



Faculty Senate

Full Senate

Minutes for meeting of Monday, May 18, 2020, 9:00 - 11:00 am

Zoom meeting with livestream simulcast

1. Call to Order at 9:04 am
2. Roll Call was taken via Qualtrics survey
3. (Approval of Minutes of April 16, 2020 deferred to next regular meeting)
4. Recognition of Guests
 - A) Alexander Cartwright, President
 - B) Michael Johnson, Interim Provost
 - C) Christine Dellert, Deputy Chief of Staff
 - D) Lucretia Cooney, Director, Faculty Excellence
 - E) Elizabeth Klonoff, Vice President for Research and Dean of the College of Graduate Studies
 - F) Joel Hartman, VP & CIO for Information Technologies and Resources
 - G) Allison Hurtado, Director of Communications, Faculty Excellence
 - H) Misty Shepherd, Interim VP, Administration
 - I) Jana Jasinski, Vice Provost for Faculty Excellence
 - J) Karen Smith, Special Assistant to VP/Dean, College of Medicine
 - K) Joe Adams, Senior Communications Director, Office of the Provost and Academic Affairs
 - L) Lyman Brodie, Associate Dean, College of Arts and Humanities
 - M) Paige Borden, Associate Provost and Chief Analytics Officer, Academic Affairs
 - N) Mary Lou Sole, Dean, College of Nursing
 - O) Zenaida Kotala, Assistant Vice President for Strategic Initiatives, Office of Research
 - P) Sheila Amin Gutierrez de Pineres, Dean, Burnett Honors College
 - Q) Sabrina La Rosa, Student Body President
 - R) Pamela "Sissi" Carroll, Dean, College of Community Innovation and Education
 - S) Martin Dupuis, Senior Associate Dean, Burnett Honors College
 - T) Tim Letzring, Senior Associate Provost, Academic Affairs
 - U) Deborah German, Vice President/Dean, College of Medicine
5. Announcements and Report of the Senate Chair
 - A) Chair Harrington has participated in a number of board meetings regarding the COVID-19 pandemic. The senate leadership has made five committee appointments at the request of the administration to various task forces that have been formed. Dr. Eric Schrimshaw in Public Health, Dr. Bill Self from the College of Medicine and Dr. Tyler Fisher were among those appointed to the various task forces.
 - B) A list of experts was provided for an Orlando Sentinel feature.
 - C) In the coming year, there is a lot of work to do. Faculty are encouraged by the Board of Trustees and the administration to participate. The job of the senate is to take our ideas and distribute them to the senate committees. He would like to keep those projects and COVID-19 response separate.



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- D) He noted that several of the Faculty Senates across the state are active during the summer. He asked for a show of hands as to whether the senate would like to continue monthly meetings through the summer. A majority of senators agree, so senate/steering meetings will continue through the summer.
 - E) For upcoming motions, the chair asks that the “raising hand” feature in Zoom be used for voting. If a motion is too long to state easily, senators are encouraged to use the Google doc that was shared previously.
6. Report of the Senate Chair (see above)
7. Report of the President
- A) Dr. Cartwright thanks everyone for all the hard work they’ve been doing during the COVID-19 pandemic. There are many things we will be doing differently and we will be thinking more creatively about how we do things in the future. In his short time here, he has been struck with the entrepreneurial nature of the faculty and staff. COVID-19 has highlighted needed improvements for more efficient and effective operations and especially how we contribute to our community in the state and national level. These needs become more apparent during a time of crisis. We need to think about how we can change processes over the entire university and he looks forward to continuing to talk about that.
 - B) He also states concerns with how to deal with revenue streams that are changing. It has changed the way we work, research, teach and learn and interact with each other. We need to explore how we can work collectively.
 - C) We need to look for long term stability with permanent leaders, especially the Chief Financial Officer and the Chief Operations Officer. He will share more about the actual process as they move forward. They are looking at the current leadership structure, leadership excellence, reducing costs, etc. He is also looking into ways to reduce barriers for faculty, especially how to conduct research and looking to bring in someone to work with Drs. Johnson and Klonoff for research structure, so faculty can concentrate on their research.
 - D) Hiring additional faculty to reduce student/faculty ratio. How to use reduced research resources and emphasize and prioritize these funds. In decision-making with these difficult topics, he wants input from many sources, especially faculty and he looks forward to working together through the process.
8. Report of the Provost
- A) In an effort to develop a new budget model for the university, they are considering a modified responsibility-centered management (RCM) system to eventually be presented to the Board of Trustees and the President. In developing a new governance structure, with such committees as the University Budget Committee and the University Facilities Committee, the resolution received from senate will be considered when forming these committees.
 - B) The Nicholson School of Communication and Media (NSCM) cannot become a college because of the costs that would be added. The school will now be moved under the College of Sciences in order to continue their academic development. Faculty were consulted and the majority were in favor. This will best help the school to develop, rather than taking the resources for the infrastructure to become a college. He feels it is important to keep the ties with College of Arts and Humanities as there are a lot of programs that cross department and college boundaries and the ties between faculty need to thrive.

- C) Question from Senator Zaho regarding the move to the College of Sciences. There is a feeling that they are more connected to CAH rather the COS. She voiced a concern about making major academic changes during a crisis. Doesn't support the fact that we would like things to be transparent. Who was involved in making this decision? Provost Johnson states that the decision was not made hastily or without consultation. They spoke with the faculty within the school and set up zoom sessions for individual programs. Although not everyone participated, he encouraged others to reach out to him directly. Film was moved out a couple of years ago. It was not possible for Nicholson to become a college and would need to stay within a college. Programs within the school would be best within the COS. No organizational decision is perfect, but make a decision and be explicit as to why. Overcome barriers that might develop and maintain strong ties.
- D) Senator Semrad stated that when courses were moved from face-to-face to online the student numbers were increased due to anticipated budget reduction. Adjuncts were eliminated and those students were moved to full time faculty. The resources available to support the faculty did not increase to match the course load. There were not GTAs or other help provided. She is requesting that that administration consider the resources when discussing more online classes being provided. The provost stated that he understands this concern and appreciates her comment.
- E) Senator Scott asked why the NSCM was not left under CAH. Provost stated that the complicated administrative structure without increasing staff significantly would be cost prohibitive.

9. COVID Response – UFF Report, Marie Leticee

- A) Marie Leticee stated that the university is strong and we can grow together with a relationship of mutual assistance, while achieving and safeguarding due process and academic freedom. They are striving to be sure that there are no adverse employment or evaluative actions taken as a result of the online transition to classes and other protocols during spring 2020. There will be a town hall meeting on May 21 from 1:00-2:00 regarding what is next. The election will be in June/July. There are currently 1700 members in bargaining unit. Need support and join us to build a stronger and better tomorrow. For more information, go to <https://www.uffucf.org/membership/>.

10. (Old Business – None)

11. New Business

- A) Reports on COVID-19-related issues: Principles, methodologies, and plans
 - 1. Financial impacts - President Alexander Cartwright
 - i. Chair Harrington states that he has asked President Cartwright to give some insight into financial impacts of COVID-19. Dr. Cartwright feels it is critical to keep the faculty involved in decisions. Responsibility is to serve students, community and state.
 - ii. Cares Act Funding

CARES Act Funding

CARES Act – Student Funding	\$25,500,000
<ul style="list-style-type: none">› Assist students with expenses related to the disruption of campus operations due to COVID-19› Applications accepted through May 19› Focus on assisting students with the most urgent needs	
CARES Act – Institutional Funding	\$25,500,000
<ul style="list-style-type: none">› May be used to cover costs that have a clear nexus to significant changes to the delivery of instruction due to COVID-19	
CARES Act – Minority Serving Institution Funding	\$3,700,000
CARES Act – Governor’s Emergency Education Relief Funding	\$3,600,000
<ul style="list-style-type: none">› Will be provided at the discretion of the Governor and coordinated by the State Commissioner of Education› Proposed use is to support incoming freshmen by providing technology that supports remote instruction	

Students received financial assistance due to disruption of campus operations. Accepting application through May 19. Will be distributing funds in early June. Asked the interim provost and interim CFO to look at how to distribute remaining funding. Funding allocation has not been determined yet. Intention is to minimize impacts of any state cuts that may be in our future. Will take guidance from state legislature about how to distribute funding. The deans have been asked to plan out 5/10/20% budget cuts. The university saved about \$13 million from the hiring and travel freeze. Tuition/Fees is main revenue stream. Student credit hours fuel this. Monitoring enrollment trends for summer and fall. Enrollment is up from last year, but the fall enrollment is down.

Monitoring Enrollment Trends

SUMMER

	MAY 11, 2019	MAY 11, 2020	
HEAD COUNT	40,947	43,236	↑ 5.6%
STUDENT CREDIT HOURS	273,636	301,991	↑ 10.4%

FALL

	MAY 11, 2019	MAY 11, 2020	
HEAD COUNT	37,430	34,904	↓ 6.7%
STUDENT CREDIT HOURS	397,640	370,224	↓ 6.9%

Undergraduate Admissions hosted an online orientation for over 3300 transfer students. Learning Does Not Stop Campaign has been launched to attract more students. COVID-19 is directly impacting the revenue streams for auxiliaries.

Budget Principles

- › Preserve our advantage of critical human capital
- › Prioritize academic programs
- › Implement strategic cuts — rather than across-the-board
- › Continue to invest in our excellence



Think strategically about what are the investments that are needed, that are holding us back from providing better services. This is going to be a big challenge over the next few months to a year. This will change the way we think and work—more human centered. We want to position ourselves strongly and help our community as much as we can. He has asked the provost to consider how we

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return to work. Everyone feels anxious, but we need to consider how to proceed best for UCF. He asks for Faculty Senate guidance moving forward. Will be making decisions about fall in June. Will work with medical professionals and local, state and federal experts.

- iii. Senator Proctor stated that he wonders if lessons learned from 2008-2009 are being used in moving forward and President Cartwright agrees that they are doing so. It is a little different in considering how to position UCF as the university of choice.
- iv. Senator Argenti asks whether any outbreaks would cause UCF to rush back to online teaching. He mentions they are looking for ways for students to do their labs at home. He says that the faculty in his college feel that they should keep things as they are. President Cartwright agrees that it is not ideal to have to wait to decide how to move forward.
2. Fall 2020 teaching under pandemic conditions - Interim Provost Michael Johnson
 - i. COVID Related work groups and task forces. Review of the COVID Workgroups attachment.
 - ii. Returning to campus – employees return gradually as they need to because of needing their offices/labs. May need to wear masks in public areas. Supplies will be available and there will be extra cleaning. They are considering how to enforce wearing masks and physical distancing.
 - iii. Face-to-face teaching – It is not their intention to force teachers to teach face-to-face in the fall.
 - iv. Planning for fall teaching – we do not know what fall will bring. Epidemiological modeling is not exact; but explains potential scenarios. It is not known how the physical distancing and wearing of masks will play out. Testing is another tool that can be affective for disease spread. Academics should be prepared for many different scenarios. Only classes that are critical for face-to-face. Classes being held with physical distancing.
 - a. Scenario 1: Fully Remote - Working with deans that if the fall is remote, that the quality of the education is as high as it can possibly be. Feels that the strong digital learning infrastructure has helped UCF to move to remote learning. CDL has created new courses and hundreds of faculty members have taken them. Framework is in place in case the scenario occurs.
 - b. Scenario 2: Mostly remote with only courses that have to be taught F2F held on campus - taught with students/faculty physically separated with masks and physical distancing.
 - c. Scenario 3: Maximal F2F with physical distancing in classrooms – using larger classrooms for smaller capacity. He has asked college course schedulers to fit existing fall schedule into the classrooms with the new parameters. If a course does not end up in a classroom, it will be taught online.
 - d. Scenario 4: Normal semester.
 - e. The provost asks that everyone be flexible and adaptable. Would like to make a timely decision about fall, but cannot make the call yet.
 - v. Senator Zaho asks why there are no faculty on any of the task forces. She also would like to know if faculty will be able to make the choice whether to return to

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F2F or stay online. The provost states that there are faculty on several of the committees. He did not include faculty in some of the committees that did not make sense to include them. He explains that classes will be moved to larger rooms in order to have social distancing. He and the president do not want to force employees back to campus, but there may be some circumstances where that may not be possible.

- vi. Senator Scott asks whether there is any indication whether the members of the SUS will decide whether their members can return to campus. President says we are different from other universities.
 - vii. Senator Orlovskaya would like to know about budget cuts and how they will affect programs and wonders if there is any data for administrative costs and operational efficiencies. Is there a possibility of assessment of administrative costs? The president stated that she is correct. Administrative costs have been factored into the budget cuts and will look into how to streamline.
 - viii. Senator Moody would like to know for state and local guidelines that are not outlined how university would proceed.
 - ix. Senator Mason would like to know how quarantines will be handled. Provost Johnson says that they have not completed the plan for this situation. He feels that anyone with risk factors should work from home but says there are no specific processes in place yet. Hyperflex model – have faculty structure their classes so they can teach either F2F or online.
 - x. Question about scenario 3: Is this practical, if students and faculty may need to stay home if sick. People are assuming 6 feet, but data is not clear on this. Imagine that everything works as we intend. But we are not in a closed bubble when students are not associating with others outside UCF. Many students might want to leave in the middle of the semester, due to response to perceived risk. May need to back off in the middle of the semester again. Can or should we poll students to ask about their preferences.
 - xi. Deichen: Have to create an infrastructure that mitigates the risk. Some students perceived to be risk-takers. Student preferences are very unknown.
 - xii. Provost: Even in a normal semester, 30% of our semester hours are online. Probably will be more in fall, with any scenario. 1/3 of college bound high school.
 - xiii. President: there are a mix of student preferences. Some want to return. Some don't. If not in person may take a gap year.
 - xiv. Chair of Student Government: some intending to extend career. Some not wanting to take on-line courses. Depends on student and their experience in the spring. Student advocacy committee will be surveying soon.
3. Michael Deichen, Director of Student Health Services
- i. This is a challenging time for all of us. He would like to share some of his experience. He has been the chief medical advisor for several pandemics. He is involved with the COVID-19 plan. He is involved with the coalition. He has several papers authored regarding screenings and emergency responses. Published several COVID-19 documents. Has been involved with state and public health departments. He is currently a health advisor on several committees and subcommittees related to COVID-19. There are multiple resources being used for guidance in how to proceed. Need to take all resources into account when

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making decisions. There are several dashboards that track data. The flu-like symptoms continue to reduce in Florida. Regardless of what phase we are in, until we reach immunity, we have to use controls such as social distancing and face masks. Will be beginning phases of how to proceed at UCF. Would like to have testing and tracing capabilities. Create a collaborative work relationship with Orange County public health to do contact tracing. Putting people in quarantine to contain any potential outbreaks. Investigating the use of apps for contact tracing. Looking at potentially screening groups who may be at higher risk. Looking at having a surveillance system to know where we are with regard to new emerging outbreaks and for herd immunity. Data is very useful for an early potential warning that COVID cases may be occurring. Possibly use antibody screenings. Hopeful to have preliminary guidance put together in about 2 weeks' time. Changing every day. Advises everyone to wear face coverings, social distancing practices and good hygiene.

- ii. Chair Harrington asks what specific methodologies they are using for approaching return to campus. Dr. Deichen states that they look at how large the classroom is, how many students are in the classroom, how many can fit in to apply social distancing. Dr. Harrington would like to know how these scenarios will be tested. Dr. Johnson says that the task force/committee is currently looking into this and he does not know what they will be coming back with. Dr. Deichen explains scenarios that are being considered. He states they will be studying how anyone with the virus gets infected and how it will be spread.
 - iii. Senator Moody would like to know if there are any air flow studies being scheduled for classrooms prior to return. Dr. Deichen states that there is no guidance from the CDC at this time.
 - iv. Senator Moody would like to know how wearing face masks will be enforced. Dr. Johnson stated that this is currently under consideration.
 - v. Senator Back stated that he has heard that they do not know if people that have had COVID-19 develop an immunity and would like to know if you recover, can you still be a carrier. Dr. Deichen states that this is an emerging science. He acknowledges that the questions are there. He said the science indicates that there is some level of immunity. He indicates that someone tested early it may come back negative become positive later. Senator Back asks about air flow within confined spaces. Dr. Deichen states that the droplets are heavy and do not tend to go beyond the 6 feet or through vents. With the use of face masks, the spread has been significantly reduced.
 - vi. Senator Oetjen would like to know if the BOG has looked at the fact that UCF has more residential students. Dr. Deichen said that the guidance that the BOG will release will be flexible.
4. Return to on-campus research - Vice President for Research and Dean of Graduate Studies Elizabeth Klonoff
- i. Progress made with respect to research. Task Force assembled on April 16, 2020. Developed guiding principles to help faculty determine when to return to campus. Thanks everyone that is on the task force for all their hard work. She will be sending out an email with the 6 guiding principles.

Guiding Principles

1. Follow the cognizant Local, State, and National Public Health Authority directives and implement social distancing.
2. Protect the health and safety of the research workforce, emotional as well as physical. Protect the health and safety of our clinical patients and human subjects.
3. Research experiences for undergraduates are important to their career preparation.
4. Implement a fair and transparent process for granting access.
5. Ensure as rapid a research restart as the public health conditions permit.
6. Participate in finding cures and preventions for COVID-19, and in assessing the economic, political, and cultural impacts of the virus, while increasing the safe access to all patients to clinical trials for their conditions.

3

She gave an overview of how the task force did its work by meeting twice a week and reviewing documents and plans from other universities. Then they developed a beta plan and held meetings with department chairs, directors, and associate deans. They came up with the following six steps:

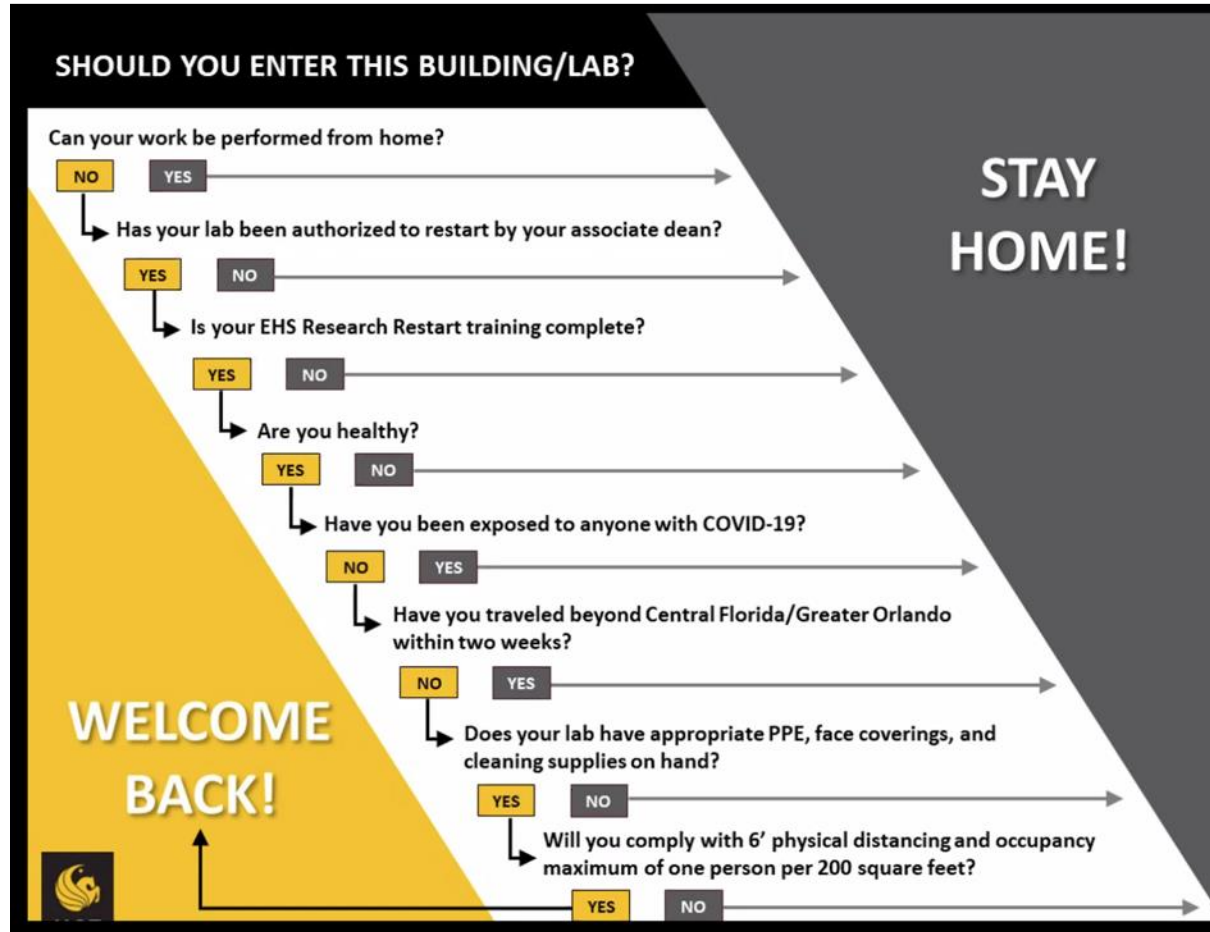
Six Steps

Everyone: face coverings, social distancing, hand washing, cleaning supplies

1. Receive authorization from your Associate Dean to gain access to your lab. Authorization is based on Tiers. Currently, limited activities in Tiers 1-4 have been authorized.
2. Complete required training.
 - Any outstanding EHS training
 - New training developed for COVID-19
3. Plan and prepare written safety procedures for your lab, including how you will clean and disinfect areas. The procedures must be clearly displayed in the lab.
4. Schedule no more than 1 person per 200-square-feet at any given time, unless there are different safety requirements. The same is true for personnel using any office space linked to your lab.
5. Keep a copy of the weekly schedule of all lab personnel to help track any potential exposure, should that become necessary.
6. All people entering the lab must complete daily check-in and check-out forms.

Review of flowchart to help decide whether to work from home or on campus for research.

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- ii. Senator Proctor would like to know how the computer labs and classrooms will be cleaned in between classes. The provost states that it will not be possible for a cleaning crew to come in after each class. This question is being considered.
- iii. Senator Mukhopadhyay asks about international students coming in for the fall. He is wondering what will happen with the visas and the travel. Dr. Klonoff says they are watching that very closely and working with Global to figure that out. Some colleges have asked if waivers will be accepted. Don't like to give across fiscal years. They may be able to give waivers depending on the country they are coming from. They are aware of how important that is.
- iv. Senator Argenti asks how we enforce students wearing face masks and practicing social distancing. Dr. Deichen stated that we have to create an infrastructure that mitigates the risk. He would also like to know how many students want to return to face-to-face teaching. He has seen literature that most students want to return to campus. Dr. Johnson states that there are some that would prefer face-to-face and others who would prefer online. They will be providing options for students depending on their preference.
- v. Senator Orlovskaya would like to know how many cases we have of COVID-19 at UCF for students and faculty. Are there funds if departments do not have money for cleaning products? Less than 20 people have COVID-19. Student health has been doing contact tracing where there have been cases reported. Provost Johnson said there is no intention for departments to be responsible for cleaning.

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- vi. Senator Zaho asked who has the numbers for how many UCF students and employees have the virus. She asked who will provide the masks. She hopes that the HVAC is being cleaned. Dr. Deichen stated that the data they have comes from cases that have been reported. They are working with Orange County to increase the awareness. Dr. Johnson says they are buying dispensers and masks. He will find out about the HVAC systems. Dr. Klonoff said there will be templates to help the faculty fill out the forms that need to be done.
 - vii. Senator Weeks would like to know the protocol for admitting students that have been traveling to other locations. Dr. Klonoff refers to the flow chart that they will have to use to re-enter. Also will have to self-quarantine for two weeks.
 - viii. Senator Cash wanted to know if S/U will be available for fall. Will they have the option to transfer to online from face-to-face or vice versa. Dr. Johnson said they will be asking the faculty to cooperate and be flexible. They have not discussed S/U grading for fall.
 - ix. Senator Vanryckeghem asked about the fact that toilets on campus do not have lids. Has there been discussion to install? Dr. Cartwright says he does know about this question and they are discussing it.
 - x. Senator Murphey stated that she did not see any representation from ITR on any committees. She also stated that there is a concern about computer labs and library for sanitation concerns. Dr. Cartwright stated that he knows there is a plan for high touch areas and what the schedule would look like to clean on a regular basis.
- B) Steering: Determining and communicating faculty priorities for crisis-driven changes
1. Requesting motions to form faculty-led committees regarding budgets and workload, health-and-safety, communication.
 2. Ad Hoc Budget Committee: Form an ad-hoc committee to define faculty priorities with respect to potential budget cut scenarios and faculty workload issues brought on by pandemic conditions. Communicate and discuss priorities with faculty and relevant university entities, and monitor and report their activities. Report to the Steering Committee and Senate leadership.
 - i. Joe is asking for a motion to adopt Item 2 for discussion, so moved and seconded
 - ii. Senator Scott speaks in favor of forming this committee. Senator Farless agrees and feels that these are very important committees. She is open to serving on these committees. Senator Proctor also agrees that these are important committees.
 - iii. Senator Cash would like to amend the motion to include liaisons from other committees as well. Chair Harrington stated that this is included in the longer version of the motion. Drs. Johnson and Cartwright also agree with having the committee.
 - iv. Senator Back would like to propose to amend as noted. Senator on Steering Committee made motion, second, unanimous in favor and the motion carries.
 - v. Returning to the main motion. Voted, approved unanimously.
 3. Ad Hoc Crisis Response Committee: Form an ad-hoc committee to define faculty priorities with respect to health and safety under pandemic conditions.



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Communicate and discuss priorities with faculty and relevant university entities, and monitor and report their activities. Report to the Steering Committee and Senate leadership.

- i. Motion to amend as previous ad hoc committee, second, approved unanimously
 - ii. Motion to approve Ad Hoc committee, second, approved unanimously
- C) Steering: Improving communication mechanisms within UCF, especially those involving the Faculty Senate
 1. Ad Hoc Internal Communications Committee: Form an ad-hoc committee to consider improvements to UCF's internal communication, especially with respect to the Faculty Senate and its operations, but also including general awareness of university activities, concerns, and input by and among all stakeholders. Communicate and discuss priorities with faculty and relevant university entities, and report to the Steering Committee and Senate leadership.
 - i. Motion to form this ad hoc committee, seconded
 - ii. Discussion – Chair Harrington explains the meaning behind this ad hoc committee. Discussing how to better communicate from the Faculty Senate to the faculty in the university.
 - iii. Motion to update this amendment as the previous motions were amended as noted. Second and amendment carries with one no.
 - iv. Senator Cash wanted to hear from the president and provost on their support of this committee. Dr. Johnson agrees that this is very important and supports it. Dr. Cartwright states that the more input and knowledge they get from faculty the better decisions they can make.
 - v. Senator Proctor suggests that the website be updated to include communication information. Chair Harrington stated that we do have a plan to update the website. He also says to consider having a blog for each committee to communicate.
 - vi. Steering Committee voted and the motion carried.
12. (Committee Reports deferred to next regular meeting)
13. Campus Climate Report – SGA President Sabrina La Rosa
 - A) She expresses her appreciation for the faculty putting students first. She introduced herself as the new SGA president. She offers herself and her vice president as a resource. She is pleased to attend the Faculty Senate meetings. COVID-19 is the center of attention. They have learned over the past few weeks that the students are struggling at home living in toxic environments. They are giving a platform to speak and referring them to resources. They are creating a survey and will share the numbers with the senate. They have student and academic success resources but would like to concentrate on COVID-19.
 - B) Senator Proctor would like to know in the survey if they have let the students know that the classrooms will not be cleaned in between classes. Will they be tracking students traveling? President La Rosa will be advising that they update the survey with these issues.
 - C) Senator Weeks would like to know if the survey can ask the students have a plan for quarantine in order to finish the semester. How will the university handle quarantine in



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order for students to finish the semester? Dr. Johnson states they will need a satisfactory plan for isolation or quarantine and there is a planning process underway.

- D) Senator Cash commented about the commitment to inclusion and diversity. Try to provide solution for all. Dr. Cartwright said that this is something that he feels strongly about and appreciates Dr. Cash for bringing this up. President La Rosa also appreciates this topic being brought up. She will be having a meeting soon about this topic with a student group. The students do have these concerns as well.
- E) Senator Marien would like to know when the student survey will be sent out. He would like to know if the link could be sent to the faculty so they can ask their students to respond.

14. Other Business

15. Adjournment at 1:16 pm.

09:01:38 From Bobby Hoffman : Audio?

09:02:05 From axelstock : Good morning!

09:02:23 From John Scott : Good morning

09:02:25 From Patricia Farless : Good morning!!

09:02:28 From UCF Social : Good morning! Attendees can unmute themselves at any time. The meeting will start soon.

09:02:54 From Margaret Zaho : Good Morning everyone!

09:05:22 From Lynn Casmier-Paz : Where is the Qualtrics poll?

09:06:23 From Susanny Beltran : It was sent out in an email.

09:07:35 From Allison Hurtado : Here's the attendance link:

09:07:46 From Allison Hurtado : http://ucf.qualtrics.com/jfe/form/SV_02uqMZKNUbvfUyN

09:16:54 From Mary Lou Sole : Mary Lou Sole, Dean, College of Nursing

09:17:36 From Sheila Amin Gutierrez de Pineres : Sheila Pineres, Dean Burnett Honors COLlege

09:34:15 From UCF Social : fS - Senate

09:34:32 From UCF Social : G - Guest, SC - Steering Committee

09:40:55 From FS - Keri Watson : Will we be able to ask questions of the president and provost?

09:44:02 From SC Blake Scott : Joe—can we take questions now or wait for new business?

09:48:44 From FS Mason Cash : Would everyone please mute themselves when not speaking?
Thanks!

09:53:18 From FS Mason Cash : raise your hand in the "Participants" section. Next to where you responded Yes or No earlier

09:55:53 From FS-Bobby Hoffman : We should be concerned about the quality of online learning

10:01:15 From FS dennis filler : I concur with Kelly Semrad that increased enrollments in engineering courses has occurred. It appears that decision makers to exceed enrollment CAPS is without understanding of the logistics required to manage larger numbers, especially courses with labs.

10:01:55 From FS Jane Moody : Joe, can we get any presentation slides after the meeting?

10:03:17 From SC Keith Koons : Kelly, I assume you are talking about class sections in Rosen for the fall semester? So the decision has already been made for these sections that they will be changed from F2F to online?

10:04:23 From G - Scott Launier : Can a UFF leader be part of that group?

10:24:34 From FS - L. Casmier-Paz : Can we go back to the Agenda in shared screen?

10:25:12 From UCF Social : Should be good now!

10:25:25 From FS - L. Casmier-Paz : Thank you.

10:26:19 From FS Jane Moody : Lynn, not while someone else is sharing the screen, but I have it pulled up on my phone (along with the motions Joe shared via email earlier)

10:27:51 From SC - Margaret Zaho : Where are faculty members in these groups??

10:29:04 From FS Jane Moody : Margaret, ask that verbally in the meeting so it's recorded.

10:31:13 From SC - Margaret Zaho : My hand is raised!

10:34:35 From SC - Joe Harrington : Urgent to say now or ok after Michael Deichen? He and Mike Johnson are presenting together on Fall teaching.

10:36:26 From SC - Nina Orlovskaya : My hand is also raised after Margaret and I am OK to ask after Dr. Deichen. Thank you

10:36:44 From FS Jane Moody : Same here

10:36:53 From SC - Joe Harrington : Thanks, I see you both and Jane Moody

10:41:57 From FS dennis filler : Mike, in your planning for full-remote Fall scenario, please consider reducing Large class sizes to Medium size numbers. Bandwidth limitations and other logistical challenges associated with large numbers of students preclude Live Lectures, and present significant challenges for course labs, etc.

10:43:10 From SC - Margaret Zaho : i would like to ask now

10:46:43 From FS sumant Pattanaik (CS/CECS) : I wonder if there will be a situation in Fall where a student may come across a situation where s/he has to be in campus for some of his classes and remote for the others. Will it not happen?

10:47:57 From FS Gergana Vitanova : Some students have expressed a concern that they will pay fees for face-to-face classes but will have to learn online.

10:48:05 From SC - Margaret Zaho : NOT about how to teach committee but a shared concern and best practices and support for how where and when

10:48:54 From FS Jane Moody : Joe, will this chat be entered in the record? Questions asked here and not in the rest of the meeting may not be registered?

10:50:14 From UCF Social : We are able to save the chat as a separate .txt file.

10:50:53 From Jim Gallo : yes

10:51:32 From FS Jane Moody : Yes, I understand, thank you, but I didn't know if you would make it available as a record.

10:51:32 From UCF Social : Here is the YouTube link to watch at a later time:
<https://youtu.be/ZrvOern4bGY>

10:52:09 From SC - Nina Orlovskaya : Joe, I was after Margaret! Please keep the order! Thank you

10:52:39 From FS Jane Moody : Joe, I am happy to ask mine after Dr. Deichen, as it has to do with medical guidance

10:56:33 From SC - Margaret Zaho : I would love to see what is ratio of admins to faculty and students compared to other institutions...

10:58:02 From SC Blake Scott : Thank you for that question, Jane

10:59:05 From FS Jane Moody : I have one more question that deals with medical issues, but it's better to ask after.

11:00:02 From Kristine Shrauger : Across-the-board reductions notwithstanding, is there the possibility of salary reductions and/or benefit reductions and/or furloughs?

11:01:17 From SC - Margaret Zaho : No discussion of salary /benefit reduction makes sense ...we are in my opinion all working longer and harder...

11:02:53 From FS - Keri Watson : I think the issue is that we don't feel like anyone is asking us.

11:05:18 From FS - Keri Watson : This statement is in response to Mason's question and Provost Johnson's reply

11:05:54 From SC - Joe Harrington : Please ask those questions, but after Dr. Klonoff, so we can get through the presentations before too many others leave. Also, look at the motions. The planned committees address exactly this. We are inserting ourselves into the process.

11:07:32 From SC - Nina Orlovskaya : Margaret, there is a website <https://www.howcollegesspendmoney.com>

11:08:03 From SC Blake Scott : From the ACHA Guidelines: "Limitation of the number of attendees for in-person courses/sections. In most cases, all in-person courses/sections should be limited to fewer than 30 participants and also utilize other physical distancing measures. Consider creating multiple sections/shifts to reduce numbers."

11:08:18 From SC - Nina Orlovskaya : where one can check what is administrative vs instructional cost ratio is for many colleges and universities in the US.

11:08:23 From SC - Joe Harrington : I have employment data with good resolution, from VP for HR Maureen Binder. I will share after meeting, somehow.

11:08:35 From FS Jane Moody : That's fine Joe. My question is something I can email our representative on the committee then, as it's more of a localized concern for a specific committee.

11:09:41 From FS Jane Moody : Or I could just volunteer for the relevant ad-hoc committee :)

11:09:47 From SC - Margaret Zaho : Herd Immunity??!!! So 80% of population

11:11:33 From SC - Nina Orlovskaya : Margaret, there is a website <https://www.howcollegesspendmoney.com> where one can check what is administrative vs instructional cost ratio is for many colleges and universities in the US.

This ratio for UCF is for \$1 UCF spend for instructions there is \$0.30 for administrative cost. It is one of the highest in nation and highest in FL. For UF they have \$1 for instruction and less than \$0.20 for administration. A good internet resource to get information.

11:17:47 From SC - Margaret Zaho : Go Joe!

11:18:48 From SC - Margaret Zaho : What about some studies that have shown directional air flow in a confined space is a bigger factor in spreading contagion than even contact...

11:19:10 From SC - Kausik Mukhopadhyay : Question 1. College of Sciences, CECS and/or COM involve expt. based Lab courses, that can't possibly use online teaching. we might need to procure PPEs for students, GTAs, faculty for those courses. Are there any plans for that?

11:19:27 From FS - L. Casmier-Paz : I had the same question, Margaret: will our HVAC systems be upgraded so there are virus filters installed?

11:19:34 From FS - L. Casmier-Paz : ^filters

11:19:59 From SC - Joe Harrington : Please ask!

11:20:05 From FS Jane Moody : Margaret, that's one question I was going to ask. My partner's office in London is doing airflow studies before sending employees back.

11:20:44 From FS - Robin Back : My hand is raised

11:21:55 From FS - L. Casmier-Paz : CDC has "Maintain Healthy Work Environment" guidelines that stipulate changes in indoor health environments.

11:22:45 From FS - L. Casmier-Paz : "...Improve central air filtration to the MERV-13 or the highest compatible with the filter rack, and seal edges of the filter to limit bypass."

11:23:53 From FS - L. Casmier-Paz : CDC guidelines for Businesses/Employers: May 2020
https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fspecific-groups%2Fguidance-business-response.html

11:24:29 From SC - Kausik Mukhopadhyay : Panopto vs Zoom: Courses through Panopto can be tracked students participation, unlike in Zoom. How do we achieve this using Zoom for 50 or 100+ students? How does this effect the SPI - although it could be secondary priority right now?

11:27:33 From FS Mason Cash : There is a LOT of research on airflow, especially in contained rooms, and requirements for different types of business to reopen.

11:33:09 From UCF Social : You should be able to now, Dr. Klonoff

11:35:06 From SC - Margaret Zaho : While we are all off campus I would hope that UCF is cleaning, checking and providing correct filters for all HVAC systems. If not being done, Why Not? and then please accept his as a formal request to do so.

11:40:30 From SC - Nina Orlovskaya : Dr. Deichen, how many cases of covid we have at UCF among undergraduate and graduate students and how many are among faculty? Thank you

11:47:38 From SC - Margaret Zaho : UCF provided wipes of course

11:47:52 From FS Jane Moody : We can't get wipes ourselves.

11:48:03 From G - Marie Leticee - UFF : Will faculty be given an allowance to purchase cleaning products?

11:51:35 From FS - Arthur Weeks : I have a question on travel

11:55:06 From FS Daniel Topping : Can we please have a template for a lab that is to open for the sake of uniformity? Don't want to reinvent the wheel. Thanks!

11:59:10 From SC - Margaret Zaho : seems to be evidenced in higher summer emollment that students are choosing

12:00:06 From FS Jane Moody : Students also may not understand risk. They are in a particularly problematic risk group.

12:00:27 From FS martinev : A bathroom-related question: the population is being advised to close the toilet lid before flushing. Our toilets (all or most) on campus do not have lids. Will covers be added?

12:01:42 From FS Jane Moody : Good question. Retrofitting all of the toilets will take a long time.

12:07:32 From FS - L. Casmier-Paz : Given the scary fact that one can shed the virus WITHOUT SYMPTOMS: do we have the infrastructure to enable *repeated* testing (both exposure and antibody testing) for both students and faculty?

12:09:26 From FS Missy Murphey : will comments in the Chat be entered as an addendum to the minutes?

12:10:49 From SC - Joe Harrington : Yes, chat is public record, including one-on-one.

12:11:56 From FS martinev : Joe, could the issue of toilet lids (absence of) be mentioned as a follow-up?

12:12:03 From SC - Joe Harrington : Actually, I don't know if one-on-one is legally public record. I have been told that they are included in the transcript the host gets.

12:12:19 From SC - Joe Harrington : Yes, Martin, raise your hand.

12:13:49 From SC - Margaret Zaho : Thank you again for candid responses

12:15:05 From SC - Nina Orlovskaya : Dr. Johnson, here is a part in MoU if our contract for the summer related to summer Covid-19:10. Before reopening the campus to employees, the University will appropriately clean public university areas. In addition, requests for sanitizing a campus building may be submitted; the form for such requests may be found at:

<https://ehs.ucf.edu/wp-content/uploads/2020/04/UCF-Building-Sanitization-Request-Form.pdf>

All employees are strongly encouraged to continue to abide by personal hygiene and social interaction

recommendations from the CDC to contribute to a collective effort to control the spread of disease on campus.

12:15:42 From UCF Social : We can pull just the public chat with everyone. We will pull that instead of "everyone publicly and privately"

12:16:38 From UCF Social : Sorry, we would have to pull the private chats from the public chat after export.

12:20:27 From SC - Joe Harrington : We won't post private chats, but they might be discoverable in a public records request

12:20:58 From SC - Margaret Zaho : Students should be given the same types of opportunities to make some decisions and the ability to choose SU in the fall semester, based on its flux status, seems wise.

12:21:52 From FS Jane Moody : An observation.- both my partner and I were symptomatic in March, and I was finally able to get tested in April, at which point my test result was negative. There is some concern about reliability of tests.

12:22:53 From SC - Margaret Zaho : good point

12:23:07 From FS - L. Casmier-Paz : I think Dr. Fauci said,

12:23:11 From FS - L. Casmier-Paz : testing, testing, testing.

12:23:35 From FS Jane Moody : It should be less of an issue with greater availability of tests - it had been 4 weeks since I had symptoms by the time I was able to get tested.

12:23:42 From SC - Margaret Zaho : Lets do adhocs at a different meeting

12:23:44 From SC - Kelly Semrad : I object

12:23:53 From SC Blake Scott : We need adhocs now

12:23:56 From SC - Kelly Semrad : I am so sorry but I have another meeting starting at 1230 PM

12:24:15 From SC - Nina Orlovskaya : WE can do antibody tests to check we had it or not.

12:25:13 From FS - Keri Watson : Thank you, Sabrina!

12:26:38 From SC - Joe Harrington : I hear both "ad-hocs now" and "end the meeting". Once this report is done, I'll entertain a motion to postpone the ad-hoc motions to a subsequent Steering meeting for Tuesday or Wednesday.

12:27:52 From G-Elizabeth Klonoff : Thank you all for your support of research and graduate studies at UCF. If you have questions, comments, or observations please feel free to reach out. I will be jumping off now.

12:28:13 From SC Blake Scott : Thank you, Dr. Klonoff

12:28:27 From SC - Nina Orlovskaya : I am sorry I would love to stay but I have another meeting and have to prepare! Thank you for such a wonderful Faculty Senate meeting!

12:28:45 From SC - Kausik Mukhopadhyay : thank you, Dr. Klonoff

12:28:46 From SC - Margaret Zaho : Thank You Dr. Klonoff

12:29:21 From SC - Luca Argenti : Thank you Dr. Klonoff

12:29:57 From FS Axel Stock : Thank you, Dr. Klonoff

12:31:27 From FS Daniel Marien : I have a question.

12:34:40 From FS Jane Moody : Thank you Mason - that was an important question.

12:34:56 From SC - Joe Harrington : Raise hand, Daniel

12:36:24 From SC - Kelly Semrad : I am sorry everyone. I must leave this meeting to get into a 1230 PM meeting. Thank you all.

12:40:30 From FS - karenconsalo : I have to leave too. Thank you all, especially our guest speakers, for such great information.

12:40:34 From SC - Margaret Zaho : I would like to thank President Cartwright and Provost Johnson for candor and willingness to stay and discuss all.

12:41:07 From SC - Margaret Zaho : I have to go. I have a meeting at 1:00

12:41:13 From G- Sabrina La Rosa : Hello Everyone. Thank you so much for today. Unfortunately, I do need to step away for another meeting. If you have any more questions for me, my email is: sga_pres@ucf.edu. I am looking forward to this year!

12:42:05 From FS - Keri Watson : Thank you, Sabrina!

12:43:43 From SC - Margaret Zaho : Thank you.

12:43:49 From FS - Keri Watson : So are you looking for members/volunteers or just for steering to approve the motions to form these committees?

12:43:52 From SC - Joe Harrington : Thanks, Sabrina! We look forward to having you at future meetings as well You and students in general are always welcome at Senate meetings.

12:50:40 From FS - Susanny Beltran : I have to leave now to prepare for a 1pm meeting. Thanks to all for the thoughtful discussion.

12:50:47 From FS - Robin Back : Hand raised

12:52:09 From FS - Keri Watson : Thank you.

12:52:20 From SC Blake Scott : Thank you

12:54:32 From FS frankguidosanz : I am signing off now. I have to attend another meeting. Thank you.

12:55:02 From FS Axel Stock : I need to leave for another meeting. Thanks for the thoughtful discussion!

12:56:40 From FS Mason Cash : Please put a comma after “entities”

12:59:40 From SC - Reid : State University System Preparing to Re-Open Campuses in the Fall:
<https://www.flbog.edu/2020/05/18/state-university-system-preparing-to-re-open-campus-in-the-fall/>

13:02:11 From SC Blake Scott : Thanks, Reid. uidelines by

13:03:00 From SC Blake Scott : SUS guidelines by May 28, individual university plans by June 23

13:04:19 From SC William Self : Great work today Chair Harrington and many thanks to all who participated and spent their valuable time in this key Senate meeting today!

13:04:38 From FS Jane Moody : Yes, thank you to everyone.

13:06:06 From SC William Self : I have to go to another meeting - I support the formation of this communication ad hoc group

13:06:16 From David Mitchell : I need to leave for another meeting. Thanks to all!

13:16:12 From FS - Keri Watson : Thank you everyone!

13:16:22 From SC-Shawn Burke : Thank you!

13:16:25 From FS Jane Moody : How do we volunteer for these committees?

13:17:01 From UCF Social : Email fsenate@ucf.edu to volunteer for these committees.

13:17:09 From SC Blake Scott : bscott@ucf.edu

13:17:29 From SC - Joe Harrington : fsenate@ucf.edu

13:18:01 From FS Missy Murphey : thank you