

**UNIVERSITY OF CENTRAL FLORIDA
FACULTY SENATE MINUTES**

November 20, 2003

Dr. Arlen Chase, Chair, called the Faculty Senate Meeting to order at 4:10 p.m. The roll was circulated for signatures. Motion to approve the minutes of the **October 23, 2003** meeting was made and seconded. No discussion. Approved unanimously.

ANNOUNCEMENTS AND RECOGNITION OF GUESTS:

Dr. Chase recognized guests Drs. Huff-Corzine, Dennis Dulniak (Registrar), John Schell, Karl Mooney (ASSA) and Mr. Steve Orsini (Athletics). Special Thanks to the Student Government Association for hosting a meet and greet reception for the Faculty Senate.

Dr. Hickey didn't have any comments on budget issues.

Senators reminded that they need to have no teaching assignment on Thursday afternoons at 4:00 p.m. in order to allow attendance at to Senate Meetings.

There is a call for undergraduate teaching equipment which is being handled by Dr. Keith Koons. There's been a RFP which is due on December 1st. If you need any teaching equipment for your college/unit or classroom, please complete the RFP and return it to Dr. Keith Koons by the deadline.

OLD BUSINESS

None

NEW BUSINESS

Student Athletics

Steve Orsini spoke about student athletes at UCF. Also present was Dr. Karl Mooney (Academic Services for Student-Athletes). All college graduates in athletics are to be successful in field of competition and be a good role model. All student athletes need to be a good student in order to be an athlete at UCF. The Athletic Staff apologized for recent problems with UCF football team. Action taken quickly and implications were severe. May have been present for a while but are working to ensure that all problems identified and addressed. There will be no compromise in terms of student and athlete. Increasing budget and support in Dr. Mooney's office. Athletics will not override any academic decision. Are proud of achievements of athletic department including appearance on national television. Department is going to Conference USA for all sports for the 579 student athletes at UCF. When looking at conference affiliation considered the amount of class time would be missed. Will use more flights and expect to miss no more class time. Hopes to have national championships in all sports. Also working to help students achieve degree desired at UCF. Football team graduation rate is approximately 30%. That will be corrected. With new leader of football program, their view (that this is unacceptable) will be important. Hope to double graduation rate.

Question asked that since athletes are not going to the writing center, what else is being done to help increase the graduation rate. Donate money to writing center and math lab to facilitate their use of these programs. Take a strong stand with coaches, students, parents that academics are important. Faculty asked if notices of student athletes in classes could be sent directly to faculty. That is possible. Having students get forms signed by faculty promotes contact. Question asked if there is any mandatory study time. Yes, there is a mandatory six hour (minimum) study time. Overall graduation rate is 87% for those who exhausted eligibility. Suggested that incentive based contract according to bowl game, stadium, and number of graduates. Provost Hickey congratulated Mr. Orsini for quick decisive action when problems identified.

Resolution from Personnel Committee

Original copy distributed and read by Dr. A. Chase.

RESOLUTION 2003-2004-3 Promotion and Tenure Composition Resolution

Whereas, UCF is a far larger and more mature university than when the original promotion and tenure procedures currently being used were adopted, and;

Whereas, most research universities have faculty actively involved in promotion and tenure decisions that hold an equivalent or higher rank than the candidates on department, college, or university levels, and;

Whereas, it can be considered inappropriate for a faculty member of a rank lower than the rank a candidate is seeking to make a promotion or tenure decision;

BE IT RESOLVED, that promotion and tenure committees at the department, college and university levels should be comprised of faculty that hold a rank equal to or higher than the one being considered, and ;

That in no case should untenured faculty be a member of a promotion and tenure committee and;

That professors of the appropriate rank from other departments in the college shall be enlisted to help in promotion and tenure processes should a given department be lacking faculty of an equivalent or higher rank.

Motion read by Dr. Chase. Motion made and seconded. Discussion. Dr. Modani commented that the university committee is already all tenured full professors so not needed in the first be it resolved statement. *Be it resolved that promotion and tenure committees at the department and college levels should be comprised of faculty that hold a rank equal to or higher than the one being considered, and;*

Accepted as a friendly amendment. Also suggested this resolution be further refined to read: *Be it resolved that promotion and tenure committees at the college level should be comprised of faculty that hold the rank of tenured full profession. Also change the next statement to read: That in no case should untenured faculty be a member of a promotion and tenure committee at the department level.*

Delete next statement (That professors of the appropriate rank from other departments in the college shall be enlisted to help in promotion and tenure processes should a given department be lacking faculty of an equivalent or higher rank.) deleted. Amendments made and seconded.

This would address problem of disciplines which are very different and where departmental decisions made by individuals in other disciplines would not be appropriate. Discussion that sharing of faculty would avoid problem.

Other discussion points. Need to delete final paragraph. Also this would be in effect with next election. This will not impact committees already in existence until individuals rotate off. Also questioned if we are "more mature". Also remark that the department level committee is only one of several steps in the process.

Motion to add a statement that current members of committee could continue to serve out their terms. Motion to close debate made and seconded. Accepted. Additional amendments read again:

Be it resolved that promotion and tenure committees at the college level should be comprised of faculty that hold the rank of tenured full professors and that in no case should untenured faculty be a member of a promotion and tenure committee at the department level. This should take place through the next election process.

Membership of the current promotion and tenure committees will remain as is until current member's terms expire. Vote on amendment passed by hand vote. Vote on amended resolution which includes the friendly resolution noted above. Motion passed by hand vote.

Resolution should read:

RESOLUTION 2003-2004-3 Promotion and Tenure Composition Resolution

Whereas, UCF is a far larger and more mature university than when the original promotion and tenure procedures currently being used were adopted, and;

Whereas, most research universities have faculty actively involved in promotion and tenure decisions that hold an equivalent or higher rank than the candidates on department, college, or university levels, and;

Whereas, it can be considered inappropriate for a faculty member of a rank lower than the rank a candidate is seeking to make a promotion or tenure decision;

BE IT RESOLVED, that promotion and tenure committees at the college level should be comprised of faculty that hold the rank of tenured full professors and that in no case should untenured faculty be a member of a promotion and tenure committee. This should take place through the next election process.

STANDING COMMITTEE REPORTS:

Budget and Administrative – Dr. Cynthia Young reported for Dr. Tucker

Dr. Hickey spoke to the committee about budget status. Four million of reserves available for summer.

Graduate Council – Dr. Stephen Goodman

No report. Only subcommittee reports.

➤ **Graduate Council Subcommittee Report**

❖ **Graduate Policy and Procedures Subcommittee** (*chaired by Dr. Stephen Goodman*)

The committee had two meetings since the last Senate report. The subcommittee has dealt with several issues, none of which require a vote of approval from the full Faculty Senate.

The following items have been dealt with in these two meetings:

- Finished drafting a UCF policy on graduate student academic leave of absence (for reasons such as medical, military, maternity, job, personal, etc.) so that students returning from leave would find fewer barriers to reentry (barriers such as reapplying, paying new application fee, and no guarantee of readmission). That is ready to go before the steering committee, which will decide whether it comes to the floor of the Senate in the form of a resolution to be voted upon by the Senate.
- Drafting a policy statement regarding the jurisdiction over academic programs and what type of approval should be obtained if control over an academic program is to be moved.
- Examining the issue of ensuring English speaking ability for GTA's with English as a second language.

STANDING COMMITTEE REPORTS:

➤ Graduate Council Subcommittee Report cont.

❖ **Graduate Course Review and New Programs Subcommittee** (*chaired by Dr. Charles Reilly*)

The committee has had two meetings since the last Senate report. The subcommittee has handled Course Action Requests for 13 special topics courses to be offered in the near future, and an additional 56 CARs for an assortment of course additions, revisions, and deletions. The subcommittee approved the addition of a Youth Theatre Track to the MFA in Theatre program (College of Arts and Sciences). A proposal for revisions to the Ph.D. program in Texts and Technology (College of Arts and Sciences) was discussed, but that proposal tabled pending additional information being included in further revisions.

❖ **Graduate Appeals Subcommittee** (*chaired by Dr. Elizabeth Mustaine*)

Had no issues brought before it.

Personnel – Dr. Randy Upchurch reported.

Promotion and Tenure Committee resolution presented (see above). Working on parking. Survey completed. Spoken with relevant individuals. Other issues are administrative review committee, salary equity and awards being addressed. Requested input on any and all issues under consideration.

Undergraduate Policy & Curriculum - Dr. Bob Pennington reported.

Presented an Academic Bankruptcy policy. Also reviewed proposals on teaching proficiency program for GTA's and this was enforced. Re vised a proposed policy for teaching supplies and fees which was sent back to provost office. Also looking at lab vs other fees.

OTHER

Dr. Mullens congratulated for an excellent series on housing in the Orlando Sentinel.

ADJOURNED

Meeting adjourned at 5:30 p.m.