**Faculty Senate
Information Technology Committee**

**MEETING MINUTES**

Meeting Date:          Monday, March 4th, 2019
Meeting Time:          2:00 – 3:00 pm
Meeting Location:     CSB 221

1. **Call to Order**

The meeting was called to order at 2:04pm. However, we did not have quorum until 2:07pm

2. **Roll Call**
   - Members in attendance: Thad Anderson (phone in), Lee Dotson, Jeannie Hahm, Joseph Harrington, Tameca Harris-Jackson (phone-in), Athena Hoeppner, Steven Hornik, Barbara Sharanowski, Stephanie Vie (phone-in), John Shultz, Gregory Welch, Deedra Walton (call in),
   - Ex officio member in attendance: Michael Sink

3. **Old business**
   1. **Faculty flexibility/consistency issues**
      - Bargaining team of Union is arguing for email archive access after leaving the university, this is largely for retirees though and may not help post-docs
         1. There is talk of alumni licenses to maintain access through a IT policy committee
         2. The main issue is continued access to private records. Thus IT may need to develop a way to change permissions to access with the same NID or provide a new NID to alumni and then allow forwarding of original NID email to that email
         3. Other committees may be dealing with this, but we have little awareness of what other IT-based committees are doing
         4. At minimum, emails should be downloadable (would this violate issues with privacy and then subsequent security of where those emails are going)
      - Can we get a short list of platforms/software that is most feasible to support
      - Can a UCF internship program in computer science/IT help develop and implement various software to cover faculty needs
   2. **UCF Rising**
      - Michael Sink will discuss with advisory committee their communication strategy and relay that to our faculty. Apparently UCF Rising has plans to

better integrate faculty voices, but we are not aware of these plans as of now and how the Faculty Senate IT Committee can be more involves
- Possibly UCF rising should hold add

4. **New Business (should be better addressed in 2019/2020 semester)**
   1. **Mission of Committee**
   2. Sharanowski read the mission of the committee so we can work most effectively
   3. **How can the committee function more effectively?**
      - How can we assess what needs are not being met by IT for faculty? For students?
      - Our committee needs better integration with ucf Rising, IT service now deliverables and how they can be made better, and TACs (tech advisory committees) and Research IT committee
      - Service now is not easy to use and needs to be fixed to make the over 600 items easier to find
      - How can we better integrate student voices into IT needs
      - There is likely a need for different IT groups to meet the different needs of different users (e.g. faculty, students, teaching, research, medical/clinical)
        1. These folks should focus more on outreach to users and not IT itself
      - There is an ITsurvey going around and we should try and access the results

5. **New Business**

6. **Adjournment (Motion Joe, Second Jeannie)**
   All in favor. The meeting was adjourned at 3:01pm.

Minutes submitted by Barb Sharanowski