

Faculty Senate Parking, Transportation and Safety Committee  
Monday, March 5, 2018  
College of Sciences Conference Room 221  
11:30 – 12:30 pm  
Meeting Minutes

**Meeting Attendees:**

Xin He  
Nyla Dil  
Shuo “Sean” Pang  
Susan Quelly  
Min Tong  
Chris Velissaris  
Natasha Jones  
Ahmad Elshennawy – Committee Chair  
Curt Sawyer

**Guests:**

Kris Singh  
Louann Huynh  
Sergeant Chronister  
Deputy Chief Meade  
Jose Vazquez

1. Meeting called to order at 11:37 AM

Vote on approval of minutes from 01/2018 Meeting

- Minutes approved

2. Agenda Items:

1. **Golf Carts**

- a. Meeting began with discussion of golf cart safety, Jose stated that the policies, outlining safety requirements and credentials for golf carts has been completed by facilities and is being submitted for review. These policies classify these golf carts as ‘low-speed vehicles’ and include a guide to training and operating these vehicles. The policies also outlines areas on campus where these LSVs can travel, and that they need to be registered with EHS and assigned for insurances purposes. It is the responsibility of the respective departments to keep maintenance of these LSVs, and to ensure that the operators are properly licensed and briefed on procedures and regulations.
- b. These safety checklists will be announced online, and will require departments to go through these checklists prior to operating their LSVs.
- c. Police enforcement of LSVs- has stated that they must adhere to all traffic laws when operating on roads; and while they are able to drive on sidewalks, they must always be wary of pedestrians and yield to them, as pedestrians always have the right of way. Police will write traffic tickets to violating individuals, as training and enforcement will be the key to gain compliance.
- d. These policies are currently in draft form- will be announced when they are released online.

2. **Safety in Parking Garages and Buildings**

- a. Addressed precautions for safety; arrest was made in relation to the incidents in garages. Police regularly patrols garages, and blue-light phones are available in every garage. Camera installation cost is high, as older garages are more difficult to outfit due to infrastructure.
  - b. Kris- Garage B is outfitted with LPR cameras due to the fact that Garage B is most vulnerable with incidents- will continue to monitor and evaluate the need for these cameras throughout the year.
  - c. Lighting is also being evaluated by crime specialists in the garages, results have been adequate so far.
  - d. Parking is in works with facilities to transition fluorescent lighting to LED lighting in the garages.
  - e. Reminder that SEPS is available to escort during the night.
  - f. Lighting safety in buildings- buildings that are dimly lit need to be pointed out for Police to evaluate with EHS
  - g. Moving vending machines to open areas instead of corners/ provide more lighting by vending machines.
  - h. EHS is currently doing lighting evaluates in buildings throughout campus.
3. Big truck and Oversized Vehicles
- a. Chris-showed photos of an oversized truck impeding in a parking space- has witnessed trucks parking and scratching/denting other vehicles.
  - b. There is no limit to a vehicle's length or width, but they are limited in height in garages. Parking patrollers can monitor if they are parked over the two lines. Spaces are also compliant with DOT.
  - c. Solution is to just call the non-emergency PD line to dispatch a parking patroller to cite the violating oversized vehicle/truck.

Finally, Ahmad thanked all committee members for a successful term. He also thanked Kris Singh and other members of the business and finance division for their cooperation and the Police Department for keeping the campus a safe place to learn!

Next meeting is TBD, new faculty senate to commence next term.

Meeting adjourned at 12:09PM