



# Faculty Senate

## Information Technology Committee

Agenda for meeting of Tuesday, November 30, 2021, 2:00 p.m.

Zoom Meeting:

<https://ucf.zoom.us/j/91084859074?pwd=K3NiOWo5aDhYL1Q1VFZLTXFqbW4zQT09>

- Call to Order
- Approval of Minutes
- Associate Vice President and Chief HR Officer, Ms. Maureen Binder
- Process/policy for evaluating software in the common-good and charging
  - Directory
    - What's available
    - Interest from faculty
  - How do we decide what software is in the common-good and what is not?
    - University level (UCF IT)
    - College level
    - Department level
  - How is it charged?
    - UCF covers cost?
    - Charge backs to faculty?
- Other/New Business
- Adjournment



# Faculty Senate

## Information Technology Committee

DRAFT Minutes of meeting of Tuesday, November 9, 2021, 2:00 p.m.

Location: Zoom

Call to Order 2:04 pm

Roll Call (Screen Verification via Zoom)

Present: Glenn Martin, Taj Azarian, Thad Anderson, Lee Dotson, Athena Hoepfner, Pieter Kik, Matthew Nobles, Francisca Yonekura, Joseph Harrington, Shengli Zou, Adam Wells, Christine Meholic, David Zambri, Henry Glaspie, Matt Hall, Ryan McMahan

- Approval of the Minutes for October 26, 2021
  - No amendments to minutes
- Recognition of Guests
  - David Zambri, Chief Information Security Officer
- New Chief Information Security Officer, David Zambri
  - Introduction by Matt Hall
  - Zambri has been at UCF for about 28 years and is focused on being part of the institutional success by partnering with stakeholders
  - Strong background for information security based on threat management and previous technology projects with parking services and police.
  - Nationally served on National Cyber Investigative Joint Task Force and locally served on a Cyber FBI Joint Terrorism Task Force in Orlando. Good understanding of threats from nation state actors.
  - 24/7/365 monitoring is imperative
- Process/policy for evaluating software in the common-good and charging
  - How do we decide what software is in the common-good and what is not?
    - Whole pieces (example Microsoft Office)
    - Software with modules/toolkits (example MATLAB)
  - How is it charged?
    - UCF covers cost
    - Charge backs to faculty
  - Look at multiple tiers: all use, some use, few use
  - Who pays? University, College, Department, Faculty
  - Endpoints – where is the transition?

- Provide a model for decision making and financial procedures so all use the same criteria across campus
- Discovery process – how do we find out if what someone wants to use is being used by others across campus?
- Creation of clearinghouse/index of what is available and who is using it (if not university wide). Itemize number of licenses available. Good example: <https://huit.harvard.edu/tools-and-services>
- Hank Glaspie is working on a curated list of software currently in use
- Minimize accounting, maximize use – cost of accounting, acquisition, license server
- Suggestion for consultation to help choose software with open source options. Example: <https://www.capterra.com/>
- “Kickstarter” for software – register interest for a particular software
  
- Overall concepts to consider based on discussion:
  - 1) Saving a lot of money through individual purchase or some economy of skills to be gained.
  - 2) Efficiency (like reduction)
  - 3) Economy of skill
  - 4) Reduction in accounting costs
  
- Other/New Business
  - Next meeting – Maureen Binder, HR, for KnightVision

Meeting adjourned at 2:57 pm