

UNIVERSITY OF CENTRAL FLORIDA

TO: All Faculty
FROM: Jeffrey Cornett - Faculty Senate Secretary
DATE: November 19, 1991
SUBJECT: Minutes of Faculty Senate Meeting - November 7, 1991

=====
The meeting was called to order by Dr. Glenn N. Cunningham, Chair, at 4:09 p.m. The roll was passed for signature. The minutes of October 3, 1991 were unanimously approved.

RECOGNITION OF GUESTS: Among guests present were Dr. Sheridan and Dr. Juge.

UNFINISHED BUSINESS: Dr. Cunningham updated the faculty on the visits by Presidential candidates, invited faculty to attend general faculty or steering committee sessions, and encouraged the faculty to make every effort to attend one of the meetings and to get evaluation comments to Dr. Cunningham or Dr. Whitehouse.

Dr. Cunningham stated that a computer commission had been set up with two faculty representatives, Dr. Sharon Graham from the Finance Department and Dr. Charles Hughes from Computer Science, appointed to this commission. Dr. Juge indicated that the committee had discussed the purchase of the IBM and that nothing has been purchased at this time. The purchase of the computer is still under study.

Dr. Cunningham indicated that the constitutional revision is well underway and that Dr. Astro and Dr. Juge have interacted with the work of this committee providing helpful comment. Dr. Cunningham hopes to bring a revised constitution to the floor of the Senate by January or February.

Dr. Cunningham indicated that some travel funds would be made available from the UCF Foundation, which will contribute \$20,000. A committee will be set up in the near future to determine the ground rules for the competitive awarding of these funds. Dr. Cunningham encouraged each senator to express thanks to Dr. McGinnis.

Dr. Cunningham stated that Dr. Astro will report next time on the Personnel Committee's request for administrative review. Dr. Cunningham and Dr. Paul are communicating on this process.

Dr. Cunningham called for the reports from Chairs of Faculty Senate Committees.

Dr. Stephen Goodman reported that the Admissions and Standards Committee was reacting to a variety of concerns including: selective preference for registration and for admission of students, transfer of students, and information on admissions policy.

Dr. Ralph Llewellyn reported that the Budget and Administrative Procedures Committee will bring a resolution to the next senate meeting.

Dr. Frances Smith reported that the Curriculum Committee was reviewing the foreign language requirement and had conducted one hearing on October 15th, where deans and associate deans were invited to speak. In addition, they heard from the chair of foreign language and visitors included Dr. Pauley from the Steering Committee. An additional open meeting is to be held on November 19th at 4:00 p.m. The Curriculum Committee will hear from student groups and Dr. Stuart Lillie. It is hoped that the committee will be able to send the Steering Committee a resolution on this matter by January.

Dr. Paul Somerville reported that the Instruction Committee has met three times and were investigating instructional issues related to teaching assistants, assistance for graduate teaching assistants with accents, and policy for examination week. It was indicated that there is a laboratory on campus that assists in accent reduction.

Dr. Gordon Paul reported that the Personnel Committee was working on a resolution, the revision of a previous resolution that was sent back last year regarding endowed professorships, and on issues related to retired faculty and staff. His committee is meeting every two weeks.

NEW BUSINESS:

Dr. Somerville introduced the following resolution from the instruction committee.

RESOLUTION 1991-1992-2

It is normally expected that a final examination be given in each course that is taught. Recognizing that there are courses where a final exam, per se, may be less appropriate, an alternative final assessment may be used. Faculty should provide an explanation of their assessment in course syllabi. Regardless of the type of mechanism employed, it is the expectation that each faculty member will meet his/her class for the scheduled number of sessions, as published in the University Calendar and semester schedule, including the final examination period."

Dr. Somerville read a statement of the committee's motivation for the amendment which included the following: "This is not an attempt to legislate morality. Morality cannot be legislated. What we are doing is formulating a set of guidelines. If you will, we are agreeing that it is our responsibility to maintain our own collective professionalism."

The motion was seconded and considerable discussion followed.

Dr. Pauley spoke in favor of the resolution indicating that self policing is the right thing to do, but that chairs needed to be involved as well. Several senators spoke in favor of the resolution indicating that those who do not give exams or meet during this period put considerable pressure on those who do. Dr. Joels stated that all administrators need to share with us this responsibility. It is the right thing to do morally, professionally, and ethically.

Dr. Barbara Judkins stated that those who give exams prior to examination week put pressure on students and interfere with study time for the final examination week. Dr. Juge indicated that we do not have a written policy on this issue, but perhaps we need one. Dr. Karen Biraimah indicated that a related issue was the problem in the master scheduling of final examinations where the times were not appropriate for some areas such as education and that the schedule needed revision. The resolution passed with one one no vote recorded.

It was announced that UCF won the Southeast ACM Computer Programming contest for the third year in a row, and placed three teams in the top ten.

The meeting was adjourned at 4:53 p.m.

Respectfully submitted,

Jeffrey W. Cornett
Faculty Senate Secretary