

**MEMORANDUM**

**TO:** Executive Steering Committee  
**FROM:** Michael A. Mullens  
Chair, Faculty Senate  
**DATE:** November 1, 2001  
**SUBJECT:** STEERING COMMITTEE MEETING – November 8, 2001

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**AGENDA**

**DATE:** November 8, 2001  
**TIME:** 4:00 p.m.  
**ROOM:** ENG. II 312 Conference Room

1. Call to Order
2. Roll Call
3. Minutes of October 18, 2001
4. Announcements
5. Old Business – None
6. New Business
  - a) Standing Committee Reports
    - Budget and Administrative – Dr. Glenn Cunningham
    - UPCC – Dr. Carol Bast
    - Graduate Council – Dr. Stephen Goodman
    - Personnel – Dr. Ahmad Elshennawy
7. Other