

## **Budget & Administrative Committee AGENDA**

Meeting Date: November 14, 2018

Meeting Time: 2:30 – 3:30 PM

Meeting Location: HPA1, Room 304

**1. Call to Order**

**2. Roll Call**

**3. Approval of Minutes of *October 17, 2018***

**4. Announcements and Recognition of Guests**

**5. Old Business**

- Creative School Accessibility.

We have received detail information about the current situation of Creative School from Dr. Suzette Turner, Director of Creative School and Mr. David Pavlonnis, Assistant VP for Student Development and Enrollment Services in the last meeting. We would like to discuss further to come to the decision as B&A committee for this issue.

**6. New Business**

- None

**7. Adjournment**

**UCF Faculty Senate Budget and Administrative Committee**  
**Minutes of October 17, 2018**  
Health and Public Affairs 1, Room 304

**Call to Order:** The meeting was called to order by Dr. Kimi Sugaya at 2:33 pm.

**Attendees:**

Kimi Sugaya (Chair), Dmitry Kolpashchikov (Vice Chair), Corey Bohil, Tina Buck, Tim Bottorff, Bobby Hoffman, Murat Kizildag, Anthony Kong, Jacqueline LaManna, Boon Peng Ng, Obi Nwakanma, Shawn Putnam, Tim Ravich, Konstantin Vodopyanov, Qian Hu (Steering Committee Liaison)

**Approval of Minutes:**

A motion to approve the minutes from the September 19, 2018 was made and seconded. The minutes were approved as recorded.

**Recognition of Guests:**

Dr. Suzette Turner, Director of Creative School  
David Pavlonnis, Assistant VP for Student Development and Enrollment Services

**Old Business:**

There was no old business discussed.

**New Business:**

Pavlonnis and Turner presented about the Creative School for Children and answered questions.

General info:

- Vision, mission, and purpose of CSC
- Faculty and grad students can do research hands-on there
- History: initiated by SGA in 1976
- Full time staff of 15 plus student workers, who are mostly in education and medicine

Funding:

- Students receive priority admission because CSC receives \$360,000 from capital improvement trust fund based on student enrollment.
- They receive nothing from E&G funds; CSC is an auxiliary unit and have to stay in the black. They pay for all utilities, maintenance, landscaping, computers, phones, supplies, salaries, and university overhead.
- Got their first grant this month: a “CCAMPIS Grant” to subsidize 75 percent of 20 students’ children (about 1 million dollars over 4 years), will also cover education supplies and 30 percent teacher salaries and benefits.
- Fees vary by age of child due to standards for how many teachers you need per student (i.e. 1 teacher per 4 infants; higher ratio for older students). Goal is for community and alum rate to be above market rate; faculty rate to be slightly below and student rate about 10 percent below.

- Questions include: Possibility of doubling in size and then bring in more community members to increase revenue. Community members inquire daily even with no promotion.
- Senator requested to know how much money as a percent of their budget is being spent on maintenance. (Roof and a/c were recent major repairs.) They will get us that info.

#### Enrollment:

- Originally built for 15 students. Current average is 104 children daily
- Current enrollment, by parental group: 66 employees, 39 students, 5 alumni, 1 community, 42/66 employee parents are faculty. Goal is about 50/50. Have some parents who work at Lake Nona campus.
- Priority: students with 6 credits or more, then employees, then alumni, then community members (community members are mostly unusual circumstances, like very recent grads). Tiered pricing. Students pay the least due to the money received from student fees. Employees also get discounted pricing compared to alumni and community.
- What limits increasing enrollment? Must follow accreditation ratios to get funding. That's supposed to show best quality of care. Confined by space of building. If they expanded, they would have to get rid of outdoor environment. Finances.
- Ages of students: 6 weeks to "vpk" pre-k/ voluntary pre-school program. Summer program expands to age 12. Have studied providing evening care and tried it, but didn't have enrollment to sustain.
- Wait list currently (by parent group): 33 employees; 31 students; 5 alumni; 3 community (11 of the employees are faculty). This includes 72 children. Most of these parents want care for 2019 and beyond, not immediately. Most children on the wait list aren't yet born. Many families want to wait until kids are 2 years old. People apply as soon as they think of working here or are applying to study here.

Downtown: Had initial conversations with Downtown representatives. Don't have funds to renovate or expand here at Main much less add a center downtown. Alternative funding was sought but not secured. Initial interest-gathering numbers were small for downtown. No plans currently other than partnerships. Creative school wants to be a leader in early childhood education. They're working with daycare centers downtown to share their best practices and developing a mentoring program. Suzette does workshops and training for them to help improve their programs. It's not a competitive thing, it's how to improve the community. "Plenty of children to go around."

Partnerships include other UCF departments, The Early Learning Coalition of Orange County, and Orlando Day Nursery.

Vision of future. The current lobby is their original building. CSC facilities are comparatively old. Working with architect on ideas to update and expand current facility. Even a small update is priced at \$3 million. Obviously 104 slots aren't enough for campus this size. Please share desire to grow with deans and senate. Write a resolution. 2007 feasibility study said we should be able to accommodate 200 students.

They will send slides from their presentation and additional info. Happy to come back.