

## Information Technology Resources Advisory Committee (ITRAC) Meeting

May 11, 2017 – 2:00 p.m.

ADM 395E

**Attendees:** Melody Bowden, Tom Cavanagh, Ozlem Garibay, Matthew Gerber (Phone-in), Brian Goldiez, Pieter Kik, William Merck, Gary Nichols, Michael Sink, Peter Smith, Linda Sullivan (Phone-in),

### Introduction/Approval of Minutes

Gary Nichols called the meeting to order. February meeting minutes were approved.

### Updates

FCTL - Melody Bowden

- Faculty Development Conference ended at noon today (5/11/17). About 300 attendees. Online and Adaptive Learning were involved. Lunch sponsored by Adobe Systems.
- Adobe Rep gave presentation; about 150 faculty and 6 student ambassadors present; 700 students in pilot for Adobe Creative Cloud in GEP Courses; ambassadors will be assigned to a faculty member for:
  - Student support
  - Workshops
  - FAQs
  - Will be added as non-grading TAs
- E-portfolio Bootcamp is schedule for 6/9/17. First 30 registrants will get subscription to Adobe Cloud.
- Creative Cloud – subscription model; will be able to download to 2 devices and have mobile options. (Creative Cloud Adobe Pkg).

CDL – Tom Cavanagh

- Provided a handout showing modalities for the year. (Attached)
- '16 – '17 42.17 % of student credit hours were online modalities.
- New Modality being tested in COBA. Adaptive Reduced Seat Time (RA) will utilize adaptive learning as the primary instructional medium with a blended course combing face-to-face and online requirements. Pilot planned for Fall 2017 for ACG 2071 and ECO 3401.
- Goal of RA is to reduce/eliminate lecture capture for large classes.
- Students would come to class about 5 time in cohorts of about 200 and engage in active and group learning. This would be funded using the Distance Learning Course Fee.
- The second phase of this would be the remainder of the COBA core courses.
- There is currently discussion with other colleges regarding this modality.
- UCF Online has 75 fully online courses. Enrollment was 1500+ in year 1. Expected to have 400 new this summer. Receiving about 2200 inquiries/month. Currently, about a 6% conversion rate – down from Year 1 of 11%.
- Back of handout shows the possible students who would have come to class vs. online. This is based on geography/distance from campus.
- Contact CDL for Adaptive Learning. This is separate from Canvas. Utilizing some Enterprise and other platforms.

OIR – No report (Don Merritt not present)

UCF IT – Michael Sink

- Cohort 1 is all in! July 1 operational funds to transfer in. Cohort 1 is complete, but not optimized. Will need to identify skill sets and appropriately place support staff.
- Cohort 2 has started. Working on MOU; resources have not been transferred.

- The university currently has over 800 applications being utilized. Looking at rationalization to reduce redundancies and eliminate obsolete apps. Will be analyzing licensing costs and enterprise licensing deals.
- Office 365 for all with access to Cloud e-mail. Most faculty and staff have connected. New URL is [office365.ucf.edu](http://office365.ucf.edu). Will be able to sync with OneDrive (free) with an upgrade from 1 TB to 5 TB. Can sync with home or work PC. Pilot through May. Rollout may be mid-June.
- Looking for other security options.
- The Navigation Pane lists files shared.
- SharePoint Online – may need to charge fee due to needed bandwidth. This does get turned on in the background w/OneDrive. Will migrate out with potential to reduce # of servers. Question about SharePoint use/integration with other Microsoft services. TBD.
- Microsoft Groups can replace department file shares. Allows for One Note folder, calendar, and messaging.
- Exceptional Budget Request for Advanced Threat Protection (ATP). This could be subscription based. Would be more proactive than current system. Looking to minimize issues like double phishing attempts. Would look at attachments and URLs prior to delivery. It actually expands the attachment/URL in a protective “sandbox” to determine safety, prior to delivery.
- January – HR Personnel accounts were compromised. Some had their direct deposit information changed. This was caused by phishing and 15 Faculty had their direct deposit re-routed to another account. However, these attempts were stopped prior to the completion of the transactions.
- Multifactor authentication for direct deposit requires a password with a PIN. This will help to reduce/eliminate the above from occurring.
- Residential Life Network (ResNet) is upgraded to 10 GB and the University has 10 GB.
- BR & Roadshow – meeting with senior leadership in the colleges (account executive that understands the needs of the UCF IT services). These representatives will provide two-way communication, as we centralize, for individuality. Rollouts w/marketing materials and knowledge materials about every 30-60 days.

SPAA – Report provided via email from Christy Collier (not present)

- IRIF was renamed Research I and slated for completion in Dec. 2017
- Trevor Colburn Hall renovation will break ground May 2017 with estimated completion Fall 2018.
  - Parking Lot H1 & H2 will be used for construction
  - Parking Garage I will have 150 parking spaces designated for faculty and staff
  - Gravel lot on Greek Park will have 200+ spots for students and overflow
- Downtown Academic Building was renamed Dr. Phillips Academic Commons and is slated to open Fall of 2019.
- Archibus is in production, will be live by end of the month.

Library – No report (Barry Baker not present)

Other Old Business -

- Cloud Storage
  - Currently only O365; OneDrive for business – 1 TB storage expanding to 5 TB.
  - Supports FERPA and HIPAA (still need to be careful).
  - Ease of sharing as stated above.
- Research Computing – Goal to double research funding. Committee convened to consider:
  - Increases in efficiency, Research 2, Computational Research, Big Data
  - Report due for UPR by end of the semester.

New Business –

- SIRCA report to CIO's for CIO meeting in August.
- Pretty Good Storage - \$20/TB/Year with a minimum purchase of Pedibyte. This could be used for archival storage.

### **Adjournment/Next Meeting**

Announcement was made that this would be the final meeting of this committee. Per the Faculty Senate, the committee is being dissolved.

Two new committees will be addressing technology. One will be about 20 – 25 IT Professionals that will socialize issues to prep. The IT Strategic Governance committee will be receiving this information. They will be higher level personnel with decision making authority.

**Meeting was adjourned at 3:05 PM.**

Attachment



# Center for Distributed Learning

ITRAC Update  
5/11/17

## Modalities (2016-2017 Academic Year) [42.17% online SCH]

Modality	Sections	% of Univ. Sections	Registrations	% of Univ. Registrations	Lower SCH	Upper SCH	Grad SCH	Total SCH	% of Univ. SCH
WW	2,352	13.290%	128,458	21.881%	91,189	258,204	32,235	381,628	23.931%
V	263	1.486%	1,991	0.339%	0	2,057	3,819	5,876	0.368%
RV	212	1.198%	51,783	8.820%	33,171	91,104	6,480	130,755	8.199%
P	13,560	76.623%	350,083	59.631%	334,095	509,543	78,668	922,306	57.834%
M	1,310	7.402%	54,764	9.328%	60,607	78,176	15,386	154,169	9.667%
<b>Totals:</b>	<b>17,697</b>	<b>100.000%</b>	<b>587,079</b>	<b>100.000%</b>	<b>519,062</b>	<b>939,084</b>	<b>136,588</b>	<b>1,594,734</b>	<b>100.000%</b>

## New Modality

**Adaptive Reduced Seat Time - RA** courses utilize adaptive learning as the primary instructional medium within a blended course combining face-to-face and online requirements. Classes have substantial activity conducted online, which substitutes for most classroom meetings.

In the College of Business, CDL is currently working with two faculty to redesign their courses from an RV lecture capture modality to the new RA (Reduced Seat Time Adaptive) modality, which will combine required face-to-face sessions in an active learning classroom with online adaptive learning courseware. This is a significant course redesign effort and the initial pilot delivery date for each course is Fall 2017. The faculty will receive instructional design and technical assistance in this effort from CDL and possibly FCTL. The courses to be redesigned in this initial pilot phase are ACG 2071, Principles of Managerial Accounting (Barbara Durham) and ECO 3401, Quantitative Business Tools (Ernie Gibbs).



## Term Unduplicated Headcount by Career

Academic Year Term	2016-17			2017-18		
	Summer Total Enrl	Fall Total Enrl	Spring Total Enrl	Summer Total Enrl	Fall Total Enrl	Spring Total Enrl
<b>Academic Career</b>						
<b>GRAD</b>	203	476	717	644	361	200
<b>UGRD</b>	64	494	794	735	592	67
<b>Total</b>	<b>267</b>	<b>970</b>	<b>1,511</b>	<b>1,379</b>	<b>953</b>	<b>267</b>

**Term**  
Spring 2017

**College Name**  
(All)

**Market Rate**  
(All)

**Cost Recovery**  
(All)

**Plan**  
(All)

**Sub Plan**  
(All)

**Student Types**  
(All)

**Career**  
(All)

**Age**  
(All)

**Race**  
(All)

**Gender**  
(All)

**Previous Institution Type**  
(All)

**Previous Institution Name**  
(All)

County	Students	% of Total	Students	% of Total	Students	% of Total
Grand Total	793	100.0%	714	100.0%	1,507	100.0%
Orange	147	18.5%	160	22.4%	307	20.4%
Brevard	67	8.4%	50	7.0%	117	7.8%
Seminole	58	7.3%	65	9.1%	123	8.2%
Lake	50	6.3%	18	2.5%	68	4.5%
Duval	41	5.2%	27	3.8%	68	4.5%
Non-Florida	38	4.8%	65	9.1%	103	6.8%
Osceola	35	4.4%	27	3.8%	62	4.1%
Volusia	34	4.3%	48	6.7%	82	5.4%
Marion	31	3.9%	5	0.7%	36	2.4%
Broward	29	3.7%	33	4.6%	62	4.1%
Alachua	24	3.0%	19	2.7%	43	2.9%
Dade	22	2.8%	17	2.4%	39	2.6%

**Top Undergraduate Student Counts**  
(\* Filterable by FL county or U.S. State)

Sub Plan	Count
Nursing (BSN) - Online AS to BS	127
Psychology (BS) - Online	126
English (BA) - Online Creative Writing	57
Health Services Administration (BS) - On...	56
Criminal Justice (BS) - Online	49
Nursing (BSN) - Online RN-BSN	45
History (BA) - Online	41
English (BA) - Online Literature	28
Applied Science Pending, AS to BAS - Onl...	25
Communication and Conflict (BA) - Online	23

**Top Graduate Student Counts**  
(\* Filterable by FL county or U.S. State)

Sub Plan	Count
Social Work (MSW) - Online Part-time	134
Health Care Informatics - Professional Scie..	74
Master of Nonprofit Management (MNM) - ...	53
Criminal Justice (MS) - Online	47
Educational Leadership (MA) - Online	35
Digital Forensics (MS) - Online	30
Health Sciences (MS) - Online Executive He...	28
Nursing (MSN) - Online Leadership and Ma...	21
Exceptional Student Education (MEd) - Onli...	20
Nursing (MSN) - Online Nurse Educator	18
Master of Nonprofit Management (MNM) - ...	16

**Non-Florida State Map**

State	Count
Grand Total	110
VA	13
CA	10
GA	9
NY	8
NC	7
WA	7
TX	6
IL	5
SC	5
Null	3
AL	3