

MEETING MINUTES
FACULTY SENATE PERSONNEL COMMITTEE
November 15, 2023 11:30-12:30

In attendance: Vladimir Gatchev, Richard Harrison, Juhee Kang, Karol Lucken (chair), Matthew Mosher, Michael Proctor, Kristina Tollefson (vice chair), Donna Neff, Baiyun Chen, David Harris.

Absent Members: Martine Vanryckeghem, Shawn Burke

Guests: Jana Jasinski and Lucretia Cooney

1. Call to Order: Confirmation of quorum
2. Minutes Recorder: Donna Neff
3. October 18, 2023 minutes: Approved
4. Recognition of Guests: Jana Jasinski (Vice Provost for Faculty Excellence) and Lucretia Cooney (Director for Faculty Excellence)
5. Announcements: December 13 meeting will be held and at the usual time of 11:30-12:30.
6. Ongoing/Unfinished Business
 - **Resolution on Faculty Hiring:** Resolution was discussed. K. Tollefson raised the issue of the stipulation of 1 week advance notice for posting a meeting at the unit level being too difficult for many departments to follow because meetings are sometimes convened at the last minute. A motion was made by D. Neff and seconded by M. Proctor to change this part of the “be it resolved” statement to “within 48 hours in advance.” All present voted in favor of the amendment. Due to time constraints in the meeting, Mike moved to table further discussion until December 13th meeting. All voted in favor.
 - **SPIs/Evaluation of Teaching:** M. Mosher reported the SPI Subcommittee will meet again November 29, 2023
 - **UCF Big 12 Conference Faculty Fellowship Program:** R. Harrison reported on the document distributed in advance of this meeting, noting there was considerable consistency among participating BIG 12 institutions on this policy. As for applicants, it appears the general practice is that 3 to 6 fellows may apply each year. It was noted that the applicant has to be invited to participate. It was suggested that for the next meeting, a preference for an application and policy model be identified. J. Jasinski was asked if her office had a preference and she had not yet received the summary of the main features of the BIG 12 policies. K. Lucken asked J. Jasinski if this kind of policy required a resolution. J. Jasinski responded that she was not sure.
 - **E & G and Other Budget Data: Still awaiting. Should be available after November 23, 2023.**
7. New Business: None
8. Other Business: None.
9. Adjournment: 12:15 p.m.