2018-2019 Information Technology Committee

AGENDA

Meeting Date: Monday, March 4, 2019

Meeting Time: 2:00 – 3:00 p.m.

Meeting Location: College of Sciences Building 221

- **Call to Order**
- **Roll Call**
- **Approval of Minutes of** Feb 25, 2019
- **Announcements and Recognition of Guests**

- **Old Business**
    1. Tidy up of any previous issues
        a. Faculty flexibility/consistency issues
            i. Open source platform support for server set-up
            ii. Access to emails after leaving UCF
            iii. Email archive issues
        iv. Project UCF Rising and our role

    2. What is our committee's mission and what should it be
        a. Where should our goals or agenda items come from
        b. How can we be more effective
        c. How can we integrate with faculty more to tackle important issues

- **Other Business**

- **Adjournment**

**Faculty Senate
Information Technology Committee**

MEETING MINUTES

Meeting Date: Monday, February, 25 2019
Meeting Time: 2:00 – 3:00 pm
Meeting Location: CSB 221

1. **Call to Order**

The meeting was called to order at 2:03pm. However, we did not have quorum until 2:10p

2. **Roll Call**
   - Members in attendance: Jeannie Hahm, Joseph Harrington, Steven Hornik, Pieter Kik, Barbara Sharanowski, Stephanie Vie, Sumanta Pattanaik, John Shultz, Joel Hartman, Gregory Welch, Deedra Walton (call in), Reid Oetjen (call-in).
   - Ex officio member in attendance: Michael Sink

3. **Brief Discussion on culture of committee**
   1. Chair (Sharanowski) made comments on ways to ensure we have a greater diversity of voices participating (waiting to be acknowledged by Chair, allowing others to speak first before additional comments by the same person, no interrupting), and more involvement from call-in members.

4. **Recognition of Guests**

   Dr. Dorothy Yates – Associate VP Research

   Chad Macuszonok – Assistant Director, IT Business Services

5. **Project Wahoo (now Project UCF Rising) presentation by Dr. Yates and Mr. Macuszonok**

6. **Approval of Minutes of Jan 28, 2019 (Motion Steven Hornik, second Pieter Kik)**

   Minutes were approved unanimously.

7. **Approval of Minutes of Feb 11, 2019 (Motion Jeannie Hahm, second Steven Hornik)**

8. Minutes were approved unanimously.

9. **Pending Business**

1. **Project UCF Rising discussion**
   - We had a lot of discussion centering around how this project will involve Faculty more in the choices of software. The goal of Project UCF Rising is to engage faculty, and currently they are seeking to work with Dr. Self from Faculty Senate and departmental support staff.
   - There does not seem to be a lot of transparency on the web about this project, but there is currently a new communications strategy that will be implemented soon to inform and engage faculty and get feedback.
   - There was concern that solutions for research based software should be the best case practices, from other R1 schools.
   - UCF plans to use "vanilla" solutions that don't require UCF-specific modifications to keep costs low and to make sure implementation and upgrades are easier.
2. Navigation: The committee was concerned that we are not entirely sure of our role with his project. The main issue seemed to be that there was no one group who had full responsibility for improvements.
   - This led to discussion on where our discussion items come from and what the mission of the committee is and how we can be more effective. This item originated from senate, but may not be effective handled under our committee.
   - Google Maps seems to be the most effective tool
3. NID password changes - brief update that this topic is covered by Chris Vakhordjian (CISO) and will likely not fall within the role of the committee.
4. Email Policies:
   - IMAP/POP turn on – brief Update that IT will try and work directly with Linux users as IMAP/POP have security issues.

10. New Business
- Sharanowski to get mission of committee from Ms. Wolf.
   - We should focus on figuring out how to make the committee more effective
- Upcoming agenda items from committee via email, only one meeting left
- Can location services be turned on for meeting invitations by Ms. Wolf.

11. **Adjournment (Motion Joe, Second Greg)**
   All in favor. The meeting was adjourned at 3:00pm.

Minutes submitted by Barb Sharanowski