

**UNIVERSITY OF CENTRAL FLORIDA  
FACULTY SENATE  
MINUTES  
of  
November 18, 1999**

The meeting was called to order at 4:10 p.m. by Dr. Ida Cook, Faculty Senate Chair. The roll was circulated for signatures. The minutes of September 23, 1999 were unanimously approved. Guests present: Vice Provost Frank Juge, and Dr. David Hagan, School of Optics.

**ANNOUNCEMENTS:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

**Standing Committee Reports**

- Budget and Administrative - Dr. Pamela Roush reported on the November 15 meeting that included a discussion with Bill Merck, Mark Roberts, and Michelle Meister.  
Travel: Michelle Meister was present as Bill Merck's liaison to the Travel Department to address the travel problems.
- Retirement system: Bill Merck explained that the changes in the University's contribution to the retirement system has been explained in a memo that was distributed during the summer. Since summer may not be the best time to communicate such information, the memo will be re-circulated.
- Auxiliary Fund: Questions regarding what happens to the money from the Auxiliary fund were answered. It was suggested that the UCF Report could be used to improve communication of this type of information and provide information about where the funds are spent.
- Payroll: When discussing the late payment of personnel, it was decided that there may be problems on both ends, including communication problems. The committee members were asked to delineate exactly what their concerns are.
- Campus alterations and improvements: Bill Merck explained that the State auditor had looked into the A&I bid system and found it was reasonable. He explained that there are specifications that have to be met and thus we must stay within the system. Dr. Roush was asked to request a copy of the audit.  
The Committee intends to draft various resolutions and it has plans to meet with these individuals again in 4 months.

Graduate Council - Dr. Stephen Goodman reported that the <sup>P + Procedures</sup> Appeals Subcommittee has submitted resolutions for the Senate's consideration at this meeting.

Personnel - Dr. <sup>Mike</sup> Tom Mullens reported that the Committee has a resolution on the agenda regarding the deans' involvement in the tenure process.

Undergraduate Policy and Curriculum Committee - Dr. Ana Leon reported that the Committee is addressing three issues.

- NC Grade Request: approved for the Math Department
- Certificate in Women's Studies: approved
- Add/Drop period: The Committee was asked by Dr. Whitehouse to explore the length of add/drop period. Committee members plan to survey their faculty for input.

The UPCC has formed two subcommittees:

1. Large Class Requirements - Dr. Lee Armstrong reported that the subcommittee is working with the Faculty Center for Teaching and Learning to secure information regarding large classes. At a November 17 meeting the subcommittee and a group of faculty brain stormed general topics of interest. Dr. Karen Smith offered to plan workshops for the spring semester. Faculty senators were asked to e-mail Dr. Smith with concerns and suggestions for these workshops and to attend them when offered.
2. Subcommittee on the balance between research and teaching as UCF moves toward a Research 1 status. No report yet.

### **Resolutions**

#### **Resolution 1999-2000-2 Third Year Promotion Review**

Dr. Mullens presented the motion from the Personnel Committee. After a lengthy discussion by the Senate, the motion was defeated.

#### **Resolution 1999-2000-3 TOEFL Scores**

Dr. Stephen Goodman presented the motion from the Graduate Council. The motion was seconded and unanimously approved.

#### **Resolution 1999-2000-4 Incomplete Grades**

Dr. Goodman presented the motion from the Graduate Council. The motion was seconded and unanimously approved.

#### **Resolution 1999-2000-5 Incomplete Grades**

Dr. Goodman presented the motion from the Graduate Council. The motion was seconded and unanimously approved.

### **OTHER**

Dr. Cook reminded the Faculty Senate of the opportunity to attend an inaugural event, a Forum on Peace and Reconciliation in the World, featuring Nobel Peace Prize winners Archbishop Desmond Tutu and Dr. Oscar Arias. This event will be held from 9:00 - 11:00 a.m. on Tuesday, November 7, 1999 at the UCF Arena.

Meeting adjourned at 5:06 p.m.

**Next meeting January 20, 2000**