

MEMORANDUM

Date: November 13, 2009
TO: All Faculty Senate Members
FROM: Ida Cook
Chair, Faculty Senate
SUBJECT: Faculty Senate Meeting on November 19, 2009

Meeting Date: Thursday, November 19, 2009
Meeting Time: 4:00-6:00 p.m.
Meeting Location: Student Union Key West, Room 218

A G E N D A

1. **Call to Order**
2. **Roll Call**
3. **Approval of Minutes of** *October 29, 2009*
4. **Announcements and Recognition of Guests**
 - Provost's Update
5. **Old Business**
 - Report on College of Medicine TIP, RIA, and SOTL document approval
 - Update for Fall 2009 SPol
6. **New Business**
 - Emergency Management Plan – *Jeff Morgan*
 - Resolution 2009-2010-1 Promotion Stream for Instructors/Lecturers (*from Personnel*)
7. **Standing Committee Reports**
 - Budget and Administrative Committee – *Annette Khaled*
 - Graduate Council – *Jim Moharam*
 - Personnel Committee – *Kevin Haran*
 - UPCC – *Jill Fjelstul*
8. **Other**
9. **Adjournment**

Faculty Senate Meeting
Minutes of
October 29, 2009

Dr. Ida Cook, Faculty Senate Chair, called the meeting to order at 4:04 p.m. The roll was circulated for signatures. The minutes of September 17 were approved with revisions.

Revisions: In line 4 of the Provost's update, replace the phrase "revenue neutral event" with "revenue neutral change".

The minutes of October 1 were approved with no revisions.

RECOGNITION OF GUESTS

Lisa Mills, Greg Schuckman, Julien Thomas, Alzo Reddick, Brian Childs, Franklin Cabral, Doan Modianos, Charles Hite, Diane Chase.

ANNOUNCEMENTS

Provost update

Dr. Hickey could not attend. On his behalf, Dr. Cook announced that the Board of Trustees (BOT) Finance Committee and Educational Programs Committee met yesterday and discussed extending the timeline for removing one-time money from the budget from two years to five years. Both committees approved the proposal. The issue will go to the full board for discussion/approval on November 19.

NEW BUSINESS

Attendance Roll

Dr. Pennington had requested that the attendance history be provided with the minutes for each month's meeting. The Steering Committee considered this issue and decided to bring it to the full Senate. Three examples of attendance rolls are displayed for review. Dr. A. Chase suggests that the Senate posts such an attendance list on the Senate website instead of including it with the minutes. A question was raised regarding whether the attendance should be made part of the minutes, because the attendance roll would then be much more difficult to amend once the minutes have been approved. A suggestion is made that senators have two months to review and correct the records of the year-to-date. Motion made to post the Senate attendance roll on the Faculty Senate website; senators will have the period up to the following Senate meeting to make corrections. Motion seconded and carries.

A motion is made to amend the agenda to allow Greg Schuckman to address the Senate for up to 15 minutes. Motion carries.

Federal Priorities Identification Process

Greg Schuckman, Assistant Vice President for University Relations and Director of Federal Relations and Research Advancement, provided a copy of a memo that had been emailed to all faculty and staff regarding the FY 2011 UCF federal priorities identification process and request for proposals. Mr. Schuckman provided an overview of the program. UCF has a bottom-up approach to identify federal priorities, and over last nine years this process has produced nearly 64 million dollars of federal funding. This year's call for proposal has only resulted in seven white papers to date. The deadline is extended for a week, until November 6, 2009, and faculty

members from all colleges are encouraged to apply, though proposals from the Colleges of Arts and Humanities and Education can be difficult to find funding for. The contact information for submitting the proposals is provided on the memo.

Strategic Plan

Vice Admiral Al Harms, Vice President for Strategy, Marketing, Communications and Admissions, provided an overview of UCF's strategic plan and briefly discussed the role of faculty in its formulation. The philosophy behind the strategic plan is based on Dr. Hitt's vision of migrating UCF from a metropolitan university to an institution that is serving and leading the Central Florida city-state. Last fall, 150 members of UCF faculty, staff, and administration participated in a series of round-table discussions to define what constitutes a city-state and what the role of the university is in supporting such a city-state. Those discussions contributed to the formation of the long-term visions for UCF's strategic plan. The concepts of partnerships, interdisciplinarity, and sustainability will be key concepts in the formation of the new strategic plan. The mission statement has changed to better reflect the vision of the strategic plan. The goals have not changed nor have the core values of the university as reflected in previous strategic plans. At the university level, the strategic plan framework has been approved by Dr. Hitt and the BOT. The strategic plan must now be developed at the divisional level to provide specific details for the plan. The timeline for the plan is such that by the end of spring 2010 there should be a final plan in place for academic year 2010-2011. The major hurdle is to define meaningful and measurable goals. There were several comments from the senate floor requesting communication with and engagement of the faculty in the process. Dr. Cook thanked VADM Harms for his presentation and looks forward to being engaged in the strategic plan process.

Soldiers to Scholars

Dr. Alzo Reddick, Director of Defense Transition Services, presented an overview of the Soldiers to Scholars program, which attempts to address the lack of minority role models in the classroom by engaging discharged veterans into the process. Three such successful members of the program are introduced. These students are top notch students at UCF with high GPAs who are engaged and making a difference in the community.

STANDING COMMITTEE REPORTS

Budget and Administrative – *Annette Khaled reports*

No report.

Graduate Council – *Jim Moharam reports*

The Appeals and Awards Committee met three times and considered approximately 20 student petitions per meeting. The Curriculum Committee met twice to review course action and special topics requests on the reactivation of the MFA Theatre Acting Track beginning fall 2010; the revision to the Masters in Nonprofit Management beginning summer 2010 to increase the credit hours from 33 to 36; a joint degree program between the Master of Public Administration and the Master of Nonprofit Management; and the addition of two split classes for the College of Sciences. The Policy Committee met three times and considered the credit transfer policy and policies for dual degrees, joint degrees, multiple masters', etc. The Program Review Committee met twice and reviewed a proposed M.Ed. in Teaching Leadership. The committee is also discussing a template for the annual review of doctoral students. Considering the work load of

the Appeals and Awards committee, it is suggested that the Awards responsibilities of the committee be transferred to the Program Review committee. Both committee have met and agreed to the realignment if approved. However, the change requires revisions to the Faculty Constitution. A proposal is being developed for consideration by the Senate Steering Committee.

Personnel – *Kevin Haran reports*

The committee is looking at the articulation of regional campus faculty with home departments. At the November 5 meeting, the committee will be considering an alternate promotion stream for instructors.

UPCC – *Johnny Pherigo reports (for Jill Fjelstul)*

Jill Fjelstul has been elected as chair. The committee met on October 13. The BS in Architecture will be recommended to the BOT by the provost. The following program proposals were approved: the addition of Social Work Practice with Loss and Life's Transitions (SOW 3740) to the Aging Studies minor and the Aging Studies certificate; the suspension of the Addiction Certificate; the suspension of lab fees for Cardiopulmonary and Radiologic Sciences; the addition of a new track in Visual Arts and Emerging Media Management; the deletion from the catalog of a defunct track in Foodservice and Restaurant Operations Management.

OTHER BUSINESS

Dr. Cook requests that the College of Medicine faculty see her after the meeting. The Committee on Committees task are almost completed, but there are still some openings on committees. The deadline for business for the next Senate meeting is November 5. The next Senate meeting is November 19.

ADJOURNMENT

Motion to adjourn approved unanimously at 5:35 P.M.

Resolution 2009-2010-1 Promotion Stream for Instructors/Lecturers
(from the Personnel Committee)

Whereas, instructors and lecturers are actively engaged in teaching at UCF, and

Whereas, instructors and lecturers are integral parts of many UCF departments, and

Whereas, instructors and lecturers currently have no formal promotion stream at the university, and

Whereas, instructors and lecturers should have incentives to excel, and

Whereas, at least five other universities in Florida and many others nationwide have created promotions streams for instructors and lecturers, and

Whereas, such promotions would make UCF competitive for the highest quality educators, and

Recognizing that this resolution will need to be bargained between the UFF and the UCF administration,

Be It Resolved, that the UCF Faculty Senate recommends that the UCF administration develop policy and procedures giving all full-time instructors and lecturers an opportunity for advancement. Promotion could be in the form of a title change (EX: Lecturer to Instructor) or via a "career ladder" with levels within a given title (EX: Senior Lecturer, Master Lecturer, Level 1 Instructor, Level 2 Instructor) and be accompanied by an appropriate salary increase.