Library Advisory Committee
November 17, 2014
3:00 p.m.
Library 511

Minutes

Present: **Allen**, Frank; **Baker**, Barry; **Beile**, Penny; **Gause**, Rich; **Jaskowski**, Selma; **Jentsch**, Florian; **Kallina**, Ed; **Murphy**, Patrick; **Quelly**, Susan; **Scharf**, Meg; **Vaidyanathan**, Raj

Absent: **Buchoff**, Rita; **Dovydaitis**, Emily; **Falen**, Thomas; **Gaume**, Romain; **Hinkle**, Ross; **Kim**, Yoon-Seong; **Milman**, Ady; **Page**, Mary; **Patz**, Eric

The meeting was called to order at 3:07 p.m.

1. Welcome/Introductions: Barry Baker, Director of Libraries, welcomed committee members, and had everyone introduce him/herself.

2. Election of Chair: Florian Jentsch agreed to chair the committee this year

3. Updates:

   - Library Materials Budget

     Library materials budget this year is about the same as last year: $6.5M. Inflation impact each year is $350,000. There will be some cuts to the budget this year –$40,000 or so. Last year there was a significant shortfall in the allocation which was mostly covered by university administration later in the year. However, much of that funding is non-recurring, so additional funding will be needed to avoid major cuts in 2015/2016.

Question re. what Materials Budget Encompasses: Baker explained the Libraries has three main budgets: Salaries; Materials; and Expenses. The Materials budget includes databases, journals, books and microforms.

Question re. what Comparable Libraries' Budgets are: University of Florida's materials budget is about $13M. When new programs/degrees are proposed, the Libraries compiles an extensive review of the current resources matched against those resources considered core to the program. When there is a deficit, the Libraries recommends an initial start up budget. This "extra" funding lasts for 3-5 years. After that the Libraries is on its own for maintaining the needed resources.

Question re. are there certain mandated materials: No aside from basic research materials key to all disciples. Baker noted that the Florida Virtual Campus (FLVC) is in the progress of morphing into something else. Currently the FLVC provides a large portion of the e-resources/databases via consortial agreements. Without the FLVC's $6.7M assistance, the Libraries would have to pick up that cost, which would severely limit the number of journals and databases that could be purchased.

Question re. about the fate of the previously sought percentage from the Office of Research: The Libraries have recommended that a percentage of university indirect costs from research grants be allocated to the Libraries in support of the purchase of needed research journals and databases. It faltered at a higher university administrative level. Faculty Senate may raise the issue again this year.

Question re. actual costs, e.g., number of ILLs: Beile pointed out that any costs reported would have to include the staff members' time in pulling and sending these resources. Scharf pointed out that the UCF Libraries Interlibrary Loan office has an excellent reputation. Our ILL Office has the fastest turnaround in the state and maintains this status with the smallest

number of staff members. Another issue affecting costs is infrastructure. UCF is one of the only in-state universities that does not have an institutional repository.

- FLARE (Florida Academic Repository)

   The Florida Academic Repository (FLARE) is set up to provide academic libraries in Florida with a solution to storage for low-use and/or duplicate library materials. Currently the actual space is an interim answer to storage issues until funding can provide a permanent storage facility. In June 2014 the UCF Libraries sent 77,000 bound periodicals and 17,000 monographs. The bound periodicals sent are available electronically. Allen pointed out that where possible current licensing of electronic journals includes perpetual rights so that there is still access to those journals even if the need to cancel later arises.

   Allen noted that the John C. Hitt Library is at 98% capacity for library materials. FLARE and the ARC are coming just in the nick of time.

- LibTech (LibTECH)

   Jaskowski reported that for the past few years for the first eight weeks of the semester a temporary "tech desk" staffed by library IT folk has been set up in the Circulation Services area. This effort has been so successful that a permanent LibTECH Desk opened this semester on the 3rd floor (what used to be the Media Desk). Libraries IT staff members will offer support not only for equipment (laptops, cameras, iPads, etc.) but the traditional as well, e.g., microform readers, DVD players, etc. In addition some troubleshooting, assistance with NID and Wi-Fi issues, etc. will also be tackled by the LibTECH staff. The CDs and DVDs are still housed behind the desk. Three new Library Technical Assistants have been hired to work at the desk. Jaskowski noted with additional Tech Fee monies they hope to create a Digital Commons.

- Ithaka Survey

   Scharf gave a brief report on the Ithaka Strategic Consulting & Research Survey distributed to UCF Faculty in spring 2014. The results were gratifying as the respondents to the survey supported the traditional role of the library to gather, preserve, and dissemination resources. Baker noted that the full report is available on the Internet. Scharf also indicated that the results will be discussed in the *Faculty Focus*. Contact Scharf for questions.

4. Questions/Comments:

   Even though the next phase of the 21st Century Library Project has not started yet, Barry encouraged faculty members to "talk it up." The *IT&R Newsletter* will probably have pictures of some of the renderings.

Action Items

N/A

Meeting adjourned: 3:58 p.m.

Recorder: Raynette Kibbee

Ithaka S+R (Strategic Consulting + Research) Local Faculty Survey at UCF

From April 1, 2014, to May 14, 2014, the Ithaka survey was open for completion by faculty at UCF. Approximately 2,000 faculty members were invited to complete the survey. Invitees included adjuncts and non-teaching faculty.

174 respondents started the survey, with 88 completions and 27 substantive comments.

Respondents supported the traditional role of the library in building collections, and in a role of providing support for publication, as well as the preservation of data and repositories for scholarly work. Respondents embrace electronic formats while supporting continuing maintenance and collection of print.

A sample of the results:

- The importance of **library collections** to UCF faculty came through clearly. 83.74% felt that the library's collection was the most important source for journals *(Q5)*.   Respondents felt that it is the library's role to purchase and pay for collections (88.7%) *(Q10).*
- Respondents indicated that they *did not* agree that the **role of librarians** is less important given the easy access to online content *(Q12).* 66.67% felt that the library's primary role was providing access to materials, while 53.51% felt that the library's primary role was supporting undergraduate education.
- The most important factor in the decision on **publishing** an article is the high impact factor or excellent academic reputation of a journal (81.91%) *(Q14)*, because they want it to reach scholars in their field of research (91.21%) *(Q19)*
- **Repositories** for scholarly publications at the university (43.82%) or cross-institutional repositories (47.19%) are extremely important to many respondents (*Q20*). National response on those questions regarded depositories as less important than UCF faculty.
- 80.65% of respondents build up collections of qualitative, quantitative, or primary source **research data** (*Q41)*, while 68.48% accumulate digital collections of image or media research data (*Q42*). Much of the data collected for research by responding faculty is organized and managed on their own computers, 93.10% (*Q49).* 63.33% would value support from the library in managing or preserving data (*Q50*).
- Only 23.4% of respondents expect that the use of **e-books** will be so prevalent that in 5 years, it will not be necessary to maintain library print collections (*Q52*). 77.78% feel that electronic versions of scholarly monographs play an important role in research and teaching (*Q52*), contrasted with a response of 57% in the national survey results.

Committee: Michael Arthur, Richard Harrison, Meg Scharf, chair