

**UCF**  
**FACULTY SENATE**  
**Executive Steering Committee**  
**MINUTES**  
**Thursday, March 7, 2002**

Dr. Michael A. Mullens, Chair, called the meeting to order at 4:08 p.m. The minutes of February 7 were unanimously approved.

Present: Drs. Michael Mullens, Ida Cook, Rufus Barfield, Keith Koons, Martha Marinara, Naval Modani, Ahmad Elshennawy, Carol Bast, and Provost Gary Whitehouse.

Absent: Drs. Stephen Goodman, Diane Wink, Glenn Cunningham, Cynthia Hutchinson, and Ola Nnadi.

**ANNOUNCEMENTS AND RECOGNITION OF GUESTS:**

Dr. Mullens recognized guests: Drs. Robert Pennington and Lin Huff-Corzine.

Dr. Pennington announced that the Undergraduate Policy and Curriculum Committee had approved three changes in language concerning primarily administrative actions. It was determined by the Committee to announce the changes to the Steering Committee.

- 1) Double majors and double degrees needed clarification. Double majors must use the same catalog because of the SAS system. Double degrees have the privilege of using different catalogs.
- 2) Two Minor Degree Program deletions (Network Computing and Computer Science for Business) because neither have been implemented. They are not in the catalog but were on the database, they have now been removed.
- 3) Catalog copy – students who change majors between different colleges (including the Rosen School of Hospitality Management) must adopt the most current catalog. In addition, changing from a declared major to an “undeclared” or “undecided” major will also require changing to the most current catalog.

Dr. Pennington also announced that the current Grade Change Policy had been unanimously approved by the UPCC for change in wording. A new sentence was added to the first part of the paragraph. “other than medical withdrawal” was added to the second sentence. Two new sentences were added to the end of the paragraph. Dr. Pennington read the new Grade Change Policy to the Steering Committee.

Grade Change Policy

A grade change is the change of any originally changed assigned grade to another grade, including grades of “I” and grades earned by administrative withdrawals. Grade changes other than medical withdrawal will be considered only during the semester immediately following the one in which the grade was assigned, except that grades assigned during the spring semester may be changed during either of the following summer term or fall semester. The dean of the college or school must approve a change in grade. A grade will not be changed after a degree has been conferred. The Registrar will change a student’s academic status if necessitated by a change of grade, except in cases of academic suspension. If a student is suspended, the Admissions and Standards Committee may review the suspension and readmit the student if the committee decides readmission is warranted.

The Steering Committee agreed that the change was needed.

Provost Gary Whitehouse updated the Committee on various budgetary issues. The budget situation continues to improve. Raises for next year are uncertain. Authority to give raises is likely to be devolved to individual universities. Provost Whitehouse met with Dr. Mullens to discuss the resolution on the Distinguished Professorship award. Insufficient people have been nominated for the Excellence in Teaching Awards. A committee is being formed to explore issue of awards as an alternative to higher

rank. Need to further explore issue. May need new ideas to change title. Dr. Juge is chairing the committee. Dr. Martha Marinara, as a Faculty Senator, volunteered to serve on this committee.

Dr. Mullens announced that Chairman Nunis (BOT) had approved for Trustee Gerri Ferris to speak to the Faculty Senate on March 21, 2002, if the time and date was convenient for Dr. Ferris.

### **OLD BUSINESS**

Dr. Ida Cook reported that the committee will hold a meeting tomorrow on Plus/Minus grading. Further information will follow.

### **NEW BUSINESS**

A nominating committee was formed to elect officers for the next Senate year. Past officers were elected: Drs. Glenn Cunningham, Naval Modani, and Ida Cook.

### **Standing Committee Reports:**

**Budget and Administrative Committee** - Dr. Glenn Cunningham not present. No report.

**Undergraduate Policy and Curriculum Committee** - Dr. Carol Bast reported that the Committee had approved three minors, and approved a change in shorter number of hours for the Art Education program. It was discussed that the Board of Trustees will only consider proposals twice a year. It is advisable that proposals be discussed at the April meeting for the BOR when they meet in September. Also discussion consisted of the UPCC structure and the lack of interest of committee members. It was suggested to add the associate deans to the membership. It was noted that they did not want the committee to become an administration committee. Dr. Pennington had suggested that the associate deans take a more active role in the UPCC. It was also recommended that the committee needs more experienced faculty and to work with deans on membership. Dr. Ida Cook suggested getting a sub-committee to work on the issue. Drs. Pennington, John Schell and Carol Bast volunteered membership to the committee.

No new resolutions from the UPCC.

### **Graduate Council**

Dr. David Hagan forwarded recommendations from the Graduate Policy and Procedures sub-committee on changing the rules for graduate students in response to the +/- grading system and associated changes to the Graduate Catalog. Dr. Hagan requested advice from the Steering Committee on the possibility of bringing this issue to the Senate floor. Some of the recommended catalog changes are quite uncontroversial, but others may require broader debate. Drs. Naval Modani and Ida Cook made a friendly suggestion to provide the recommendations to the Senate.

Appeals Sub-committee had no business and did not meet.

**Personnel Committee** - Dr. Ahmad Elshennawy reported that in addition to the resolutions already presented, two other resolutions: family leave and on-line faculty evaluations. Dr. Modani reminded the Committee that no other resolutions can be accepted for this Senate year.

Meeting adjourned at 5:00 p.m.