

# Budget and Administrative Committee

## Zoom Virtual Meeting

Link: <https://ucf.zoom.us/j/95198747776?pwd=TOFlbi9zaFRNWjBQb2I2R1dhdkZFZz09>

1. Call to order, 2:33
2. Roll Call: PRESENT: Missy Murphy, Tina Buck, Keri Watson, Pamela Thomas, Pamela Baker, Rebecca Richards, Adam Wells
3. Approval of Minutes from October 6<sup>th</sup>, 2021.  
Did not have quorum, approval of minutes not voted on.
4. Announcements and recognition of guests.  
None
5. Old Business – None
6. New Business
  - a. Monitor Enterprise Resource Planning system upgrade
    - i. Discussed need to request presentation of Workday ERP upgrade, with emphasis on how budgets will be managed through the new system. No vote was held, but the committee chair will invite presentation for next scheduled B&A committee meeting on Dec 1.
  - b. Library Funding
    - i. Revisited discussion on library funding. There was discussion on what happened to the previous resolution, and what could be done to improve senate buy in. Action tabled pending input from the new Dean of Libraries. Tina Buck to follow up with the committee once this action item is discussed with the Dean of Libraries.
7. Other Business
  - a. Accommodation of J1 visiting scholars
    - i. Discussion held on topic. It was noted by a committee member that the process on bring J1 scholars to UCF varies significantly by college. Committee agreed that more information needed regarding potential university wide issues that may result in difficulties bring J1 scholars to UCF. Committee agreed to send back to Steering for clarifications.
  - b. Taking minutes
    - i. Committee member appointed to take minutes in meeting was not present. Adam Wells agreed to take minutes as chair for this meeting. Sandra Galura agreed to take minutes at Dec 1 meeting. Keri Watson appointed to take minutes for remained of year.
8. Motion to adjourn, 2nded. Meeting adjourned at 3:12pm.