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UNIVERSITY OF CENTRAL FLORIDA  
Faculty Senate Office

M E M O R A N D U M

TO: All Faculty  
FROM: Glenn N. Cunningham, Chair of Faculty Senate  
DATE: October 28, 1991  
SUBJECT: FACULTY SENATE MEETING - November 7, 1991

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The 1991-1992 Faculty Senate will hold a meeting:

DATE: November 7, 1991  
TIME: 4:00 PM  
ROOM: PH 115 (PLEASE NOTE LOCATION)

1. Call to Order
2. Roll Call
3. Minutes - approval of Minutes of October 3, 1991 meeting
4. Recognition of Guests
5. Unfinished business:
6. Reports from Chairs of Faculty Senate Committees:
  - Admissions and Standards - Dr. Stephen Goodman
  - Budget & Admin.Procedures - Dr. Ralph Llewellyn
  - Curriculum - Dr. Frances Smith
  - Instruction - Dr. Paul Somerville
  - Personnel - Dr. Gordon Paul

7. New Business

RESOLUTION 1991-1992-2

It is normally expected that a final examination be given in each course that is taught. Recognizing that there are courses where a final exam, per se, may be less appropriate, an alternative final assessment may be used. Faculty should provide an explanation of their assessment in course syllabi. Regardless of the type of mechanism employed, it is the expectation that each faculty member will meet his/her class for the scheduled number of sessions, as published in the University Calendar and semester schedule, including the final examination period.

Progress of Presidential Search Committee

8. Announcements

United Way Program

9. Adjournment