

**FACULTY SENATE PERSONNEL COMMITTEE
MEETING MINUTES FOR OCTOBER 16, 2024**

Attending Members: Baiyun Chen, Vladimir Gatchev, Richard Harrison, Karol Lucken, Geraldine Luzincourt, Danielle Pratt, Michael Proctor, Wei Wei, Matthew Moser

Absent Members: Shawn Burke, David Harris, Rodrigo Amezcua Correa, Martine Vanryckeghem, Kristina Tollefson, Georg Koszulinski

Guests: Lucretia Cooney (Faculty Excellence), Joel Cramer (Vice Provost, Faculty Excellence).

- Call to Order: Confirmation of quorum
- September 18 Meeting Minutes: Approved
- Old Business
 - An update on the work of the Ad hoc Committee on the Evaluation of Teaching was provided. The committee is still working on revising questions and are looking at examples from other Florida universities. Themes that span the different versions have been identified and questions consistent with those themes are being organized accordingly. Karol Lucken or other members of the ad hoc committee (Matthew Mosher, Kristina Tollefson) will provide ongoing updates.
 - The issue of the Big 12 Faculty Fellowships (FF) was raised again due to an inquiry made by other Faculty Senate members about its status. It was noted that a summary and analysis of the Big 12 FF policies at other universities had been compiled by this committee last semester and that the results were discussed with and forwarded to then VP of Faculty Excellence Jana Jasinski. VP Cramer indicated they were crafting a policy that at present includes 4 awards of \$2,500 each with deadlines for applying still being determined. VP Cramer also indicated that a single Big 12 Faculty Researcher of the Year award would also be given. UCF nominated someone quickly for this first year, but a nomination and selection process will be established going forward. Lucken asked if it was possible to not have deadlines for the Big 12 FF since exchange periods would be subject to the constraints of the negotiations of faculty members involved. VP Cramer agreed that perhaps rolling application periods might be better. Lucken requested that the Personnel Committee be able to review the policy and make recommendations before implementation, as had been the custom in working with Jana Jasinski. VP Cramer indicated that we could review it upon completion.
 - There were no updates from the subcommittee on post-retirement involvement of UCF Faculty other than that they will be soliciting the insights of existing retired faculty.
 - Discussion about revisions to unit Annual Evaluation Standards and Procedures (AESP) continued as committee members sought increased clarification for their respective units' AESP committees.
 - A final revised version of Resolution 2024-2025-xx Periodic Faculty Salary Analyses Across the University of Central Florida was distributed to the Committee Members and was unanimously approved and forwarded to the Steering Committee.
- The Next meeting will be held Wednesday, November 20, 2024 @ 11:30 a.m.
- Meeting adjourned at 12:30.