



# Faculty Senate

## Information Technology Committee

DRAFT Minutes for meeting of Tuesday, October 12, 2021, 2:00 p.m.

Call to Order 2:02 pm

Roll Call (Screen Verification via Zoom)

Present: Glenn Martin, Taj Azarian, Mehmet Altin, Thad Anderson, Matt Hall, Lee Dotson, Athena Hoepfner, Pieter Kik, Matthew Nobles, Francisca Yonekura, Chad Macuszonok, Joseph Harrington, Shengli Zou

- Approval of the Minutes
  - No amendments to minutes
  
- Linux Support – *Matt Hall*
  - Office of Research (Chad Macuszonok) will work with Linux for PIs and continue to refine the process with UCFIT.
  - Discussion about email support for Linux users. Importance of retaining all content, features, and filters when migrating to a solution.
  
- IT Strategic Plan – *Matt Hall*
  - Review of recent outage – 40 applications were impacted. Shibboleth was not allowing users to authenticate. Workload is in a single site with no redundancy. Moved to Cisco with two nearby warehouses (Tampa and Orlando) for better access to equipment and support. Next step is to move workload to the cloud for redundancy and diversity in geographic locations. Taking a close look at risk management and identity management moving forward.
  - Hall is speaking to the VPs and Deans about the 3 questions discussed at the last meeting
  - Question for the committee to address – what's in the common good? Example is wireless access. Currently insufficient in terms of coverage and capability. Looking to make the service even across campus. Discussion of coverage goals and needs for administrative, teaching, research, and labs.
  - "Common good" model discussion on inclusion criteria for new building-wide and/or campus-wide software licensing. Adobe Creative Suite is a great example of the challenges in determining how to afford and make it available for the common good. Currently no process in place for deciding what makes software common good eligible beyond anticipated use. Also need to

- consider facilitation of the software such as training, support, and marketing outreach. Starting with an inventory of what's being used on campus.
- Aspect to consider – how to append, remove, maintain “common good” software over time so that products continue to be properly assessed and distributed.
  - Proposed committee product for the year is a process/policy for evaluating what software is common-good and how to determine charging. Hall will have UCFIT investigate how this is done at other universities such as peer/aspirational institutions and tech oriented private universities.
- Other Business
    - CISO update – Chris V resigned after 20 years of service at UCF to pursue other opportunities. David Zambri has been appointed as the new CISO. Zambri's experience will be helpful in creating strong ties with local, state, and federal law enforcement agencies and building relationships for national security interests. Zambri's appointment begins on 10/15/2021. Suggestion to invite Zambri to the next Faculty Senate IT Committee meeting.
    - Follow up on questions about electronic timesheets and DocuSign from previous meeting. Some will be resolved with the roll out of Workday next summer. There is a Digital Transformation Initiative (Mike Sink) with the goal being the elimination of paper based forms. Distinctions will be made between where e-signatures are necessary for legally binding purposes and alternative methods for signing for approvals.

Meeting adjourned at 3:02 pm