

**FACULTY SENATE STEERING COMMITTEE
MINUTES
March 9, 2000**

The Faculty Senate Steering Committee was called to order by Dr. Ida Cook, at 4:04 p.m. The roll was circulated for signatures. Members present: Drs. Lee Cross, Cynthia Hutchinson, Richard Tucker, Lee Armstrong, Glenn Cunningham, K. Phillip Taylor, Michael Mullens, Peter Yuan, Naval Modani, Pat Higginbotham, and Aaron Liberman. Guests: Vice Provost Frank Juge, and Dr. Lin Huff-Corzine. The minutes of January 6, 2000 were unanimously approved as corrected (Dr. Lin Huff-Corzine is not a member, she is a guest).

ANNOUNCEMENTS AND RECOGNITION OF GUESTS

Dr. Cook recognized Dr. Peter Yuan from the College of Engineering and Computer Science. Dr. Yuan is replacing Dr. Nayfeh for the remainder of his term.

Dr. Cook stated that the committee was mailed a list of retiring faculty for consideration as Grand Marshals for Spring Commencement. Dr. Cross nominated Dr. Judith Olson from the College of Education, Dr. Aaron Liberman nominated Dr. John Bergner from the College of Health and Public Affairs, and Dr. Naval Modani nominated Dr. Taylor Ellis from the College of Business Administration. They will contact the nominees as soon as possible.

Dr. Cook distributed a draft of the list of new faculty senators for 2000-2001. Dr. Modani stated that the College of Business Administration still needed an alternate. Kathy Wohlbold will look into it. Dr. Phil Taylor questioned why some were elected to one year term and two year terms. Dr. Cook responded that the reason was to balance the number of senators from each college completing their term each year. The School of Optics was not on the list, they have two members. Kathy will look into this also.

Dr. Cook announced that the Excellence and Professional Service Award committee has met. Committee coordinator, Dr. Phil Taylor, stated that the committee had some difficulty with the criteria. The primary criteria needed to be specified. Dr. Modani volunteered to work on clarifying the language. The proposed changes are: Primary Criteria (50 % weight), Secondary Criteria (30% weight) and Secondary Criteria (20% weight). It was agreed that service to the University during the year should be recognized as the most valued. Dr. Cook thanked the committee for all their efforts and time. Dr. Cross moved to accept the changes to the criteria and Dr. Liberman seconded the motion. The motion passed unanimously. Dr. Cook asked the committee to develop descriptive statements to be used at Founders Day for the awardees.

Dr. Whitehouse distributed an announcement on Plus/Minus grading. Fall of 2001 is the target date for implementation. If by August 1, 2000 the system's (PeopleSoft Student Administration) is deemed ready, the process will begin. Dr. Juge stated an announcement will be placed in the UCF Report.

OLD BUSINESS - None

STANDING COMMITTEE REPORTS

Budget and Administrative - Dr. Cunningham reported that the committee plans to meet the week after spring break.

Graduate Council - Dr. Peter Yuan reported that the committee had approved several proposals.

1. A new Ph.D. program in Materials Science and Engineering from the College of Engineering and Computer Science.
2. A Master of Education and a Master of Arts in Curriculum and Instruction from the College of Education.
3. Addition of an Information Systems track to the Master of Science in Management from the College of Business Administration.

Undergraduate Policy and Curriculum Committee - Dr. Cook reported that a resolution has been forwarded to the Steering Committee by Dr. Ana Leon, Chair. The resolution will be considered at this meeting.

Personnel Committee - Dr. Mike Mullens reported that the committee had completed their agenda for this Senate year and no further meetings will be scheduled.

Dr. Lee Cross inquired about the parking resolution discussed at the last meeting. Dr. Juge stated that it is still in the process of consideration.

NEW BUSINESS

Dr. Modani announced that faculty in his college would like the Personnel Committee to consider the current 5 year review/evaluation process of administrators to be expanded to include assistant deans and associate deans. This suggestion will be forwarded to the new 2000-2001 Personnel Committee.

Dr. Cook reported that the following resolution was approved by the Undergraduate Policy and Curriculum Committee on March 7, 2000 and forwarded to the Steering Committee for their review and approval to forward to the Faculty Senate.

Resolution 1999-2000-9 - Incomplete Grades for Undergraduate Students

Whereas, the intent of Resolution 1996-1997-1 was to have unresolved incomplete grades changed after one year, or at the time of graduation, to the lowest grade associated with the course in which the incomplete was assigned; and

Whereas, the current catalog wording provides that unresolved incomplete grades be automatically changed to a grade of "F" by the registrar 12 months after the last day of the semester/term in which the incomplete grade was earned, or prior to graduation, whichever comes first,

Be It Resolved, that the policy be amended to reflect the fact that undergraduate courses graded on a satisfactory/unsatisfactory basis (S/U) will have unresolved incomplete grades revert to a grade of "U" at the aforementioned points in time.

The resolution was moved and seconded to be placed on the agenda for March 23, 2000 Senate meeting. The motion was unanimously approved.

OTHER

Dr. Juge was asked to discuss items under consideration by the legislature related to UCF. Dr. Juge responded that the building projects this year looked good. Two campus buildings have been funded, one in Osceola and one in Kissimmee. There was some discussion regarding the community colleges wanting the four year degree. Dr. Juge stated that the Board of Regents was not in favor of that possibility at this time.

Dr. Richard Tucker, President of the SUS Advisory Council of Faculty Senates, reported that at the last meeting there was considerable concern that the Governor's budget did not support the Board of Regents' recommended salary allocation. Dr. Tucker has been discussing this problem with the ACFS members.

The meeting was adjourned at 4:52 p.m.

**Next Steering Committee meeting
April 6, 2000**