

**UNIVERSITY OF CENTRAL FLORIDA
FACULTY SENATE STEERING COMMITTEE**

MEMORANDUM

TO: Faculty Senate Steering Committee
FROM: Faculty Senate Office
DATE: March 13, 1997
SUBJECT: Minutes of meeting held on March 6, 1997

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The Steering Committee was called to order by Dr. Richard D. Tucker, Chair, at 4:07 p.m. The roll was circulated for signatures. Minutes of February 6, 1997 were unanimously approved. Members present: Provost Gary Whitehouse, Vice Provost Frank Juge, Drs. Stephen Goodman, Naval Modani, Terri Fine, John Leeson, Phillip Taylor, Taylor Ellis, Rosie Joels, James McBrayer, and Ms. Carole Hinshaw.

RECOGNITION OF GUESTS AND ANNOUNCEMENTS

Dr. Tucker welcomed guests, Dean Kathryn Seidel, College of Arts and Sciences, and Dr. Walter Johnson, Chair of the Senate Budget & Administrative Procedures Committee.

Dr. Tucker announced that the AAHE (American Association of Higher Education) will be holding a conference on faculty roles and rewards in Orlando from January 29 through February 1, 1998. It has been suggested that the conference be linked with the next annual meeting of the National Association of Faculty Governance. Dr. Tucker will look into the possibility of hosting the NAFG meeting at UCF.

Dr. Tucker also announced that three candidates' folders for the Excellence in Professional Service Awards have been reviewed by four Steering Committee members. The two awards will go to Dr. Robert L. Armacost, Industrial Engineering and Management Systems, and Dr. Parveen F. Wahid, Electrical and Computer Engineering.

The Faculty Senate has received an invitation by Student Affairs to have the first meeting of the Senate held on April 24, 1997 in the new Student Union building. Dr. Tucker suggested a reception for the new and retiring Senate members.

Dr. Tucker announced that Bill Merck and others have been asked to discuss environmental issues that relate to the master plan. If time is available this would be possible at the April 24 meeting.

GEP Task Force Committee Report: Dean Kathryn Seidel, Chair of the Committee, reported on the final draft of the General Education Program recommendations. She stated that there were four specific recommendations: 1) GEP Diversity Requirement (students must take one diversity course to meet this requirement), 2) Diversity Graduation Requirement (students must fulfill one of four options, 3) UCF adopt a learning community model by which certain students can meet the GEP

requirements, and 4) A General Education Oversight Committee be established as a standing committee.

Dr. McBrayer asked how transfer students would be handled. Dr. Seidel responded that the community colleges already have diversity in their programs. The Community Colleges would probably cooperate with UCF and redesign their courses if necessary. There may be some problems phasing in all transfer students, but the articulation agreement will be honored. The issue may have to be revisited later, if problems arise. Several questions were discussed at length. Dr. Tucker recommended that copies be sent to each Faculty Senate member and to each department chair. Dr. Tucker asked if this GEP can be implemented by Fall, 1997. Dr. Whitehouse answered that it is possible but there may be problems. This would apply to first time in college students. Dr. Tucker looked at the time frame articulation. Dean Seidel recommended adding a paragraph to clarify the articulation issue. Dr. Fine asked if students had been surveyed at UCF. Dean Seidel responded that only national research was done and this was not new in other institutions. Dr. Huddleston may have more information on that question. Dr. Fine asked about assessment. Dean Seidel responded that they would study pilot groups in the fall using focus groups of students and faculty.

Dr. Tucker asked if Psychology had been considered for inclusion in the GEP program. Dean Seidel stated that there had been no response from the Psychology Department. The job of the Oversight Committee will be to consider other courses for inclusion. Dr. Modani recommended adding the GEP Oversight Committee as a Faculty Senate Reporting committee. It was moved and seconded to draft the language for a resolution or resolutions that the Faculty Senate establish a GEP Oversight Committee as a Faculty Senate reporting committee; that the University establish a GEP Diversity Requirement and a Diversity Graduation requirement; and that the "learning communities" model be piloted. It was unanimously approved. Dr. Modani, Phil Taylor, and Dr. Tucker will draft the resolution which will be presented at the next Senate meeting. Dean Seidel will incorporate a few suggestions made by the Steering Committee into the GEP Task Force Committee Report. The revised version of the report and the resolution will be sent to all Faculty Senate members.

Sustained Performance Evaluation Procedures:

A recommendation was made by Dr. Juge to form a committee to work with Academic Affairs to formulate sustained performance guidelines for UCF. He recommended that the committee be university-wide, but colleges and departments may also form committees. Guidelines should be implemented before the end of the Spring term, 1997, and if possible, the process done by mid July. The guidelines should include a time line and what materials the portfolio should include. Members of the Steering Committee who will be on the Sustained Performance Evaluation Committee: James McBrayer, Engineering; Gregory Frazer, Health and Public Affairs; Rosie Joels, Education; John Leeson, Arts and Sciences; Taylor Ellis, Business Administration; and Richard Tucker, Chair, Faculty Senate. It was suggested that only one department chair should be on this committee.

Ad Hoc Committee on Graduate Education is on hold until further review by the deans and the Office of Academic Affairs at their Spring Workshop.

Resolution 1996-1997-4 Budget allocations:

Dr. Walter Johnson presented this resolution on university budget allocations. The resolution considers the process of how additional funds can be allocated to special projects. It was moved by

Dr. Leeson to forward the resolution to the Senate floor and seconded by Dr. Tucker.

Resolution 1996-1997-5 Refinement of the Pegasus Model:

Dr. Walter Johnson presented this resolution which recommends enhancement and refinement of the Pegasus Model. Some recommendations were made to change language and sentence structure. Dr. Fine questioned the reason for this resolution. After a lengthy discussion Dr. Tucker recommended to Dr. Johnson to rewrite the resolution for clarity. Dr. Johnson stated he would make the changes. Dr. Joels moved to forward the resolution to the Senate floor for consideration, it was seconded by Dr. Tucker. All were in favor with one opposed.

Resolution 1996-1997: Early Grades for Graduating Seniors

Dr. Tucker read the resolution to the Committee. Dr. Fine explained the purpose for this resolution. Because of the tight Academic Calendar especially between finals and graduation some attempt is being made to enable graduating seniors to receive grades before other students. It was stated that this was not the only purpose Dr. Huddleston had in mind in working with the Academic Calendar. After some discussion, Dr. Modani moved to return the resolution to the UPCC for further deliberation, the motion was seconded. All were in favor with one opposed.

Phased Retirement Issues: Personnel Committee

Dr. Juge reported on phased retirement. Dr. David Hernandez will write an informative report on phased retirement planning. Human Resources is compiling data on a number of faculty who are five years from retirement. Medicare will be deducted from phased retirement pay checks, but Social Security will not be deducted.

The meeting adjourned at 5:45 p.m.