

M E M O R A N D U M

TO: Steering Committee Members
DATE: Friday, March 2, 2007
FROM: Dr. Manoj Chopra
Chair, Faculty Senate
SUBJECT: Steering Committee Meeting on Thursday, March 8, 2007

Meeting Agenda

1. **Call to Order**
2. **Roll Call**
3. **Minutes of *February 8, 2007***
4. **Announcements and Recognition of Guests**
5. **Old Business**
 - None
6. **New Business**
 - Resolution from Graduate Council on Conflict of Interest - Dr. Bishop
 - WebCT Vista Concerns and Problems - Dr. Cook
 - Academic Suspensions Report (Followup) - P. MacKown
 - Intellectual Property of Online Classes - Dr. Gunter
 - Differential Tuition for Graduate Programs - Dr. Sivo
 - Update on Senate Website - Dr. Chopra
7. **Standing Committee Reports**
 - Budget and Administrative Committee – Dr. Trouard
 - Graduate Council Committee – Drs. Moharam and Jewett
 - Personnel Committee – Dr. Barfield
 - UPCC – Dr. Pennington
8. **Other**

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Dr. Manoj Chopra, Faculty Senate Chair, called the meeting to order at 4:13 p.m. The roll was circulated for signatures. The minutes of January 16, 2007 were unanimously approved.

Steering Officers present: Drs. Manoj Chopra, Pamela Ark and Ida Cook.

Steering Committee Members present: Drs. Glenda Gunter, Aubrey Jewett, Dawn Trouard, Kalpathy Sundaram, Keith Koons, Subir Bose, Christopher Muller, Robert Pennington, Alain Kassab (Michael Haralambous), Rufus Barfield and Paul Maiden.

Steering Members and Administrators absent: Drs. Provost Terry Hickey, Arlen F. Chase, Lin Huff-Corzine, Henry Daniell and Jim Moharam.

Administrators present: Dr. John Schell.

Guests: Dr. Allison Morrison-Shetler.

ANNOUNCEMENTS AND PROVOST REPORT

Dr. Chopra Announcements:

- A judge has ruled and struck down the lawsuit FSU and FIU restricting travel to the terrorist states of Cuba, Iran, Syria, and North Korea.
- A three page document outlining a Code of Conduct for Financial Functions is at issue at USF. By signing this form, faculty enter in to an agreement faculty are held accountable for all improper activities. At issue though is the fact that there appears to be no allowance for resolution of disputes. This announcement is intended as an awareness item at this point. The Senate and the union would need to respond should a similar situation occur here at UCF.
- The *Gainesville Sun* reported in the February 7, 2007 that the Board of Trustees at the University of Florida has proposed that all Faculty Senate members participating in Faculty Senate will be asked to leave the bargaining unit as faculty senators, faculty are in the legislative branch. Such an action would impact the Faculty Senate of about 300 members. Dr. Chopra will email link to Faculty Senate steering members. Dr. Chopra announced that we will observe the situation at this point in time.

OLD BUSINESS

None

NEW BUSINESS

BOG Update/BOG Regulation on Academic Program Authorization - Dr. Chopra reporting

Dr. Chopra distributed a handout of BOG updates for Dr. Chase in his absence. At the BOG meeting on January 25, 2007, there was an agreement to post a notice of intent to promulgate a new BOG regulation for Academic Program Authorization.

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Included within the regulation is as follows:

Section (5) (a) Each university board of trustees must adopt policies for implementing new Program Majors, Program Minors, Concentrations, Areas of Emphasis, Tracks and College Credit Certificates within an existing bachelor's, master's, advanced master's, specialist, and doctoral degree program.

As curriculum matters have always been within the purview of the faculty, this proposed regulation is of concern. In question is whether the BOT could decide to designate the present procedures to continue. Issues raised include: If all approval rests with the BOT, this could be a problem with SACS - as faculty determine the curriculum and the Provost is a member of the faculty. Dr. Schell has raised issue with Dr. Denise Young as representative to SACS. The conflict is with the terms NEW and EXISTING - at the present time, new programs must go forward for approval while existing does not. Dr. Schell commented that new program majors within existing bachelor's level programs are nonexistent and thus there is inconsistent language in the regulation as stated. Committee members inquired as to the content of (5)(b) and (5)(c) - these are long documents from BOG for how to approve new programs. Similar to now, new is highly regulated by state; this is one of the new areas in the documents not previously a role of the BOT. This proposed regulation was presented prior to the Pappas group report. The notice of intent is to promulgate and could be at stage to send comments; Dr. Schell will send an email to Denise Young.

At this time no resolution was deemed necessary and the steering committee reasserts its desire to be involved in the areas noted in the statement. Specific to the "The" in bold; Dr. Schell recommendation that we ask Dr. Chase to add to 5 A - "masters" specialists, ensure faculty approval and eliminate "existing programs, etc. statement.

A 2.44% raise was included in administered funds in Governor Crist 's 2007-2008 budget; anticipate a regeneration of the current PECO list. Of note, this year's state budget revenue is much less than previous years.

Professional Academic Career Paths - Dr. Schell reporting with comments from Dr. Morrison-Shetler.

This is a proposal asking Steering members as to whether it is wise at this point to ask for a conversation in regard to Professional Academic Career Paths. The history: a year ago, there was a matter brought up in regard to separate P & T paths for regional campus faculty. The Provost asked Dr. Schell to be the point person to do investigation and research. Of note, there is a lot of variation across the country, and as UCF matures, one size does not fit all in academic career tracks. As classroom teachers retire and are replaced by research faculty - the question is who is going to carry on load of quality undergraduate teaching.

First, there is no pre-determined plan at this point; and if something were to be developed, would be for new faculty coming in to UCF. There is no thought at this stage that the Professional Academic Career Path option would be retroactive to current faculty. The College of Sciences has been talking about this path with all science departments except Chemistry. Dr. Morrison-Shetler commented that the idea of being everything to all is an opportunity to discuss. Dr. Chopra has talked with Dr. Schell - the Provost is interested in hearing faculty views.

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The consensus of Faculty Senate committee members is that we should have the conversation - and a recommendation was made that Dr. Schell conduct a series of discussion sessions to invite all to come and discuss to learn the sense of the faculty; Dr. Schell would return with a report to Faculty Senate Steering committee. There was also discussion of the possibility of visiting lines changes and the commitment to fund the lines. The Cornell model was referenced along with Boston University.

Members suggested that Dr. Schell should gather information from other institutions; review various areas of academics and involve faculty and administrators as ad hoc group or set of existing groups such as, the university P & T committees and college P & T committees to begin the conversation that will take place perhaps at the FCTL. Of issue is the potential financial impact of the proposed path. Drs. Schell and Chopra will take back suggestions to the Provost for how to begin the conversation and consideration of the financial impact.

Resolution 2006-2007-3 on ETD Dissemination - Dr. Chopra reported

While the resolution was passed at the last FS meeting, since then there have been further discussions about the resolution in its present form. The Graduate Council and Dr. Bishop discussed with Dr. Chopra as to the issue of patents. As a point of order, the resolution sent to the Provost was sent back to Senate for clarification. A vote was taken and it was unanimously voted to pull back this resolution and return it to the Graduate Council committee.

Of note, the turnitin.com resolution is still in the committee until the patent issue is resolved. These two may be brought back up together in the future.

Update on Constitutional Revisions - Dr. Cook reported

Drs. Pennington, Chase and Cook are working together to review the constitution for needed changes. Key changes are as listed:

- is the 60 to 70 or 72 apportionment number
- representation of medical college academic faculty as the representatives of the college
- on page two, change the name of the oversight committee to new name
- part of that committee proposing in relationship to GEP (tenure, tenure-earning and instructors; some is directed by instructors; to allow and enfranchise faculty as they are currently not on senate)

Members are asked to review constitution and send suggested changes via email to Dr. Cook.

STANDING COMMITTEE REPORTS

- *Budget and Administrative Committee - Dr. Trouard reported*

Three meetings were conducted to decide the allocation of the monies; Proposals submitted by six colleges and three units - each received some allotment. There were some line item decisions. \$403,806 total was recommended - which is \$3000 over budget. Dr. Schell agreed to accommodate the additional amount.

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- Graduate Council Committee - *Dr. Jewett reported*
No committee report today; anticipate patent resolution in late March
- Personnel Committee - *Dr. Barfield reported*
No committee report; Dr. Kaplan will convene meeting next week and give report at full FS February 22, 2007 meeting. Dr. Barfield's spring schedule now allows that he will be able to attend Steering meetings and was reinstated as the steering liaison.
- UPCC - *Dr. Pennington reported*
Undergraduate course review committee met; fee assessment review; Program review is scheduled to meet next Tuesday.

OTHER

Parking Advisory Committee Update - *Dr. Cook reported*

Dr. Schell was informed of a problem with parking advisory committee. The role and importance of this Faculty Senate Reporting committee is not being properly recognized by the Vice President. Dr. Cook has attempted to obtain a response from Business and Finance on Parking; the committee is supposed to meet at least one semester/twice a year. Dr. Gunter attended as representative of Faculty Senate steering and reported that Mr. Merck sent Mr. John Clark to the meeting with his comment that "never knew committee existed". Dr. Cook reiterated that this committee is in the Faculty Constitution to recommend policies that will foster mutual environment and bring policy recommendations to Faculty Senate steering. Dr. Chopra sits on President's Advisory Staff Committee and will convey information to the committee.

Update on RIA revisions - *Dr. Cook reported*

The next meeting is Wednesday, February 14, 2007.

Dean search for the College of Science

A concern was raised by a steering member that this year's COS Dean search does not include tenured position in the job description. He questioned if an untenured dean could make tenure decisions. Tenured position language was in last year's ad. Action: Committee asked Dr. Schell to find out more information.

ADJOURNMENT

Meeting was adjourned 5:57 p.m.