair of the Research Committee as a member of this committee. The title of "Assistant Vice President for University Relations and Director of Public Affairs" has been shortened to -- a staff representative from the Office of Public Affairs. -- In the sentence concerning terms of service, we omitted the word "faculty" and will now read -- Terms of service for faculty members shall be three years, staggered. --

Page 14, Section 3.10.22.1.2 Accountability Committee, we feel there is no need for the Chair of Research Committee to serve so we dropped from 15 to 14. Also in the sentence about selection, we have added "...in consultation with the Committee on Committees," ... In the sentence "Terms of service" we have added - for faculty members --.

Page 15, Section 3.10.22.2.2.7 we have inserted after the words "recommendations to the" -- Chair of the Faculty Senate --.

Page 16, Section 3.10 Standing, Reporting and Special Committees of the Faculty Senate, Section 3.10.2 Membership, after first sentence add: -- Some members of Standing and Reporting Committees hold appointments on these committees by virtue of their office. Such a member may designate (in writing and with the consent of the Committee on Committees) another person to serve in his/her place on the committee. If there is a change in the designation of an office or in the title of an official included on a Standing or Reporting Committee, the membership representation on such a committee will be adjusted to reflect the change. --

Dr. Modani said at the next meeting, senators will discuss the University Master Planning Committee which they will receive in the mail. Dr. Modani asked the senators if there were any comments on these changes. It was agreed that if there were simply editorial changes to be made, such as typos, that Dr. Modani has authority to do these without bringing it to the Faculty Senate again.

A motion was made, seconded, and approved by the members to accept the changes as presented. All changes passed.

UNFINISHED BUSINESS:

Dr. Cunningham explained that Dr. Rungeling, Chair of the Personnel Committee, was not able to attend the meeting today but the committee had revised Resolution 1992-1993-2 (revision #1) and sent it back for today's senate meeting:

RESOLUTION 1992-1993-2 (REVISION #1)

Whereas, the acceptance of a tenure track position entails the commitment of an individual to perform to departmental, college, and university standards -- faculty may not move from a tenure track to an instructor's position (line) without a review by the departmental faculty.

The committee revised this resolution so that the matter is brought back to the department for a decision. Suggestions were made and approved that the resolution be revised to say that the faculty may not be moved by the administration and that a review be approved by the tenured departmental faculty. Motion to amend was made, seconded, and approved to revise the resolution. Approved unanimously, as amended:

RESOLUTION 1992-1993-2 (REVISION #2)

Whereas, the acceptance of a tenure track position entails the commitment of an individual to perform to departmental, college, and university standards -- faculty may not be moved by the administration from a tenure track to an instructor's position (line) without a review and approval by the tenured departmental faculty.

COMMITTEE REPORTS:

Undergraduate Policy and Curriculum - Dr. John Schell, Chair, reported that several items have been addressed. The Instruction subcommittee reported on grading change, permitting + and - grades and the recommendation is that it be sent first to the faculty at UCF and poll them for their opinions. The issue is being referred to next year's committee. The Registrar's office will also be asked for their information and the costs of this change. The comment was made that not having the plus designation caused problems with students transferring in from institutions which did have this grade designation.

The investigation into the bookstore will continue.

Old business - two representatives came to the committee (Financial Aid and Veterans Affairs) about the A,B,C, NC F grades. After discussing, it was determined that Financial Aid would have a problem in accepting this proposal but the Veterans Affairs would not have a problem. The recommendation is that a group continue to look at the issue.

New business - the issue of having a final grade designation other than "F" for students who never show up for class. It was decided by the committee to continue with the final grade of "F" for those who did not show for class. It was further stated that Dr. David Dees had informed the committee that if no grade was recorded by the professor, the records office gave a grade of "F". He had further informed the committee that there were no legal implications in continuing this practice.

Graduate Policy and Curriculum Committee - Dr. Petrasko, Chair, no report.

Personnel Committee - Dr. Cunningham informed the members that Dr. Rungeling had submitted a report of the committee's activities and the report was being distributed to the faculty senators for information.

Budget and Administrative Procedures - Dr. Gupton spoke for the committee saying they had met twice in the last three weeks concerning budget procedures. They met with Associate Dean of Business on new models concerning allocation to the colleges. They also spoke with Dr. Bolte, and that Dr. Neighbor will make a presentation on March 9th, 3:00 p.m. Dr. Johnson will have a final report to the Faculty Senate by the end of the semester.

Dr. Cunningham suggested the senators meet again on March 25th to consider the two remaining resolutions on today's agenda.

Dr. Cunningham asked that the senators make a special effort to meet Provost candidates at some time during their visits. He also asked that they talk to their colleagues about attending the meetings.

The question of "Are the faculty waiting for a female candidate?" was raised. The rumor that the Provost was going to be a woman is just that "a rumor." Dr. Hitt discussed the negative impact of rumors. There was a general discussion in which the senators were assured that there was no plan to hire any specific minority or gender. Dr. Hitt reminded everyone that with the new accountability rule, the university could actually lose positions if the guidelines were not followed. The purpose of the guidelines was to ensure that minorities and both genders were given an equal chance. He stated that the legislature is committed to providing ethnic and gender diversity.

The meeting adjourned at 5:20 p.m.