

MEMORANDUM

TO: Steering Committee

FROM: Manoj Chopra
Chair, Faculty Senate

DATE: October 31, 2005

SUBJECT: STEERING COMMITTEE MEETING

DATE: Thursday, November 3, 2005
TIME: 4:00 p.m.
ROOM: Classroom I, Rm. 306

AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Minutes of *October 6, 2005***
4. **Announcements and Recognition of Guests**
5. **Old Business**
 - Update from the Faculty Awards Subcommittee – Dr. Cook
 - Reaffirmation of Final Exam Policy Resolution 1991-1992-2
6. **New Business**
 - Revisions to the Faculty Senate Constitution to reflect changes in the College of Arts and Sciences
 - Substitute Courses for the General Education Program – Dr. Schell
7. **Standing Committee Reports**
 - Budget and Administrative Committee – Dr. Koons.
 - Graduate Council Committee – Dr. Daniell.
 - Personnel Committee – Dr. Workman.
 - UPCC – Dr. Pennington.
8. **Other**

Steering Committee Meeting

October 6, 2005

Dr. Manoj Chopra, Chair, called this Steering Committee meeting to order at 4:05 p.m. Minutes of the **September 8, 2005** meeting were unanimously approved.

Members present: Drs. Arlen F. Chase, Melody Bowdon, Dawn Trouard, Diane Wink, Janice Peterson, Robin DiPietro, Ida Cook, Robert Pennington, Keith Koons, Thomas Wu, and David Workman.

Members absent: Drs. Rosie Joels, Rufus Barfield, Jim Moharam and Henry Daniell.

Guests: Drs. John Schell, Lin Huff-Corzine, and Provost Terry Hickey.

ANNOUNCEMENTS AND PROVOST REPORT

Provost Report

Fundraising for the proposed College of Medicine includes \$12.5 million that will be matched by the state. The location will be at Lake Nona on 50 acres. This has generated a lot of excitement in the community. A group in Brevard is considering making a gift to the medical school. A Brevard hospital is very interested in working with us. Question asked about the name of the campus. The campus will be called the UCF Healthcare Campus at Lake Nona. The donors of the property specifically declined naming opportunity. Question about what naming of the medical school would cost. It costs usually between \$50 and \$100 million donation.

Football Game- Provost and Dr. Schell

There was some concern about the safety of faculty or others who serve as ambassadors at the football game in light of the death of a police officer at the last football game. Increased presence of law enforcement will address problems of drinking and law violations. Faculty ambassadors are going to be there to promote school spirit and to offer help students or others citizens may need at the game and not to enforce any laws. We have two more games and still need ambassadors for those games. Faculty who volunteer will get tickets and parking passes for games. Question asked if there was a discussion of the carrying of a weapon by undercover officer at the task force. Not at this time but will be discussed further.

Board of Governors – Dr. Chase

ACFS met on September 2nd in Tallahassee. ACFS asked BOG that someone with strong academic credentials be selected as the Chancellor of the Florida State University System. Resolution sent to Board of Governors by ACFS. Search has been expanded to be national level. Question raised regarding the academic bill of rights issue coming back. It has been tacked onto one of the national bills. Good topic to discuss at senate.

OLD BUSINESS

NONE

NEW BUSINESS

Resolution Condolence for Officer Mario Jenkins

Dr. Chopra reads the resolution:

Resolution 2005-2006-3 Condolence for Officer Mario Jenkins

Whereas, Officer Mario Jenkins gave years of service to University of Central Florida,

And

Whereas, Officer Mario Jenkins' efforts assured the safety of the UCF community,

Therefore, on behalf of the faculty of UCF, the Faculty Senate hereby expresses its deepest sympathy to the family of Officer Mario Jenkins and to his coworkers in their time of loss.

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Motion to bring resolution to Faculty Senate made and seconded. Passed unanimously.

A memorial service for Office Jenkins will be held at Reflecting Pool this evening at 6:30 p.m.

Resolution to BOG regarding Chancellor of the Florida State University System

Every other school in the state university system has drafted and has already sent a similar resolution. Dr. Chopra reads the resolution:

Resolution 2005-2005-4 BOG regarding Chancellor of the Florida State University System

Be it resolved by the Faculty Senate of the University of Central Florida that we unequivocally urge the Florida Board of Governors to conduct a national search and appoint an individual with experience, academic credentials, and nationally recognized leadership in higher education, as Chancellor of the Florida State University System.

Motion to send to full senate made and seconded. Passed unanimously.

Grand Marshals and Faculty Representatives

Subcommittee was set up previously to look at the selection of Grand Marshals and Faculty Representatives for commencement. The schedule will be sent out to all commencement contact persons.

STANDING COMMITTEE REPORTS

✦ **Budget & Administrative** – Dr. Charles Kelliher reported.

Dr. Kelliher was selected as the committee chair at the initial meeting. Meetings set up for late October and early November. Plan to start with an informational session on the budget with Dr. Ed Neighbor.

✦ **Graduate Council**

No report

✦ **Personnel** – Dr. David Workman reported.

Dr. Jeff Kaplan from Education elected chair. Two known proposed agenda items:

1. Revised travel expense policy to make them more in line with federal rates. UF has just gone to the federal rates. They were audited and have been found to be out of compliance with State Statute. UCF is going to ask Council of Academic VP and Finance and Business Officers to move forward recommendations to State University Presidents Association to bring to Board of Governors to address this issue. It is possible that UF may need to get the excess travel reimbursement already paid. We have been told we have to abide with the state reimbursement guidelines. Question raised if this is a policy which is under purview of BOG or individual university's Board of Trustees. Another question if there is data on travel reimbursement policies in colleges, departments etc which could be released? This information varied from department to department and college to college. Suggested this be asked of individual Deans.
2. Burnett College of Bimolecular Sciences. Because a single department the Dean and Chair are the same person, is a Tenure and Promotion issue among other issues? There is a history of this since it also happened in Rosen Colleges of Hospitality Management and the College of Optics and Photonics. An Assistant Dean serving in role of Chair where needed.

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✦ **Undergraduate Policy & Curriculum** - Dr. Bob Pennington reported.

Next meeting is October 11. Considering revised catalog copy for Burnett College of Biomedical Sciences- the Molecular Biology and Microbiology for medical school program. There is a new program in Nicholson School of Communication - Journalism BA in tracks and Liberal studies Environmental track. Liberal studies looking at a clarification of degree requirement and changes in courses, such that the program would reflect recommendation from advisory committees and would allow transfer students to have access. Undergraduate Course Review meets first Tuesday and UPCC on second Tuesday.

OTHER

TIP/RIA/SoTL – Dr. Cook

TIP/RIA/SoTL ad hoc committee met last Tuesday. It had general discuss and had information on the awards from Dr. Huff-Corzine. Awards will be processed this year as they have been in the past. Committee recommendations, if approved, would be implemented next year. Members to discuss with Drs. Morrison-Shetlar and Wink will develop draft with standardized format for the three awards. Dr. Huff-Corzine is getting data on numbers, types and levels of courses which have not been included in eligibility and any conditions of exclusion to help in examination of perceived problems. Next meeting will be held on October 18 at 12:30 pm.

If BOT and Faculty ratify salary article this year, would changes in procedures be in bargaining agreement? Dr. Cook replied these would be changes in procedure which would then be brought to senate with recommendations approved would need to go to administration. College committees would then make any changes in review criteria at the college level. It is important to differentiate between TIP and SoTL. Other questions raised are: Should there be in honors or librarian award like UCF-TIP? Looking at boundaries between the awards and what would be included in each? Question as to what college can change each year? These are the criteria within the college which can be changed by college. Criteria for basic eligibility – about SCH needed to be eligible are approved by the Faculty Senate.

Final Examination issue

Plan to handle faculty who do not give final examination or end class earlier than end of term. There will be the usual reminder about the need to give a final examination and meet in the last week of class. Is part of the attendance days so class should be held then if are no final exam. Need an assessment of process to see if courses are ending at proper time with either a final or some alternative experience. Suggested this be sent to Personnel.

Parking

A modest proposal to save energy and money to reduce traffic congestion improve air quality in make it easier to park on campus. Discussed with the chair of the parking committee. There were other proposals that would to ban parking for freshmen students. Question is if this proposal should be forwarded to a standing committee or reporting committee? Send to the Parking Committee. Dr. Cook is sending faculty member names to the committee via VP Merck.

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Proposed resolution about deadly weapons on campus

Dr. Chopra read a resolution brought forth from Dr. Mike Mullens, a past chair of the senate. In light of recent tragic events involving the shooting death of a UCF police officer and related wounding of a UCF student, I propose the following resolution for your consideration:

Resolution to Make UCF a Weapons-free Campus

Whereas, the presence of deadly weapons are contrary to the philosophy of higher learning, and

Whereas, the presence of deadly weapons are not appropriate in daily campus life, and

Whereas, the mere presence of deadly weapons can and do contribute to tragedies, and

Whereas, deadly weapons are almost never needed to protect people and property on campus, and

Whereas, the Orange County Sheriff's Office provides protection with the optional use of deadly force to the surrounding community, and

Whereas, we believe that the entire UCF community will be safer without the daily presence of deadly weapons on campus,

Be it resolved, that UCF be openly declared a weapons-free campus and that no deadly weapons be allowed for students, faculty, staff (including Campus Police) and visitors (including commuters passing through campus).

The intent of this resolution is simply to remove the option of deadly force in daily campus life. In the unlikely event that deadly force is ever needed, this would be delegated to the Orange County Sheriff's Office and others in the local law enforcement community who serve the surrounding area.

Submitted by
Michael A. Mullens, Ph.D., P.E.
Associate Professor, Dept. of IEMS

Question raised about the content of the resolution about factual correctness. Discussion if Steering should send this to a committee for resolution. Motion made to sent do Budget and Administrative Committee. Approved unanimously.

ADJOURNED

Motion to adjourn at 5:30pm made and seconded. Approved.