

**MEMORANDUM**

**TO:** All Faculty  
**FROM:** Ida J. Cook *Ida J. Cook*  
Chair, Faculty Senate  
**DATE:** October 12, 1998  
**SUBJECT:** Faculty Senate meeting - October 22, 1998

---

The Faculty Senate Constitution, Section 3.9.1 states that "There shall be a regular meeting of the Faculty Senate during each month of the fall and spring semester." Since there is no new business for the Faculty Senate to conduct, we will meet but if a quorum is not present, the meeting will be adjourned.

Faculty are encouraged to meet with their respective Faculty Senate committees.

**DATE:** October 22, 1998  
**TIME:** 4:00 p.m.  
**PLACE:** Student Union Building, Garden Key Room 221

**AGENDA**

1. Call to Order
2. Roll Call
3. Approve Minutes of September 24, 1998
4. Announcements and Recognition of Guests
5. Standing Committee Reports
6. Unfinished Business - None
7. New Business - None
8. Other