

UNIVERSITY OF CENTRAL FLORIDA
FACULTY SENATE MINUTES

MEMORANDUM

TO: All Faculty
FROM: Dr. Jeffrey Cornett
Faculty Senate Secretary
DATE: October 12, 1992
SUBJECT: Minutes of meeting October 1, 1992

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The meeting was called to order by Dr. Glenn N. Cunningham, Chair, at 4:05 p.m. The roll was passed for signature. The minutes of September 10, 1992 were approved. Guests present included: President Hitt; Deans Sheridan and Whitehouse; Dr. Kathryn Seidel; Ms. Anne Marie Allison, Library, Dr. Elba Grovdahl, Ms. Jeanette Ward, Mr. David Finnerty, UCF Report; Ms. Lisa Springer, The Future.

OLD BUSINESS:

Dr. Cunningham indicated that the provost search had already been published in The Chronicle, the membership of the committee had been distributed, the review of folders would begin on October 15th, and that time would be set aside for faculty to interview finalists, probably beginning in January.

Dr. Lee Armstrong, Chair of the Inauguration activities, reported that the committee was hard at work for President Hitt's Inauguration, which will be held at 2:00 p.m. on November 19th. A showcase is planned for all colleges from 11:30 - 1:00 p.m., with faculty, student, and staff participation. A luncheon will be available on the 19th for representatives of learned societies. Food will be available during the showcases. Classes will be cancelled from 11:30 to 4:00 p.m.

Dr. Cunningham stated that most of the committees have been filled. Dr. Naval Modani stated that all Faculty Senators have been sent a notice of their committee assignments.

COMMITTEE REPORTS:

UNDERGRADUATE POLICY & CURRICULUM COMMITTEE:

Dr. John Schell, Chair, indicated that the committee met last week. Because of the size of the committee and nature of tasks, the committee developed subcommittees for: a) curriculum; b) instruction; c) new programs. The role of the ad hoc GEP committee and its relationship to the Undergraduate Policy and Curriculum Committee was discussed. Dr. Schell stated that the next meeting would occur within the next ten days and that arranging times to meet was difficult. Dr. Paul Somerville will chair the Undergraduate Course Review Subcommittee.

GRADUATE POLICY & CURRICULUM COMMITTEE:

Dr. Petrasko indicated that the committee is getting organized and will be working on the agenda soon.

PERSONNEL COMMITTEE:

Dr. Brian Rungeling, Chair, stated that he hopes to have an agenda soon and that anyone with concerns that they would liked addressed should forward them to any member of the committee. Dr. Cunningham stated that this committee has oversight over personnel policy.

BUDGET & ADMINISTRATIVE PROCEDURES COMMITTEE:

Dr. Cunningham stated that Dr. Johnson was out of town and that the committee had met. He asked for input on the mission of this committee and its educational function for faculty regarding budgetary and administrative issues.

NEW BUSINESS:

Dr. Hitt discussed the importance of the United Way effort and encouraged the university community to support this significant campaign that serves so many people.

Dr. Hitt discussed enrollment issues at length, highlighting shortfall possibilities and the need to boost spring enrollments. He has established a small task force which is working on ideas to boost enrollment on branch campuses, since they are not as crowded as the UCF Orlando campus. He praised the task force for great ideas including changing "U Can't Finish" to "U Come First," and "Finish in Four." If students are A.A. transfers, the slogan and promise would be "Through in Two." In each instance these guarantees would be made via contract to state that students must take courses when available and the university must provide the courses. The overall emphasis will be on individual attention. In addition, it was suggested by the task force that we might facilitate decision days where students would get financial aid and academic advising on a specified day at community college campuses.

A faculty member asked about the potential for summer school enrollment and the lack of numbers last summer. Dr. Hitt replied that summer was down 8.8%. Dr. Cunningham stated we made up about one million dollars in the fall. Dr. Hitt thanked everyone for this effort. Dr. Lee Cross raised the question about quality concerns related to increased class sizes and the heavy reliance of adjunct faculty in some program areas. Dr. Hitt replied that we have many excellent adjuncts that bring special expertise to the campus, but that he did not want to rely on adjuncts as long term solutions for faculty staffing. A question was asked about the status of hiring full time faculty. Dr. Sheridan stated that there was no hiring freeze and no money.

Dr. Cook asked Dr. Hitt how the task force committee was put together and pointed out the lack of faculty representation on this committee. She suggested that students might request courses through pre-registration, and that faculty can be reconfigured based upon demand so that maximum efficiency and effectiveness in space and course utilization is achieved. She stated that we can make better use of available resources. Dr. Hitt agreed and stated that a survey would be conducted this year to address these issues.

Dr. Cunningham asked the Steering Committee members to remain after the senate meeting today for just a few minutes.

Dr. Cunningham stated that he had requested a presentation of library issues by Ms. Anne Marie Allison. He indicated our sincere appreciation for the library staff's efforts and for all they do for faculty. Ms. Allison praised her personnel and the facility as major strengths of the library. She also indicated that there were significant financial limitations. After discussing funding, she related the following decisions; the library will not cut subscriptions; the library will plan to buy some monographs. No equipment will be purchased and no vacancies will be filled. \$4,000 per department will be provided for monographs. She expressed the difficulty in reaching this decision and praised her committee for their deliberations on this issues. She passed out a financial overview summary to the senators.

Ms. Allison outlined the process used to determine which donated books are kept and which are sold. She indicated that if we do not have a program related to the text, the book is put in a bank. She suggested that if faculty see something for sale that should be available in our library as a holding, that the faculty should relate this to library staff. Dr. Cunningham asked about the status of interlibrary loan. Ms. Allison stated that this service should be reserved for specials and extras and that three loans equals a purchase. She concluded that the bottom line is your library needs your support. Dr. Schell asked here to reconsider the decision to grant monies across the board to the departments and about equity problems due to significant differences in the size and range of functions within departments. Ms. Allison explained the decision process and indicated that the amount was so little that it seemed to her task force the best approach.

Meeting adjourned at 5:10 p.m.
Respectfully submitted,
Jeffrey Cornett, Secretary of Faculty Senate