

UNIVERSITY OF CENTRAL FLORIDA
FACULTY SENATE STEERING COMMITTEE

MEMORANDUM

TO: Faculty Senate Steering Committee
FROM: Faculty Senate Office
DATE: August 5, 1997
SUBJECT: Minutes of meeting held on May 1, 1997

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The Steering Committee was called to order by Dr. Richard D. Tucker, Chair, at 4:10 p.m. The roll was circulated for signatures. Minutes of March 27, 1997 were unanimously approved. Members present: Drs. Naval Modani, Glenn Cunningham, Phillip Taylor, Rosie Joels, Brian Petrasko, Jean Kijek, Ms. Carole Hinshaw, and Provost Gary Whitehouse and Vice Provost Frank Juge.

ANNOUNCEMENTS

Dr. Tucker welcomed new Steering Committee members Jean Kijek and Glenn Cunningham. Dr. Tucker announced the new director of the Teaching and Learning Center, Karen Smith, from the University of Arizona. She will report to Dr. Juge in Academic Affairs. Dr. Tucker stated that he plans to invite her to a Faculty Senate meeting during Fall Semester.

Dr. Tucker also announced that Dr. Thomas Keon has accepted the position of Dean for the College of Business Administration. Dr. Keon comes to UCF from Southern Illinois University and also held a position at Florida Atlantic University.

Dr. Juge announced that the Sustained Performance Evaluation Committee is being generated. The committee will develop the guidelines and forward to the Steering Committee for their review. Dr. Juge also reported on the University Promotion and Tenure Committee. Dr. Modani is revising the rules and clarifying some sections for consistency. These revisions are only editing changes; therefore, there is no need to vote on these revisions. The revised guidelines will be forwarded to the Faculty Senate, United Faculty of Florida, and the President's Staff for their review and input.

Dr. Whitehouse announced that the proposed budget for UCF looks very promising. Some highlights included: equity funding, 8.5 million; enrollment funding, 7.8 million; I-4 Corridor, 1.5 million recurring funds; Enterprise Florida, refunded for \$925,000; UCF Communications building \$350,000 for additional equipment; USPS \$500,000 adjustment for salaries; tuition awards; raises for faculty will be less than 3%; however faculty who make less than \$20,000 will receive \$1200, and faculty who make less than \$30,000 will receive \$1,000. Incidental revenues will be carried over into this year. Reserves will be higher so special projects can be funded.

NEW BUSINESS

Dr. Tucker expressed concern about confusion surrounding a failed resolution that was introduced at

the April 24 meeting of the Faculty Senate. The Steering Committee reiterated the need not to allow action on resolutions which have not been announced in the published agenda.

Dr. Tucker announced that Dr. Stephen Goodman, Vice Chair of the Faculty Senate and Chair of the Committee on Committees, has been working on the Standing Committees. There has been some concern regarding the criteria used in selection of the members. Dr. Goodman and members of the Committee on Committees will consider members for their tenure, rank, interests and experience with the university system.

At the first meeting of the 1997-1998 Steering Committee, August 21, the primary item on the agenda will be the assignments of Standing Committee members. The following members of the Steering Committee were recommended for the Standing Committees liaisons:

- 1) Dr. Glenn Cunningham - BUDGET AND ADMINISTRATIVE PROCEDURES
- 2) Dr. Stephen Goodman - GRADUATE POLICY AND CURRICULUM
- 3) Dr. Ira Cook - PERSONNEL
- 4) Dr. Terri S. Fine - UNDERGRADUATE POLICY AND CURRICULUM

Dr. Tucker reported that the last two resolutions from Budget and Administrative Procedures Committee, and passed by the Faculty Senate, have been forwarded to Provost Whitehouse for approval.

The meeting adjourned at 5:10 p.m.