

## Faculty Center Advisory Board Meeting Minutes – October 23, 2014

**\*Amended to reflect change of chair**

In attendance: Melody Bowdon, Dennis Filler, Linda Futch, Elizabeth Hoffman, Carolyn Hopp, Travis Jewitt, Patricia MacKown, Eric Main, Todd McMahon (for Don Merritt), Daniel Murphree, DeLaine Priest, Paula Reynoso, Miguel Rodriguez, Margaret Scharf, Barbara Tierney, Lisa Wayte, Pavel Zemliansky.

I. Welcome and introductions.

II. FCTL Staff Update

We have a new administrative services coordinator, Amber, and two new front desk students, Catherina and Fatema. Anna Turner has a new, permanent, full-time position. Daniel Murphree is serving as a Faculty Fellow and this position has taken on a more robust role than in previous years.

III. Minutes from the January 19<sup>th</sup> meeting were approved.

IV. Election of new Advisory Board Chair.

Nominations for a new chair for the Advisory Board were called for. Pavel Zemliansky was nominated. He was unanimously voted in as the 2014-2015 faculty Advisory Board chair.

V. Director Updates.

A. SACSCOC Reaffirmation

SACSCOC Reaffirmation process is well underway and while this process is not usually located within the Faculty Center it is becoming a national trend due to budget cuts.

B. QEP Process

The process for implementing a new QEP (Quality Enhancement Plan) is underway. The survey is available for feedback and Listening Group are currently being held. Faculty are encouraged to attend one of the remaining listening groups to provide feedback and to take the survey.

VI. Reports

A. Summer Conference 2014

There were 220 faculty participants of which 120 were through the Faculty Center. The total budget for the event was \$100k. A number of external units (Office of Diversity Initiatives, OIS, Service-Learning, Information Fluency, Center for the Success of Women Faculty, and Writing Across the Curriculum) supported faculty participants. A number of different tracks were available for faculty to participate in and overall assessment results were good.

B. Summer Conference 2015

Planning for the 2015 Summer Conference is just starting with the first meeting being held in November. The new QEP will be a part of the conference. If you have any suggestions for the Summer Conference (themes, etc.) send them to Eric Main.

C. Adjunct Initiatives

We held three general orientations for adjunct instructors in August and have begun conducting more departmental orientations. We are currently holding a Faculty Learning Community for adjuncts. Miguel Rodriguez speaks to his role as an adjunct instructor in these initiatives. One of

the issues we face in initiating adjunct initiatives is the lack of a formal directory of this population.

#### D. Summer Teaching & Learning Day

We held a Teaching & Learning Day in June where Gail Schuck spoke. Gail is an expert in second language acquisition and teaching English to speakers of other languages. She presented workshops throughout the day in an effort to improve faculty preparation for working with this population of UCF's student body which is growing as a result of the Global UCF initiative.

#### E. New Faculty Orientation

We had around 100 attendees at this year's new faculty orientation. A special thanks goes out to Delaine Priest for securing the Pegasus Ballroom for next year's New Faculty Orientation, especially in light of the new hiring initiative.

#### E. Winter Conference 2014

We will be holding Winter Conference on December 10-12, 2014 and are currently accepting applications. This year's Provost Forum will focus on the role of syllabi.

#### E. 2014-2015 Programming

This fall we have two Faculty Learning Communities—Flipping the Classroom and New Faculty Learning Community. In addition, we have the STEM Reading Group, calendar workshops, and are collaborating with CDI and Instructional Resources on multimedia workshops and with the CSWF on a book club. We are piloting a new program involving student consultations on teaching. Catherina and Fatema will be starting this fall and will begin offering their services in the spring semester. In the spring semester we will be offering four Course Innovation Programs – Improving Strengths by Student Design, STEM Peer Observation, Inclusive Course Design (in collaboration with SDS and CDL), and Bring Your Own Device. Applications for these programs are available on our website.

#### E. GTA Initiatives

We have two cohorts of Preparing Tomorrow's Faculty in both the fall and spring. Eric holds one during the evenings and Anna and Erin hold one on Fridays. This year we are running two different versions. Anna is continuing to do oral communication workshops for graduate students. These workshops have been added to the Pathways to Success program.

#### E. Faculty Fellows Initiatives

We are currently holding a workshop titled STEM and Non-STEM: A Faculty Debate where faculty are discussing this issue. In the spring we will be working on a special edition of the Faculty Focus on "public intellectuals."

### VII. Financial Aid Attendance Process

We held a two-week long collaboration with CDL assisting faculty in creating their academic activities. Our office is still handling calls about this process. On Monday, November 3, there is a rally to plan for spring. Pavel suggests holding a session on how to turn this into something productive, perhaps include something during the Winter/Summer Conferences and at next year's New Faculty Orientation.

#### VIII. New Initiatives

We are currently working with the College of Sciences and the College of Arts and Humanities on strategies to better evaluate faculty teaching.

#### IX. Member Reports

Pavel encourages faculty to become aware of the Writing Across the Curriculum program and ways that it can help them with their own courses. He explains that this program is being expanded this year to include adjunct instructors and GTAs.

#### X. Excellence Awards

Assistance in evaluating the excellence binders is requested from all faculty advisory board members. A sign-up sheet was passed around to review the twenty binders that we will receive in February.

#### XI. Announcements

The library held an Open Access Week and had good attendance. Faculty from UCF presented about their involvement with open access journals and an off-campus guest speaker presented about publishing in these types of journals.

#### XII. Adjournment

#### XIII. Addendum to Minutes

After the Advisory Board elected a chair, Pavel Zemliansky, it was determined that he was ineligible to serve in this capacity. A new chair will need to be elected at the next Advisory Board meeting.