



Faculty Senate

Information Technology Committee

Minutes of meeting of Tuesday, October 18, 2022, 2:00 p.m.

Location: Zoom

Present: Glenn Martin (chair), Joseph Harrington (vice chair, minutes), Stephen King (Faculty Senate chair, guest), Athena Hoepfner, Chad Makuszonok, Pieter Kik, Matt Nobles, Lee Dotson, Harry Paarsch, Amy Sugar, Viatcheslav Kokoouline, Shengli Zou, Avery Lane, Richard Zraick, Francisca Yonekura

- Call to order at 2:04 pm
- Approval of the Minutes for October 4, 2022
 - Minutes approved
- Faculty Senate Chair Steve King was recognized, and he spoke about the roles of the Senate and its committees
- Review Old Business
 - Software for the Common Good
 - Chad presented three documents of UCF IT's (Matt Hall) vision of what is currently in the "common good" and a proposed process for deciding new elements to be included in the "common good"
 - Process for Managing the Common Good Pro Forma: <https://tinyurl.com/UCF-CG>
 - Common Good public mind map -- <https://tinyurl.com/UCF-CG-Mindmap> (also accessible from within the Process Map)
 - Common Good White Paper: <https://tinyurl.com/UCF-CG-Paper>
 - In general, the committee liked the process and the discussion focused on the components not presented, mainly involving software of interest to multiple groups on campus, but not enough that that the university should pay for it for everyone. This included finding groups that would want to get together to buy software to identify them to each other and moving software from purchase by a consortium to university-wide status when it becomes clear that many would use it. We discussed the pros and cons of involving IT in the purchasing process to get better pricing and make them aware of what's being bought vs. the delays that would involve.
 - Workday Issues

- Committee is waiting for “punch down” list being put together by Gerald Hector to review IT-related issues
- New Business
 - System for public comment on potential policy changes
 - The university has its own policies and drafts are published for comments and review (such as from UCF Ethics and Compliance). Many other areas have a need for similar capabilities. For example:
 - Research – getting feedback on new systems, proposed changes to procedures
 - Graduate – changes to policies in the catalog, such as 7-year rule
 - Undergrad - same
 - Facilities, F&A, etc. - proposed changes to procedures, travel policies, etc.
 - Departments – bylaws changes, departmental policy changes
 - Chad will discuss with Matt Hall (CIO) on potential expansion or duplication of existing UCF system.
 - Strategic Plan
 - Initial discussion on UCF Strategic Plan was held, with long term thoughts.
- Meeting adjourned 2:57 pm