

**UNIVERSITY OF CENTRAL FLORIDA**  
**FACULTY SENATE**  
**MINUTES**  
**of**  
**November 19, 1998**

The meeting was called to order at 4:03 p.m. by Dr. Ida Cook, Chair. The roll was circulated for signatures. Guests included Drs. Frank Juge, Dan Coleman, and Roger Wayson. A correction to the minutes of September 24, 1998 was made by Dr. Juge at the request of Provost Whitehouse. The allocation of \$700,000 was not for the School of Optics for UCF. He announced that the \$700,000 had been made available for equipment. The minutes were approved as corrected.

**ANNOUNCEMENTS**

Dr. Juge announced that Provost Whitehouse was attending a Board of Regents meeting in Tampa. Dr. Cook announced that Dr. Roger Wayson, Chair of the University Parking Committee, would be attending the meeting to provide his perspective on the parking resolution. Dr. Cook requested that he be allowed to present when he arrived.

**Standing Committee Reports**

**Budget and Administrative**

Dr. James Kelliher, Chair, reported that the Budget and Administrative Committee had met. Members have followed up on a previous Faculty Senate Resolution which addressed the reporting and dissemination of budget information. Deans have been e-mailed to insure that faculty are provided budget information. Dr. Juge stated that he and Dr. Whitehouse had urged the deans to discuss their respective budgets with the faculty.

Another issue for this committee was that Pegasus Model be conveyed in understandable terms. Dr. Juge stated that Dr. Whitehouse has achieved that and an explanation of the model is available. The Committee met with Linda Bonta, Director of Finance and Accounting, regarding faculty travel. Several positive changes are taking place. Travel is going on line, and travel information will be available on the web-page. The Travel Office is disseminating a checklist for faculty and a more detailed checklist for office managers so that concerned parties will know what kind of documentation is needed for submission of Reimbursement Vouchers.

The Committee is also checking on the Disaster Preparedness Plan.

Dr. Kelliher reported having received a call about a College that had serious financial problems, which they were following up.

**Introduction of Dr. Roger Wayson**

Dr. Cook introduced Dr. Roger Wayson, Chair of the University Parking and Traffic Committee. He shared his concerns regarding the Faculty Parking Resolution. He presented the following issues:

1. By reserving parking for faculty until 7:00 p.m., students and staff would be pushed to the outer areas thus creating a safety issue.
2. Faculty do not fully utilize the designated spaces at that time of day.
3. Enforcement costs would increase dramatically. At least \$40,000 would have to be added to the office budget.

### Graduate Council

Dr. Linda Malone, Chair, reported that the Graduate Course Review and New Programs Subcommittee is considering numerous course additions and certificate programs. The Policy and Procedures Subcommittee had reviewed the revisions to the description and makeup of the Graduate Council and its subcommittees. It was also looking at the role of program coordinators.

It was deciding how to simplify the requirement regarding the patent policy as described in the Graduate catalog. Dr. Malone stated that the Graduate Council would meet as needed and would not have regularly scheduled meetings.

### Undergraduate Policy and Curriculum Committee

Dr. James Campbell, Chair, reported that the committee was working on changes to the Golden Rule regarding students submitting the same work to multiple instructors. The other issue being considered is the criteria for awarding honors. Dr. Juge urged the committee to think about a more equitable system in the future, and that next year's catalog will include a disclaimer that requirements for graduating with honors "may be different depending on the criteria." They are hoping to see the effect of plus/minus grades on this. Dr. Campbell pointed out that we must honor the current system for students currently scheduled to graduate.

### Personnel

Dr. Tucker, Chair, reported that the committee had met. Subcommittees are discussing the feasibility of changing time lines for annual evaluations, surveying issues related to Human Resources (including making their web page more user friendly), and more efficient travel procedures. (This item overlaps with similar concerns of the Budget and Administrative Procedures Committee.) They are also working on involving the Deans in the tenure appraisal process. Allocation of sabbaticals across colleges is being studied as well as the procedures for awarding sabbaticals. They are also working on suggested changes to the wording regarding student-faculty relations as seen in the Golden Rule Handbook.

### **Ad hoc Constitution Revision Committee**

Dr. Cook reported that Dr. Modani was out of town at a conference, but that the committee is making progress in revising the constitution.

### **NEW BUSINESS**

Dr. Cook thanked the Personnel Committee for their hard work in preparing the Parking Resolution. Dr. Tucker read the resolution to the committee. Discussion ensued and Resolution 1998-1999-2 Faculty Parking was unanimously approved.

### **OTHER**

Concern was expressed about the impression that faculty were required to get a new ID card even though the library will honor the old card. Dr. Juge responded that he was aware of the concern.

The meeting was adjourned at 4:45 p.m.

**Next meeting of the Faculty Senate  
January 21, 1999**