

UCF Faculty Senate
Budget & Administrative Committee
October 22, 2025 2:30 – 3:30 PM
Location: Zoom (Virtual)

Meeting Called By: Faculty Senate	Voting Members present:	Keith Brazendale Tina Buck James Gallo Maria Harrington Bobby Hoffman Dipendra Mann Kathleen Richardson Alfons Schulte Jo Smith Ashley Taylor Adam Wells
Type of Meeting: Administrative Visit		
Chair: Pete Sinelli		
Co-Chair: Jean Davis		
Minutes / Note Takers: Pete & Jean	Ex Officio Members:	Buckwalter, John (Represented by Rebeca Richard) Hector, Gerald (no interim)
	Guests:	Boyd, Brian, Registrar Lamoureux, Nicole, RO Reilly, Chuck Sesit. Steve. RO

Meeting Goals:

- Review the operational elements of the Optimizer and identify which rules may be incorporated into the Optimizer runs which begin later in October
- Identify a set of prioritized and achievable changes to improve the classroom assignment process for this year.
- Discuss the development of a Best Practices document and identify ways in which the B&A Committee can contribute and assist.

Agenda Items:

Topic	Time Allotted
1. Welcome and Introductions	3 min
2. Classroom scheduling Optimizer conversation with Nicole Lamoureux, Steve Sesit, and Brian Boyd, of the UCF Registrar's Office	50 min
3. Updates and other business – Tabled for next meeting	5 min
4. Preliminary agenda items and date for next B&A Committee Meeting –Tabled – Please send to Pete Sinelli	2 min

Attachments:

Attachment A: Classroom Assignment Optimizer Needs and Best Practices